



RICHMOND SHIRE COUNCIL

LATE ITEMS AGENDA

FOR

ORDINARY MEETING
TUESDAY 19 JANUARY 2021
COMMENCING AT 8:00 AM

Building and Town Planning Report

Item 16.0 Monthly Report

Item 16.2 Richmond Shire Draft Planning Scheme 2020

We received correspondence (Item 16.1 in the normal agenda) that the Richmond Shire Planning Scheme 2020 was approved. Milford Planning has since advised Council to make a resolution to adopt the Planning Scheme.

The Draft Planning Scheme can be revised at:

https://drive.google.com/file/d/1gQW9XhbnoXM4N4YR_QBJc_KJVr5MRmism/view

Recommendation:

That the Report be noted.

Building and Town Planning Report prepared by **Tiana Grant**

Chief Executive Officer's Report

Item 17.0 CEO Report

Item 17.4 Richmond Golf Club – Update

At the October 2020 Council Meeting, the below request was discussed. Council agreed to follow up with this request. Andrew will be dialing in to discuss this request and it will be an opportunity for Council to ask any questions.

From: Andrew Gillman <Andrew@sgps.com.au>

Sent: Wednesday, 7 October 2020 8:39 AM

To: Peter Bennett <PeterB@richmond.qld.gov.au>

Cc: Brenden Quabba <brenden@sgps.com.au>; Peter Thorncroft

<peter_megan@hotmail.com>; SULLIVAN Jessica <Jessica.Sullivan@npsr.qld.gov.au>

Subject: Richmond Golf Club

Peter,

Brenden Quabba suggested I email you to seek support for the Richmond Shire Council for the provision of a water supply to the Richmond Golf Club's (RGC) golf course (9 holes only – limited to tees and a tree line between 10 fairways) from Council's Lagoon.

The RGC have obtained a grant from the State Government to repair their clubhouse and to supply water for irrigation to their tees and drinking fountains along the course and a thin line of trees bordering one side of the fairway (for 5 holes).

We seek Council's assistance approval in principle to pursue the idea of drawing the tee irrigation water from the townships lagoon which is adjacent the fairways. The drinking water however, is proposed to be drawn from an extension of the potable township water supply which currently supplies the existing clubhouse. We expect that this extension main will be approximately a 25mm service to approximately to service the proposed drinking fountains along the course.

We are seeking to engage an irrigation consultant to provide a report outlining the associated costs and logistics for the water supply options and wish for them to include the possibility of taking of water from the lagoon via either:

- a gravity trickle supply directly from the lagoon as the storage is higher than the fairways or
- reconfigure some pipework to the townships existing lagoon bore pump so that when not in use, it can deliver some water to the tees and the tree line adjacent the fairways. The tree line

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extends for approximately the length of 5 outgoing fairways (the remaining fairways are inbound and share the same tree line).

We believe that including this option in the irrigation consultants' study/ report will provide the club and Council with valuable information regarding the costs and viability of the option. There will be no cost to the Council in either the provision of the study nor construction of the water mains and valves should the option be acceptable to Council following the study.

Would you please advise if Council will support this approach by the RGC.

Regards
Andrew Gillman

Item 17.5 Trish Hudspith Photographic

Trish took pictures after the 2020 wet season. It is requested that Council make a decision on for what they would like to use for the comparison photo in the front foyer.

Photos will be showcased on the projector by CEO Peter Bennett.

Recommendation:

That the CEO Report is noted.

CEO Report prepared by **Peter Bennett**

Finance Management Report

Item 18.0 Monthly Report

Item 18.1 Information

To follow.

Recommendation:

That the Finance Report is noted

Finance Report prepared by **Peter Bennett**

Richmond Shire Council
Statement of Comprehensive Income & Expenditure
as at 31 December 2020

	2020-2021	2019-2020
Income Categories		
Rates		
General Rates	385,603	714,383
Service Charges	401,949	789,113
Separate Rates or Charges	49,984	29,035
Operating Grants, Subsidies and Contributions		
Operating Grants - State Government	7,164,907	14,118,630
Operating Grants - Commonwealth	367,402	438,198
Operating Grants - Other	100,975	985,342
Contributions - Operating & Other	8,500	-
Reimbursements (Operating)	68,939	445,947
Donations Received	-	162,428
Fees & Charges		
Housing Rental Income	87,777	161,249
Licenses	-	105
Fines & Penalties	318	1,436
Facilities Hire	-	-
Other Rental Income	10,676	28,990
Other Fees & Charges	449,478	1,182,715
Private Works Charges	21,762	-
Interest Earnings	30,445	69,042
Other Revenue	927,902	995,544
Non-Operating Grants, Subsidies and Contributions		
Capital Grants - State Government	6,927,952	9,157,956
Capital Grants - Commonwealth	678,604	500,000
Contributions - Capital	31,818	-
Reimbursements (Capital)	-	31,536
TOTAL Income Categories	17,714,885	29,811,780
Expenditure Categories		
Employee Costs		
Salaries & Wages	2,966,360	5,161,910
Superannuation	318,443	543,230
Other Employee Costs	17,526	91,912
Training	-	688
Materials & Contracts		
Materials	1,261,895	2,905,948
Service Contracts	5,054,623	5,766,159
Advertising	4,930	9,691
Consultants	31,032	57,716
Contractors - Road works	-	9,530
Contractors - Other Operating Works	2,700	60,672
Donations - Given	1,075	15,060
Bank Charges	9,008	7,521
Utilities		
Electricity	192,477	422,744

Telephone	57,048	108,716
Water Charges	-	702
Depreciation On Non-Current Assets	2,485,271	4,970,542
Interest Expenses	56,360	123,927
Insurance Expenses	348,193	488,260
Other Expenditure	98,203	577,416
Reallocation Codes Expenditure		
Employee On Costs Recovery	- 66,423	-
Plant Recovery (or Plant Hire)	- 389,511 -	442,463
TOTAL Expenditure Categories	<u>12,448,523</u>	<u>20,882,346</u>
Asset Disposal		
Profit on Asset Disposal	- -	264,865
Proceeds from Disposal of Assets	- 113,422 -	31,460
Loss on Asset Disposal	-	1,637,066
Operating Surplus	<u><u>5,379,784</u></u>	<u><u>7,588,693</u></u>

Richmond Shire Council
Statement of Financial Position
as at 31 December 2020

	2020-2021	2019-2020
CURRENT ASSETS		
Cash at Bank and On Hand	6,778,564	10,048,021
Rates Outstanding	79,649	122,309
Sundry Debtors	471,108	1,486,876
Accrued Income/Payments In Advance	97,710	97,710
Fuel, Oil & Materials on Hand	363,662	434,163
Land Held For Resale - Current	1,005,000	1,005,000
TOTAL CURRENT ASSETS	8,795,693	13,194,079
CURRENT LIABILITIES		
Sundry Creditors	572,383	2,301,694
Accrued Salaries & Wages	14,789	14,789
Income Received In Advance	5,727,835	5,727,835
Gst Payable	- 86,052	246,337
Payroll Creditors	- 23,960 -	10,494
Loan Liability (Current)	267,535	529,656
Provision For Annual Leave	1,143,386	1,143,386
Trust Liability	15,400	-
TOTAL CURRENT LIABILITIES	7,631,315	9,953,204
NON-CURRENT ASSETS		
Land	1,416,290	1,416,290
Buildings	43,413,662	43,413,662
Accumulated Depreciation Buildings	-10,669,243 -	10,669,243
Furniture & Equipment	368,658	368,658
Accumulated Depreciation Furniture & Equipment	-362,628	-362,628
Plant & Equipment	14,569,889	14,569,889
Accumulated Depreciation	-8,422,668 -	8,422,668
Roads	169,932,537	169,932,537
Accumulated Depreciation Roads	-31,676,279	-31,676,279
Water Assets	15,476,770	15,476,770
Accumulated Depreciation Water	-2,572,078	-2,572,078
Sewerage Assets	7,044,640	7,044,640
Accumulated Depreciation Sewerage	-1,587,586	-1,587,586
Other Infrastructure	1,694,120	1,694,120
Accumulated Depreciation Other Infrastructure	-484,378	-484,378
Capital Works In Progress	17,957,938	8,005,178
Landfill Assets	124,446	124,446
TOTAL NON-CURRENT ASSETS	216,224,089	206,271,329
NON-CURRENT LIABILITIES		
Loan Liability (Non Current)	3,362,481	3,362,481
Provision For Long Service Leave (Non-Current)	356,899	356,899
TOTAL NON-CURRENT LIABILITIES	3,719,380	3,719,380
NET ASSETS	213,669,086	205,792,824
EQUITY		
Retained Surplus	110,474,276	102,598,014
Asset Revaluation Reserve	103,194,811	103,194,811
TOTAL EQUITY	213,669,086	205,792,824

Richmond Shire Council
Statement of Cash Flows
for the reporting period ended 31 DEC 2020

Cashflows from Operating Activities

Receipts for Operations	18,554,654.03
Payments for Operations	<u>11,624,629.91</u>
Net cash provided by operating activities	6,930,024.12

Cashflow from Investing Activities

Interest received	-
Proceeds on Sale of Assets	-
Payment for Property, Plant and Equipment	<u>9,952,759.91</u>
Net cash provided/(absorbed) by investing activities	- 9,952,759.91

Cashflow from Financing Activities

Interest paid	-
Proceeds from Borrowings	-
Repayments of Borrowings	<u>262,121.82</u>
Net cash provided by financing activities	- 262,121.82

Net increase(decrease) in cash held - 3,284,857.61

Cash at the beginning of the year	10,048,021.12
Cash at the end of the year	<u>6,778,563.51</u>
Movement in cash balances	3,269,457.61

Cash at the 30 November 2020 8,420,002.59

Cash at the 31 December 2020 6,778,563.51

Decrease in cash for December - 1,641,439.08

OPERATIONAL PLAN 2020-2021

Finance and Administration

Activity Identified:	Upgrade Staff Housing
Budget Implication:	\$25,000
Activity Objectives:	Continue to upgrade staff housing.
Corporate Plan Objective:	Property Management
Amount Spent	
Objective Update	Pool house painted.

Activity Identified:	Upgrades to Council Buildings
Budget Implication:	\$25,000
Activity Objectives:	Paint buildings and carry out minor repairs as required.
Corporate Plan Objective:	Property Management
Amount Spent	
Objective Update	

Activity Identified:	Kronosaurus Korner Stage 3 Upgrade (dependant on funding)
Budget Implication:	\$2,800,000
Activity Objectives:	
Corporate Plan Objective:	Property Management
Amount Spent	
Objective Update	No funding as yet.

OPERATIONAL PLAN 2020-2021

Activity Identified:	Tinting of high window in the VIC and Exit Doors of Gallery 2
Budget Implication:	\$20,000
Activity Objectives:	To provide relief from the heat entering the building through the existing windows.
Corporate Plan Objective:	Property Management
Amount Spent	
Objective Update	Completed

Activity Identified:	Acquisition of land at Saleyards from current Rail contractor
Budget Implication:	\$200,000
Activity Objectives:	To provide better access to the rail lines for the loading/unloading of cattle onto the Rail network
Corporate Plan Objective:	Property management
Amount Spent	
Objective Update	Aurizon has not resolved to sell this block as yet.

Activity Identified:	Depot Upgrade and fence
Budget Implication:	\$100,000
Activity Objectives:	Upgrade fence at the Crawford Street Depot, complete the amenities and smoko shed, chemical storage area
Corporate Plan Objective:	Asset Management
Amount Spent	
Objective Update	Front fence replaced, toilet block and lunchroom installed plus shade structure.

OPERATIONAL PLAN 2020-2021

Activity Identified:	CCTV Security Cameras
Budget Implication:	\$30,000
Activity Objectives:	Security cameras for Library, Cambridge Heritage Centre, Lakeview Caravan Park, Saleyards.
Corporate Plan Objective:	Property Management
Amount Spent	\$36,000
Objective Update	Completed

Activity Identified:	Prepare planning documents
Budget Implication:	\$0
Activity Objectives:	Design and develop plans for projects like the KK Stage 3, Caravan Park, pool cover, land use agreement for the town area.
Corporate Plan Objective:	Corporate Governance
Amount Spent	
Objective Update	Nothing spent to date

Activity Identified:	Upgrade Signage at Lake, Kronosaurus Korner and around township
Budget Implication:	\$15,000
Activity Objectives:	To replace existing signs that are faded or damaged due to weather.
Corporate Plan Objective:	Building maintenance
Amount Spent	
Objective Update	Audit conducted, signed to be ordered.

OPERATIONAL PLAN 2020-2021

Works and Services

Activity Identified:	Town Streets and Rural Roads Maintenance
Budget Implication:	\$900,000
Activity Objectives:	Maintenance grading, pot hole patching, other stormwater and sealing as required.
Corporate Plan Objective:	Roads
Amount Spent	\$493,364
Objective Update	Ongoing

Activity Identified:	Croydon Road – 126Km to 129Km section
Budget Implication:	\$1,000,000
Activity Objectives:	Continue to upgrade the Croydon Road utilising TIDS, R2R and other funding sources.
Corporate Plan Objective:	Roads
Amount Spent	
Objective Update	Not started yet

Activity Identified:	Flood Damage – Local Roads
Budget Implication:	\$10,712,000
Activity Objectives:	To work through and repair all the damage from the February 2019 and February 2020 flooding events.
Corporate Plan Objective:	Roads
Amount Spent	\$8,859,131
Objective Update	2019 Flood Damage almost spent and partially spent for 2020

OPERATIONAL PLAN 2020-2021

Activity Identified:	QRA betterment projects
Budget Implication:	\$5,983,000
Activity Objectives:	Improvements to flood damaged assets which goes beyond normal restoration to pre-existing condition of damaged assets. Includes \$4,805,000 for Top Crossing bridge
Corporate Plan Objective:	Roads
Amount Spent	\$2,228,793
Objective Update	Top Crossing Bridge 90% complete

Activity Identified:	Croydon Road Reseal
Budget Implication:	\$460,000
Activity Objectives:	Reseal various sections of the Croydon Road.
Corporate Plan Objective:	Roads
Amount Spent	\$330,653
Objective Update	Completed

Activity Identified:	Seal and stormwater completion Crawford and Simpson Streets
Budget Implication:	\$265,051
Activity Objectives:	To reinstate the stormwater drainage and bitumen seal on Crawford and Simpson streets after new Water Mains have been installed (new water mains funded under Drought Communities funding)
Corporate Plan Objective:	Roads
Amount Spent	\$307,629
Objective Update	Partially complete

OPERATIONAL PLAN 2020-2021

Activity Identified:	Seal Jim McGuire Drive
Budget Implication:	\$557,208
Activity Objectives:	To reduce dust levels and improve the access to local businesses in the Industrial Estate.
Corporate Plan Objective:	Roads
Amount Spent	
Objective Update	Not started

Activity Identified:	Walkers Park Floodway
Budget Implication:	\$150,000
Activity Objectives:	To remove and replace existing damaged concrete floodway which is in a dangerous condition with new concrete floodway.
Corporate Plan Objective:	Roads
Amount Spent	
Objective Update	Complete

Activity Identified:	Heavy Vehicle Rest stop (opposite Midway)
Budget Implication:	\$278,810
Activity Objectives:	To provide a safe parking area and rest stop for heavy haulage vehicles close to public amenities, food and fuel outlet.
Corporate Plan Objective:	Roads
Amount Spent	
Objective Update	No started

OPERATIONAL PLAN 2020-2021

Activity Identified:	Off Street Parking at Cambridge Downs Heritage Centre
Budget Implication:	\$50,000
Activity Objectives:	To provide a safe parking area off the main Highway for visitors to the Cambridge Downs Heritage Centre.
Corporate Plan Objective:	Roads
Amount Spent	
Objective Update	No started

Activity Identified:	Continuous upgrade of Council Plant
Budget Implication:	\$1,933,500
Activity Objectives:	Upgrade plant and equipment in accordance with Council's replacement program to maintain a quality fleet.
Corporate Plan Objective:	Asset Management
Amount Spent	\$598,243
Objective Update	Some plant purchased

Activity Identified:	Bulk kerbside waste collections
Budget Implication:	\$7,000
Activity Objectives:	Provide a bulk kerbside waste collection annually to help maintain a tidy town.
Corporate Plan Objective:	Cleansing
Amount Spent	
Objective Update	Completed

OPERATIONAL PLAN 2020-2021

Activity Identified:	New Town Bore connection to WTP
Budget Implication:	\$195,000
Activity Objectives:	To connect new town bore to the Water Treatment Plant for improved water quality.
Corporate Plan Objective:	Water
Amount Spent	
Objective Update	Completed

Activity Identified:	Digital Water Meters
Budget Implication:	\$170,000
Activity Objectives:	Install digital water meters on all water meters in Richmond to provide up-to-date readings for water billing.
Corporate Plan Objective:	Water
Amount Spent	
Objective Update	Ordered

Activity Identified:	Poly pipe water mains from new bore, pressure pump and Tanks for Sports oval
Budget Implication:	\$40,000
Activity Objectives:	Provide water storage and reticulation at the Charlie Wehlow Oval.
Corporate Plan Objective:	Sport & Rec
Amount Spent	\$70,985
Objective Update	Partially completed

OPERATIONAL PLAN 2020-2021

Activity Identified:	Crawford St Water Mains Upgrade—W4Q
Budget Implication:	\$80,000
Activity Objectives:	To replace old water mains with new PVC water mains in Crawford Street.
Corporate Plan Objective:	Water
Amount Spent	
Objective Update	Not yet started

Activity Identified:	Crawford St Water Mains Upgrade—Community Drought funding carryover
Budget Implication:	\$80,000
Activity Objectives:	To replace old water mains with new PVC water mains in Crawford Street.
Corporate Plan Objective:	Water
Amount Spent	
Objective Update	Not yet started

Community Development and Services

Activity Identified:	Cover for the entertainment area
Budget Implication:	\$40,000
Activity Objectives:	Provide shelter from the weather at the new entertainment area.
Corporate Plan Objective:	Lakeview Caravan Park
Amount Spent	
Objective Update	Not yet started

OPERATIONAL PLAN 2020-2021

Activity Identified:	Renovate Camp Kitchen
Budget Implication:	\$10,000
Activity Objectives:	Refurbish Kitchen.
Corporate Plan Objective:	Lakeview Caravan Park
Amount Spent	
Objective Update	Not yet started

Activity Identified:	Shed and Slab at Refuse Tip for Cardboard Compactor
Budget Implication:	\$40,000
Activity Objectives:	To provide a base and protection from the elements for the new Cardboard Compactor when purchased.
Corporate Plan Objective:	Waste Management
Amount Spent	
Objective Update	Ordered

Activity Identified:	Shade Cover over Swimming Pool
Budget Implication:	\$150,000
Activity Objectives:	To provide shade for swimmers and pool users during the time the pool is open.
Corporate Plan Objective:	Sport and Rec
Amount Spent	
Objective Update	Not yet started

OPERATIONAL PLAN 2020-2021

Activity Identified:	Swimming Pool Change Rooms Upgrade
Budget Implication:	\$60,000
Activity Objectives:	Repairs to toilet doors, cubicles, install timber supports to provide structural integrity to building.
Corporate Plan Objective:	Sport and Rec
Amount Spent	
Objective Update	Not yet started

Activity Identified:	Saleyards Wash Down Upgrade
Budget Implication:	\$50,000
Activity Objectives:	Install lighting, improve water pressure for truck wash, enhance the concrete slab to aid proper runoff.
Corporate Plan Objective:	Saleyards
Amount Spent	
Objective Update	Not yet started

Activity Identified:	Racecourse Beautification
Budget Implication:	\$20,000
Activity Objectives:	Install planter boxes and plants around the grassed area of the facility.
Corporate Plan Objective:	Sport and Rec
Amount Spent	
Objective Update	Not yet started

OPERATIONAL PLAN 2020-2021

Activity Identified:	Public Amenities at Dino Park
Budget Implication:	\$40,000
Activity Objectives:	Install new 2 toilet Amenities Block at Dino Park for public convenience.
Corporate Plan Objective:	Asset Management
Amount Spent	
Objective Update	Ordered

Activity Identified:	Bobby Murray Park Playground
Budget Implication:	\$250,000
Activity Objectives:	Install new Playground equipment, including slides, swings, climbing ladders etc, to replace older equipment that has been removed.
Corporate Plan Objective:	Sport & Rec
Amount Spent	\$253,511
Objective Update	Completed

Activity Identified:	Upgrade Tennis Court Lights
Budget Implication:	\$100,000
Activity Objectives:	Install new LED lights to replace the old Sodium Lux lights.
Corporate Plan Objective:	Sport and Rec
Amount Spent	\$89,995
Objective Update	Completed

OPERATIONAL PLAN 2020-2021

Activity Identified:	Shed for the Richmond Aged Care facility
Budget Implication:	\$35,000
Activity Objectives:	Storage shed for furniture and equipment, which is currently stored in 3 dorms.
Corporate Plan Objective:	Aged Care
Amount Spent	
Objective Update	Ordered

Activity Identified:	Lights on Power Pole at Lake
Budget Implication:	\$5,000
Activity Objectives:	Improve the quality of lighting around the walkways and facilities at the Lake.
Corporate Plan Objective:	Asset Management
Amount Spent	
Objective Update	Not yet started

Activity Identified:	Sofffall and Ratwall at Lake Playground
Budget Implication:	\$50,000
Activity Objectives:	Remove existing sofffall and tree roots and replace with new sofffall and ratwall around the children's playground equipment.
Corporate Plan Objective:	Sport & Rec
Amount Spent	
Objective Update	Not yet started

OPERATIONAL PLAN 2020-2021

Activity Identified:	Water Fountain
Budget Implication:	\$10,000
Activity Objectives:	Install a solar water fountain on Dead Man's Island at the Lake.
Corporate Plan Objective:	Tourism
Amount Spent	\$25,875
Objective Update	Completed

Library Officer's Report

Item 26.0 Monthly Report

Item 26.1 Information

Loans:	15
Returns:	22
Renewals:	Zero
Internet and computer use:	12 hours
New members:	Zero
Visitors:	10
Banking:	Zero

Book of the Month

Play – How it shapes the Brain, Opens the Imagination, and Invigorates the Soul. By Stuart Brown, M.D.

“Courage is grace under pressure.”
E.Hemingway

Librarians Recommendation:

That the Report be noted.

Library Report prepared by **David Fickling**