

**Frankston Visitor Information Centre  
Online Ticketing Service Agreement  
discoverfrankston.com**

**BETWEEN**

**Frankston City Council trading as Frankston Visitor Information Centre**

30 Davey St

Frankston VIC 3199

ABN 49 454 768 065

Contact: Team Leader Visitor Services

Phone: 1300 322 842

Email: [tourism@frankston.vic.gov.au](mailto:tourism@frankston.vic.gov.au)

("Council")

and

**Business name**

**Address**

**ABN**

**Contact name**

**Contact title**

**Phone**

**Email**

("the Participant")

**Event: [Insert description of event/tour/attraction and as further detailed in the Schedule-Ticketing Details**

**The Participant is a party to the Participant Agreement dated [INSERT DATE] with Council and desires to use the Booking Service for the Event. Supplemental but subject to the Participant Agreement and the terms and condition of the Ticketing Terms and Conditions which terms and conditions are paramount:**

**The Participant agrees:**

- (a) That Frankston Visitor Information Centre will conduct ticket sales on the Participant's behalf for the Event.
- (b) To **pay** Council the sum of 10% (ten per cent including GST) and as amended from time to time on the value of all tickets sold by the Frankston Visitor Information Centre for the Event.
- (c) To keep ticketing information, dates of activation, prices and ticketing conditions up to date and maintain its cancellation/refund policy.
- (d) To provide proof of current public liability insurance upon request by Council.
- (e) To provide proof of and keep current company, business or association registration and business licensing approvals for the Participant's business and the Event.

- (f) To abide by the terms and conditions of the Participant Agreement, Code of Conduct and Ticketing Terms and Conditions.
- (g) That the Frankston Visitor Information Centre utilises the BookEasy ticketing system and the Participant agrees to its [terms and conditions](#).

**Council agrees:**

- (a) To provide the Participant with a BookEasy account and log-in to monitor details and ticket sales for the Event.
- (b) To observe the Participant’s dates for beginning and ending sales ticket prices and types, and event cancellation and ticket refund policy, as attached.
- (c) To forward to the Participant a statement of ticket sales together with a remittance direct deposit, or an invoice of payment due, summarised by statement/invoice within 30 days of the event end date.

<p><b>SIGNED</b> by an authorised officer of <b>FRANKSTON CITY COUNCIL</b> in the presence of:</p>	
	<p>Signature of officer</p>
<p>Signature of witness</p>	
<p>Name of witness (please print)</p>	
<p>Date:</p>	

<p><b>EXECUTED</b> by the Participant in accordance with section 127(1) of the <i>Corporations Act 2001</i>:</p>	
<p>Signature of director</p>	<p>Signature of director/secretary</p>
<p>Name of director (please print)</p>	<p>Name of director/secretary (please print)</p>
<p>Date:</p>	

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**SIGNED** by the Participant(s) in the presence of

\_\_\_\_\_  
Signature of Participant(s)

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Name of witness (please print)

Date:

## **SCHEDULE - TICKETING DETAILS**

### **EVENT DESCRIPTION**

*Please enter a description of your event to be displayed on discoverfrankston.com*

### **TICKET OPENING/CLOSING DATES**

Date ticket sales to open on discoverfrankston.com and at the Frankston Visitor Information Centre	<i>Please enter date</i>
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Date ticket sales to close on discoverfrankston.com and at the Frankston Visitor Information Centre	<i>Please enter date</i>
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### **EVENT CANCELLATION POLICY**

*Please enter your event cancellation policy*

*Ex. In the case that the event is cancelled for any reason, all tickets will be refunded to purchasers.*

### **TICKET REFUND POLICY**

*Please enter your ticket refund policy*

*Ex. No refunds available.*

*Ex. Refunds will be provided to purchasers up to 7 days prior to the event.*

<b>TICKET TYPES</b>	<b>PRICE</b>	<b>DESCRIPTION</b>
<i>Please provide details Ex. Adult ticket</i>	<i>Ex. \$40 incl. GST</i>	<i>Ex. Entry for one adult</i>
<i>Ex. Concession ticket</i>		
<i>Ex. Youth ticket</i>		