

**08:30am, Tuesday 5<sup>th</sup> September 2023**  
**Burnett Riverside Motel**

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**1.0 Attendance**

Alex Cameron, Water St Kitchen  
Cr Steve Cooper, Bundaberg Regional Council  
Cr Vince Habermann, Bundaberg Regional Council  
Daniel Reeves, Port Curtis Coral Coast Trust  
Duncan Littler, Bundaberg Rum Experience  
Joey Caruana, Windmill Café Bargara  
Larine Statham-Blair, Crush Communications  
Scott Merrick, Bundaberg Rum Experience  
Shannyn Smith, Bundaberg Rum Experience  
Stephen Bennett, Member for Burnett  
Warrick Wright, Inn Style Mensland  
Matt Tribodo, MS Queensland  
Tim Sayre, Bundaberg Chamber  
Mawgan Peterson, Raptair  
Nikki Sorbello, ABC Wide Bay  
Kate Giles, Bundaberg Regional Council  
Sharii-Lee Grogen, Burnett Riverside Hotel  
John McLean, Bundaberg Brewed Drinks  
Isabella Mergard, 1770 Larc! Tours

Miranda Exelby, DGZ Chartered Accountants  
Claire Carroll, DGZ Chartered Accountants

Katherine Reid, Chief Executive Officer BT  
Ellie Tonkin, Marketing Manager BT  
Karen Peall, Finance Manager BT  
Katie Davis, Office Manager BT  
Grace Boothman, Marketing Coordinator BT  
Loni Hammond, Industry & Trade Development Executive BT

**2.0 Welcome**

Acknowledgement of Country

As both our Chair and Deputy Chair are not in attendance Katherine Reid invited a Director to come up to Chair the formal proceedings of the AGM, Daniel Reeves volunteered.

Chair noted that a quorum was present.

**3.0 Apologies Received and recorded are:**

Ross Paddlesden, Field of Dreams Media  
Teena Mammino, Community Advocate  
Keith Pitt MP, Federal Member for Hinkler  
Brett Lakey, Lady Musgrave Experience

**MOTION:** That the apologies be accepted.

**Moved:** Larine Statham-Blair **Seconded:** Alex Cameron  
CARRIED AND RESOLVED WITH NO OBJECTIONS NOTED

**4.0 Minutes of the 2022 Annual General Meeting** were distributed by email on the 15<sup>th</sup> of August 2023 for review.

**MOTION:** That the Minutes of the 51<sup>st</sup> AGM held 29<sup>th</sup> September 2022 be accepted as a true and correct record.

**Moved:** Cr Steve Cooper **Seconded:** Larine Statham-Blair  
CARRIED AND RESOLVED WITH NO OBJECTIONS NOTED.

**4.0 Matters Arising from the Minutes**  
There were no matters arising.

**5.0 Correspondence**  
There was no correspondence pertaining to this meeting.

**6.0 Receipt of Chairman's Annual Report for 2022/2023**  
BT CEO Katherine Reid delivered the Chair and CEO report on behalf of the Board of Directors for 2022/23.

**MOTION:** That the Chairman's Annual Report for 2022/2023 be accepted.

**Moved:** Larine Statham-Blair **Seconded:** Duncan Littler  
CARRIED AND RESOLVED WITH NO OBJECTIONS NOTED.

**7.0 Financial Statements for 2022/2023** were received by the Board prior to the September meeting and accepted unanimously. The audited financials were circulated 30<sup>th</sup> August 2023 and are also found as part of the full Annual Report for 22/23 online.

**MOTION:** That the Financial Statements for 2022/2023 be accepted.

**Moved:** Warrick Wright **Seconded:** Cr Steve Cooper  
CARRIED AND RESOLVED WITH NO OBJECTIONS NOTED.

**8.0 Election of Directors**

In accordance with the constitution to ensure continued rotation of Board Director positions, nominations were called for the following positions:

- 5 x skills-based representatives from any location
- 1 x North Burnett Regional Council area representative.

In accordance with the Constitution, nominations were called for the vacant positions on the board, along with the AGM notice on the 15<sup>th</sup> August 2023, more than 14 days before the Annual General Meeting:

The following 5 nominations were received by 5pm Tuesday 29<sup>th</sup> August 2023, 7 days prior to the AGM:

- Teena Mammino
- Daniel Reeves
- Joey Caruana
- Larine Statham-Blair
- Brett Lakey

No nominations have been received for the One Industry Position from within the North Burnett Regional Council area at this stage.

With 5 skills-based positions available for the 2023/2024 Board of Directors and 5 nominations received by the deadline, no vote was required.

As per the constitution, the new Board will elect office bearers for the 22/23 year at the next scheduled General Meeting.

In addition to electing the Chair, Deputy Chair & Treasurer, the Board will consider the appointment of casual vacancies to address any skills and experience gaps to ensure the Board has a healthy representation for the tourism industry.

Daniel acknowledged and thanked Alex Cameron for his service over the last four years.

#### **9.0 Marketing Activity Report**

Delivered by the Marketing team, Ellie Tonkin, Loni Hammond-Springer, Grace Boothman.

#### **10.0 General Business**

##### **9.1 Set Directors Fees**

**MOTION:** That the Director's Fees be set at nil (\$0) for the 2023/2024 financial year.

**Moved:** Larine Statham-Blair      **Seconded:** Duncan Littler  
CARRIED AND RESOLVED WITH NO OBJECTIONS NOTED.

##### **9.2 Appointment of Auditor 2023/2024**

**MOTION:** That DGZ Chartered Accountants be appointed Auditors for the 2023/2024 financial year.

**Moved:** Tim Sayre      **Seconded:** Warrick Wright  
CARRIED AND RESOLVED WITH NO OBJECTIONS NOTED.

#### **10. Closure of Meeting**

Daniel Reeves thanked the BT Team, the Board and everyone for attending the AGM and closed the meeting at 09:21am.