



BT Volunteer Ambassador Application Form

This application form is for a Volunteer Ambassador, as outlined in the Ambassador Position Description.

Application Date ____/____/____

Visitor Information Centre Location applying for _____

Personal Details

Full Name _____

Street Address _____

Suburb/Town _____

Phone (H) _____ Mobile _____

E-mail _____

Emergency contact

Name _____

Phone (H) _____ Mobile _____

Address _____

Relationship to applicant _____

Availability preferences (please number in order of preference – or if no preference tick)

	Morning Shift 9-1pm	Afternoon shift 1-5pm
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

Is this availability weekly, fortnightly or monthly? _____

Is there relevant medical information we should know about? _____

Do you need to take any medication whilst at work? _____

Please circle what skills or attributes can you contribute to our organization?

Flexibility	Reliability	Punctuality	Local Region Knowledge	First Aid Certificate
Customer Service	Enthusiasm	Positive Attitude	Computer Skills	Supervision
Languages	Administration	Call centre		

Please specify the skills above circled _____

Do you have any previous volunteer experience? Yes / No

Please give details _____

What personal goals or objectives do you wish to fulfill through your volunteer activities?

What do you know about our organisation? _____

Why do you want to be a volunteer with our organisation? _____

Hours per week - Negotiable with applicant, but minimum would be 4 hours per week.

Reporting to

Volunteer Coordinator and/or VIC Coordinator

Position objectives

To provide reliable, courteous and timely general regional information to visitors, tourists and locals alike in a manner that displays the diversity and range of positive experiences available in the Bundaberg region.