

COVID SAFE PLAN – Richmond Aged Care

OUR COMMITMENT

As Community Services involves close contact at times, we are at a high risk of exposure. To ensure the health and safety of our staff, our valued clients and the wider community we are taking every precaution possible to maintain a safe and hygienic environment to prevent transmission. Here at Richmond Aged Care we always adhere to strict hygiene practices but at this worrying time we are going above and beyond expectation.

GROUP ACTIVITIES

Keeping in line with Government restrictions all Centre Based Activities and Transport will be in line with Social Distancing rules. Until further notice After School Care Bus Pick Up will not be occurring. Cleaning of high touch areas will be increased and all clients and staff are encouraged to make use of the hand sanitizer at the front door. If you or your child present to OSHC with obvious signs of being unwell, you will be asked to leave.

IN HOME SERVICES

It is important to notify the Aged Care Co-Ordinator if you are unwell prior to when you expect services. If a Carer presents to your home and you or a family member are unwell, they have the right to leave immediately.

ATTENDING AGED CARE CO-ORDINATED ACTIVITIES

As per our usual procedure – you must be 100% well to attend any function. It is very important that you inform us in advance if you or anyone in your household is unwell, or self-isolating because they are at risk of becoming unwell with COVID -19. Unfortunately, due to strict public health requirements you will be unable to attend any activities if you or anyone in your household is unwell or in self-isolation. We will of course treat this information in strict confidence and you will be welcome to attend any future activity after 14 days of being asymptomatic.

PLEASE DO NOT ATTEND OUR CENTRE IF:

- You have tested positive for COVID-19
- You have been in contact with someone who has tested positive for COVID-19 (including home or workplace)
- You have any of the COVID-19 symptom's (fever, cough, runny nose, shortness of breath, fatigue, loss of smell, upset tummy)
- You are currently in quarantine or isolation
- You have been in close contact with someone currently in quarantine or self-isolation

- Any person in the high risk category for serious infection from the COVID-19 pandemic (people aged over 70, immune-compromised & those diagnosed with a chronic medical condition) are recommended to assess your own risk.

WHEN YOU ATTEND OUR CENTRE

- Please come to the Centre by yourself – at this time please do not bring guests
- Once you enter the Centre you will see our sanitization station at the sign on book. Please use the hand sanitizer provided.
- Please maintain 1.5 metres social distancing at all times were possible with other clients.

- Tables, chairs and other high touch areas will be sanitized and wiped over before and after use to ensure a comfortable and hygienic experience at our Centre.

THANK YOU

Please help us to manage the risks to the health and safety of our staff by co-operating with the measures we have outlined above. Do the same things for us that you are doing to keep our own family and friends healthy and well. This includes frequent handwashing, covering your nose and mouth when you need to cough or sneeze with the crook of your arm or clean tissue and observing rules for physical distancing. More information can be found on the Department of Health Website.

Thank you for your understanding and we look forward to seeing you at our next function