



Richmond Shire Council

PO Box 18, Richmond QLD 4822
 65 Goldring Street, Richmond QLD 4822


Telephone: (07) 4719 3377
 Facsimile: (07) 4719 3372

Email: enquiries@richmond.qld.gov.au
 Website: <https://www.richmond.qld.gov.au/>

Office Use Only	
Received by:	
Receipt/ Waybill/NVD Supplied	<input type="checkbox"/>

Agistment Application

Applicant Details			
Name:			
Postal Address:			
Residential Address:			
Phone:		Phone (Work):	
Mobile:		Fax:	
Email:			
Preferred Contact Method:	Mail <input type="checkbox"/>	Phone <input type="checkbox"/>	Email <input type="checkbox"/>
Agistment Details			
Town Common: PIC:QDR0143	<input type="checkbox"/> Total of 100 head per household, Agistment \$2.50 per head per week		
Maxwelton Common: PIC:QCRD0117	<input type="checkbox"/> Total of 40 head per household, Agistment \$2.50 per head per week		
20 Mile Reserve: PIC:QFRD0112	<input type="checkbox"/> Total of 120 per head household, Agistment \$2.50 per head per week		
Cape Horn Reserve: PIC:QBR0115	<input type="checkbox"/> Total of 60 per head household, Agistment \$2.50 per head per week		
Number of Cattle:			
Description of Cattle:			
Number of Horses:			
Description & Sex of Horses:			

Brand/s:		
Earmark:		
<ul style="list-style-type: none"> • I certify that all details given and statements made in connection with this application are true and correct; • I have read the Terms & Conditions as per Council's Town Common Agistment Policy and will abide by these rules; • I will ensure that all fees are paid by the due date; and • I have provided the following documentations as requested: <p> <input type="checkbox"/> Receipt/Waybill/NVD <input type="checkbox"/> List of NLIS Tag Numbers <input type="checkbox"/> Proof of Dipping/Spraying </p>		

Term and Conditions

- Town Common has a total of 100 head per household;
- Maxwelton Common has a total of 40 head per household;
- 20 Mile Reserve has a total of 120 head per household;
- Cape Horn Reserve has a total of 60 head per household;
- Total cattle across all commons/reserves maximum 150 head per household.
- Total head of livestock on Richmond Commons and Reserves will be reduced to an acceptable number determined by council during poor seasons when insufficient fodder. Number of livestock per household to be reduced proportionately depending on where the livestock is agistment on;
- Agistment charges as fixed by Council are payable in advance. Accounts will be issued prior to expiry of previously paid agistment. (It is your responsibility to advise Council when livestock is removed to avoid incorrect accounts being raised);
- Notice must be given to Council's Rural Lands Officer or application made through the Council Office to put livestock on the Common, at least seven days in advance;
- Application must include a copy of a receipt, waybill/NVD or tother documentation to prove ownership of livestock;
- All cattle are to have NLIS tag in their ear prior to being put on the Common. A list of the NLIS tag numbers are to be given to the Council with your application;
- It is the applicants' responsibility to ensure that all NLIS transfers on and off the Common are completed correctly;
- All livestock are to be cleared of ticks prior to being put on the any of the Commons or Reserves. Proof of dipping/spraying is required;
- Notice (in writing) must be given to the Rural Lands Officer prior to the removal of any livestock from the common at least seven days in advance. Such notice must state time, number of livestock to be musted and where livestock is being taken. Failure to give notice will result in agistment being charged up to the date that advice of livestock removal is given;
- In the case of cattle, each animal shall be ear tagged with an official RSC tag authorised by the Rural Lands Officer which shall be removed by the Rural Lands Officer when the cattle are removed from the Common;
- Pony Club Horses will not be free of charge; they will charged the standard rate;
- No unbroken horses over the age of six months are permitted on the Common; and
- The Rural Lands Officer will assist with mustering of the Commons and Reserves. All other costs are to be covered by current agistee.
- Failure to pay agistment fees can result in the impoundment of livestock which Council can auction to recoup outstanding debts.

Applicants Signature:	Date:
Witness Signature:	Date:
Privacy Collection Notice	Richmond Shire Council is collecting your name, residential address and telephone number in accordance with the Local Government Act 2009 in order to process your application. The information will only be accessed by employees and/or Councillors of Richmond Shire Council for Council business related activities only. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

Office Use Only			
Application Received:	Date:		
Receipt/ Waybill/NVD Supplied and copy attached:	Date:		
List of NLIS tag numbers supplied and copy attached:	Date:		
Proof of Dipping/Spraying Supplied and copy attached:	Date:		
Copy of Policy Supplied to Applicant:	Date:		
Application Approved by:	Date:		
Number of RSC Ear Tags issued:	Date:		
Period of Agistment Paid:	From:	To:	= Weeks
Debtor Account Received To:		Receipt Number:	
Debtor Account Received To:	\$	Received By:	
Invoice Number:		Received Date:	