



**RICHMOND SHIRE COUNCIL
LATE AGENDA**

FOR

**ORDINARY MEETING
TUESDAY 07 DECEMBER 2021
COMMENCING AT 8:00AM**

Item 2. Reports for Consideration – Office of the Chief Executive Officer

Item 2.15 Dog Registration

EXECUTIVE SUMMARY

Changes and a draft procedure have been made for registration of excess animals moving forward. Changes have also been made to the 2021-2022 Fees and Charges.

OFFICER'S RECOMMENDATION

That Council: *Approve the animal procedure and changes to the fees and charges presented.*

Budget & Resource Implications

NIL

Background

Procedure for Cats and Dogs in excess of 2 NEW:

- An “application to keep more than allowable animals” application must be completed for all excess animals over two and a reason why the excess animals are required. It then must go to the CEO to approve or deny the application. Extenuating circumstances only.
- If the application is approved by the CEO, the inspection fee is charged and then the LLO needs to inspect the property within 24 hours. The checklist must be fully compliant for an approval. If the inspection is approved, the owner is then required to register their first two dogs normally as well as the excess fee for each excess dog at the Council Office. If the inspection is NOT approved, they have 30 days to comply.

Procedure for Cats and Dogs in excess of 2 OLD: (Registered prior to 1st October 2021)

- 1 or 2 cats and dogs as per normal registration
 - An “application to keep more than allowable animals” application must be completed for all animals over two
 - The inspection fee is charged and then the LLO needs to inspect the property within 24 hours. The checklist must be fully compliant for an approval. If the inspection is approved, the owner is then required to register their first two dogs normally as well as the excess fee on each excess dog at the Council Office. If the inspection is NOT approved, they have 30 days to comply.
 - Applicable registration and excess fees apply.
- Acceptable approved excess applications: Deceased relatives estate, relative has been put into care, temporary basis with an end date (Pro rata fee on length of time)

Kennel Licencing: Prior to 2018 – Kennel fee only.

- There are four active kennel licences.
- No new Kennel licences are allowed. **Contact Milford for clarification RE the current kennel licences. Transferrable to the new owners of that land**
- Kennel fee includes registration fees for all dogs on that premises.
- Holders of kennel licences can register new dogs up to the kennel licence limit until the licence terminates.

Richmond Shire Council
Ordinary Meeting of Council 07 December 2021

If more dogs are found on a property that are not registered in the inspection program a fine for every animal not registered will be given in an infringement notice. Houses can be assessed more than once throughout the six month program.

The updated fees and charges for the Animal Registration page are attached for Councils approval.

Consultation (Internal/External)

Internal: Cr Kuhl, Peter Bennett, Angela Henry & Tiana Grant

Attachments

Attachment A – Fees and Charges (Animal Registration page)

Report prepared by **Peter Bennett (CEO)**

Name	Unit	Year 21/22 Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
------	------	----------------------------	-----	-----------------------	--------------------------

ANIMAL REGISTRATION

DOGS

Fees applicable on a per dwelling basis.

Registration will be for the period 1st October 2021 to 30th September 2022.

50% discount if paid within advertised discount period. NOTE: No discounts apply to regulated dog registration.

Pensioner Rebate - 50% on one pet per household only.

Maximum number of dogs is 2.

Registration required for all dogs prior to 6 months of age. All dogs to be registered and micro-chipped by 6 months old. New residents/owners have 14 days to register animals. Pro-rata registration arrangements are available in the second half of each year for new dog owners or for dogs that turn 6 months of age. Puppies are classified as under 6 months of age.

Entire male	Per dog	108.00	N	AMA 2008 s44	(2)(a)
Entire bitch	Per dog	108.00	N	AMA 2008 s44	(2)(a)
Neutered male (must provide evidence)	Per dog	26.00	N	AMA 2008 s44	(2)(a)
Spayed bitch	Per dog	26.00	N	AMA 2008 s44	(2)(a)
Puppies - first 12 months at puppy registration	Per dog	26.00	N	AMA 2008 s44	(2)(a)
Replacement registration tags	Per tag	6.00	Y	-	-
Regulated dog application fee	Per dog	98.00	N	AMA 2008 s44	(2)(a)
Regulated dog signs	Per sign	26.00	Y	-	-
Declared menacing dog	Per dog	134.00	N	AMA 2008 s44	(2)(a)
Declared dangerous dog	Per dog	134.00	N	AMA 2008 s44	(2)(a)
Outside town area registration	Per dog	10.00	N	AMA 2008 s44	(2)(a)
Government entity dog, working dog or other class of dog prescribed under a regulation eg police dog, guide dog.	Per dog	10.00	N	AMA 2008 s44	(2)(a)
Excess Dog	Per dog	200.00			

Excess Dog Permit

Only approved after inspection and Council approval. Does not include dog registration fee.

Excess dog annual inspection fee	Per dog	100.00	N	-	-
Kennel licence - Granted prior to 2018 (Includes registration)	Annual	268.00	N	-	-

Item 5. Reports for Consideration – Tourism and Marketing

Item 5.1 Power Upgrades – Lakeview Caravan Park

EXECUTIVE SUMMARY

The Caravan Park Manager has received two quotes for power upgrades at the Caravan Park for the existing laundry facilities, Office and new washer/dryer power supply.

OFFICER'S RECOMMENDATION

That Council: *Council approve the quotes received to complete works for the upgrades at the Caravan Park.*

Budget & Resource Implications

\$21,390.60 and \$2,970.00

Background

New washer/dryer power supply

Supply and installation of washer dryer circuits and power outlets in existing toilet block dongas. This is another option for location of new washer dryer units as existing power supply to this building is adequate for the units. Door will need to be widened in this building to fit these new units.

Laundry power upgrades. Indicative cost estimate

Indicative Cost estimate for upgrades to power supply for existing laundry and office. Office building power supply must be upgraded as the laundry shed power is supplied from the office building. Underground supply from original Main switchboard. Overhead power supply is not an option, as this would have to cross over buildings which is not possible.

Consultation (Internal/External)

Internal: Morgan-Leigh Jardine

External: Custom Contracting

Attachments

Attachment B – 2 x quotes from Custom Contracting.

Report prepared by **Morgan-Leigh Jardine (Caravan Park Manager)**



QUOTE

Richmond van park

Date
5 Dec 2021

Expiry
4 Jan 2022

Quote Number
QU-0137

Reference
Upgrades

ABN
71 418 449 006

Joe Mayo
10 Carter St Richmond
AUSTRALIA
Ph: 0409621872
joemayo288@gmail.com

Laundry power upgrades. Indicative cost estimate

Indicative Cost estimate for upgrades to power supply for existing laundry and office. Office building power supply must be upgraded as the laundry shed power is supplied from the office building. Underground supply from original Main switchboard. Overhead power supply is not an option, as this would have to cross over buildings which is not possible.

Description	Quantity	Unit Price	GST	Amount AUD
Indicative cost estimate. New upgraded underground supply from main switchboard to existing office installed. 160Amp supply	1.00	14,346.00	10%	14,346.00
- New upgraded underground supply to existing laundry from office building. 80amp supply. - new circuits and outlets for washer and dryer in existing laundry	1.00	5,100.00	10%	5,100.00
			Subtotal	19,446.00
			TOTAL GST 10%	1,944.60
			TOTAL AUD	21,390.60

Terms

Indicative cost estimate only. A quote is needed for more accurate costings prior to commencing work..



QUOTE

Richmond van park

Date
5 Dec 2021

Expiry
4 Jan 2022

Quote Number
QU-0138

Reference
New washer dryer
installation

ABN
71 418 449 006

Joe Mayo
10 Carter St Richmond
AUSTRALIA
Ph: 0409621872
joemayo288@gmail.com

New washer/dryer power supply

Supply and installation of washer dryer circuits and power outlets in existing toilet block dongas. This is another option for location of new washer dryer units as existing power supply to this building is adequate for the units. Door will need to be widened in this building to fit these new units.

Description	Quantity	Unit Price	GST	Amount AUD
Supply and install power curcuits and outlets for new washing machine and dryer units in existing toilet bock dongas.	1.00	2,700.00	10%	2,700.00
			Subtotal	2,700.00
			TOTAL GST 10%	270.00
			TOTAL AUD	2,970.00