

THE GRAND **FUNCTION ROOM**

Our private function room is an ideal space that caters to both small & large functions offering food & beverage packages to suit all occasions.

Delivering quality customer service & attention to detail, our experienced staff will ensure your next event is one to remember.



SEATED AVAILABLE



7 120 COCKTAIL







SMOKING AREA



DANCE FLOOR



OWN BAR

Please note: Saturdays incur a minimum spend of \$2750



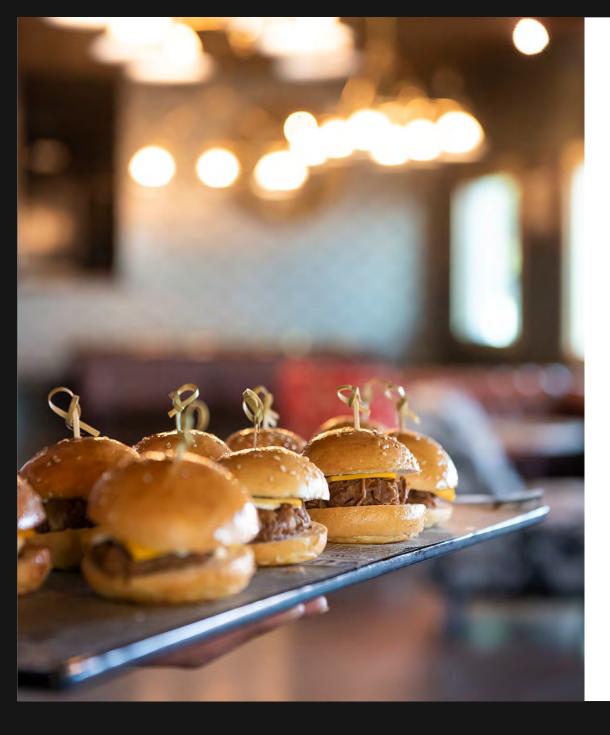












PACKAGES

PACKAGE 1

\$2250.00

- Finger food for 60 guests
- \$850 bar tab

PACKAGE 2

\$3250.00

- Finger food for 80 guests
- \$1500 bar tab

PACKAGE 3

\$4000.00

- Finger food for 100 guests
- \$2000 bar tab

PACKAGE 4

\$5000.00

- Finger food for 120 guests
- \$2500 Bar tab
- extra security

ALL PACKAGES INCLUDE:

• main area 7pm - 12pm (enquire for additional time) • bar and wait staff • music/dj/photo monitor • security and room hire • minors allowed until 9pm with parental supervision



COCKTAIL MENU

CANAPE ITEMS PREMIUM CANAPE ITEMS +\$3 per head / per item Please choose a total of 5 items for ____ people. Chilli salted chicken ribs w ailoi Selection of party pies & sausage rolls Spinach & ricotta pastizzi Tandoori chicken kebabs Mac & cheese croquettes Lemon chicken in a mini boat Steamed dumplings - select 2 from below options Mini bruschetta - select 1 from below options O Prawn & ginger O Roasted pumpkin & feta w balsamic dressing (v) O Pork & chive O Diced tomato, spanish onion & basil w balsamic dressing (v) O Vegetarian Arancini - select 1 from below options Prawn twisters Mushroom & zucchini (v) Potato spun prawn O Pumpkin & feta (v) Rosemary & lamb kebabs Salt & pepper calamari boats (gfo) Beer battered fish fillets in boats (gfo) v=vegetarian, vo=vegetarian option, vg=vegan, gf=gluten free, Thin Crust pizzas - select 2 from below options gfo=gluten free option Hawaiian Please note: all food selections will begin to come out approx. 45-60mins after the function start time and will be concluded by approx. 9:30pm, unless changes are organized with the venue before the commencement of the function. For this reason we kindly ask that any speeches/presentations are done after *9:30pm. (*for a function beginning @ 7pm) Meat Lovers O Vegetarian Function Name: Gourmet sandwiches (vo,gfo) Spinach & potato pakora (vg,gf) Function Date: __ /__ /___ Lentil balls (vg,gf) Vegetable spring rolls & samosas (v) Food allergies/intolerances:_____ Sliders - select 1 from below options O Beef O Pulled Pork

TERMS & CONDITIONS

- Tentative Bookings A tentative booking will be held for a maximum of 7 days. If the
 booking is not confirmed within this period the function space may be released for resale.
 Reasonable effort will be made to contact the organiser in this event.
- Confirmed Bookings A booking is considered confirmed once the deposit of \$500 had been paid, terms & conditions signed and returned to the venue, along with a copy of your photo ID.
- 3. Function Cancellations • Complete cancellations of over 30 days or more a full refund will be repaid. For cancellations 29 15 days prior to function a 50% deposit will be retained by the venue For cancellations within 14 days prior to the function the venue will retain 100% of the function payment.
- 4. Finalisation Of Bookings The Grand requires final numbers of guests, food selections, beverage selections, start and finish times 14 days prior to the function date. Dietary requirements must be clearly stated by this time. Your guest list will be required 7 days prior to your event. Supervised minors are permitted on the premises until 9pm.
- 5. Final payments are due 30 days prior to the event. Please note minimum spend of \$2750 is required on a Saturday night.
- 6. Bond / Loss or Damage The Grand requires a \$500 bond for all functions which will be returned post-function provided there is no damage to the venue property. Any unreasonable mess made from decorations, lollies, cake etc that incur extra cleaning costs for the venue will be taken from the bond.
- 7. The Grand Hotel reserves the right to refuse entry and close down any function for unacceptable behaviour. All guests must have Photo ID to enter the venue. Please ensure all guests are aware as they will be refused entry. The Grand Hotel practices Responsible Service of Alcohol and our staff reserve the right to refuse service to anyone based on RSA laws, anti-social behavior, or for any other reason at the Hotel's discretion. Guests deemed to be intoxicated will not be allowed to remain on the premises.
- 8. Decorations no items are to be stuck to walls unless preapproved by management. All balloons must be restrained/weighted and confetti and glitter are prohibited.
- 9. Additional Food & Beverage no outside food or beverages are to be brought onto the premises with the exception of a birthday cake, potato chips, nuts and lollies. Bowls for these items and cake plates are to be supplied by the function organiser. We can supply napkins if required. Cutting of the cake is also the responsibility of the organiser, we can supply a cake knife.

- 10. Functions booked on any Public Holiday will incur a \$500 surcharge to cover the cost of kitchen staff, bar staff and security for the duration. If extra security is needed the \$150 fee will be raised to \$300. Sunday functions will incur a \$200 surcharge to cover the extra cost of kitchen staff, bar staff and security for the duration, extra security on a Sunday will incur a \$200 fee.
- 11. Beverage service concludes 15 minutes prior to the conclusion of the event. All functions guests and hosts are expected to exit the function room in a timely manner at the conclusion of the event. Any persons lingering in the function room more than 30 mins past the scheduled end time will incur excess fees. Fees will be charged at \$100 for every 15 minutes over the specified time. These fees will be taken out of the bond.
- Guests must comply will all laws, including OHS and liquor licensing laws, and comply will all directions from the Hotel's staff.
- 13. The Hotel will not be responsible for any damage or injury to any person or property unless caused by the Hotel's recklessness. The hotel is not responsible for the security of guests' property. Goods left after a booking without prior agreed arrangements may be donated or discarded by the Hotel.
- 14. It is the host's responsibility to ensure that guests adhere to these guide lines, failure to do so may cause the function to be cancelled immediately with no refund guaranteed.

acknowledge that I/WE have read and understood the terms and conditions and that I/WE will comply with these conditions.	
Customer signature:	Date: / /
Manager signature:	Date: / /



CONTACT US

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