



**RICHMOND SHIRE COUNCIL**

**LATE ITEMS AGENDA**

**FOR**

**ORDINARY MEETING**  
**TUESDAY 16 MARCH 2021**  
**COMMENCING AT 8:00 AM**

Richmond Shire Council  
Ordinary Meeting of Council 16 March 2021

Director of Work's Report

**Item 2.0 Monthly Report**

**Item 2.2 Municipal Report**

- Installed Grid on 20 Mile road
- Works completed on gutter in front of Liberty
- Working with plumbers doing the new water line to the ergon substation
- Installing fences around Bore 6,7
- Installing COVID work for QLD signs
- Spread rock on the Cambridge crossing
- Patching town and Flinders Highway and Winton Road

Date	Address	Request	Comment
2/02/21	Racecourse	Fix toilet door	Completed
3/02/21	Daycare	Fix internal doors	Completed
3/02/21	Mountain Creek	Place camera back up	
4/02/21	Bobby Murray	Swing gate near toilet	Completed
4/02/21	Centrelink	Light needs a new starter	Completed
8/02/21	Cambridge Ruins	Lift cabinets	Completed
8/02/21	Pioneer Park	Lay slab for new toilet block	
9/02/21	Cambridge Ruins	Fix fence	Completed
9/02/21	Admin Office	Fix or take down door closer	Completed
10/02/21	Gym	Remove and replace blinds	Completed
10/02/21	Depot	Construct frame to store signage	
12/02/21	Various	Install Covid Works for Qld Signs	
12/02/21	Unit 2/32 Hillier	Glue tiles back on, fix cupboard door	
16/02/21	Unit 1 Wyangarie	Fix shower door that isn't closing	
16/02/21	Unit 5 Wyangarie	Remove listed items and take to old admin building	
17/02/21	OSHC	Please repair front gate	Completed
22/02/21	Airport	Fix rex office door	
23/02/21	KK	Fix KK front door	

**Director of Works Recommendation:**

That the report be noted.

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Director of Works Report prepared by **Bart Servaas (DOW)**

Correspondence and Tabled Items

**Item 20.0 Monthly Report**

**Item 20.7 Ross & Linda Mickan**

----- Original message -----

From: Ross & Linda Mickan <[hampstead@skymesh.com.au](mailto:hampstead@skymesh.com.au)>

Date: 14/3/21 4:53 pm (GMT+10:00)

To: CEO <[CEO@richmond.qld.gov.au](mailto:CEO@richmond.qld.gov.au)>

Cc: CR Bawden <[KevinB@richmond.qld.gov.au](mailto:KevinB@richmond.qld.gov.au)>, CR Kennedy <[ClayK@richmond.qld.gov.au](mailto:ClayK@richmond.qld.gov.au)>

Subject: Roads

Hello Peter,

I have been speaking to Kevin Bawden about some issues with the road into Hampstead. One spot in particular is of concern – the road has quite an incline and over the years the sheeting has all but disappeared, leaving just the sand (it is 20/25 years since the road was sheeted.) Brendan Aspinall has been working on the road recently and has done an excellent job of forming this section but as soon as we lose all the moisture in the road, it will go to pieces and be impassable for road transports. With the mustering season just around the corner, this issue needs to be addressed ASAP. In the same section is a drain that is filled with sand and hasn't been cleaned properly for a long time. It is too big of a job for a grader, would need a loader – there is a loader here at Hampstead at present but will be taken away before long. There are other sections of the road that are already going to bits – am enclosing photos of the above mentioned sections and would appreciate if this issue can be raised at the Council Meeting this week (Tuesday 16 March).

Kind regards,  
Ross Mickan



Richmond Shire Council  
Ordinary Meeting of Council 16 March 2021

**Item 20.8 St. Brigid Catholic Church**

To follow.

11<sup>th</sup> March 2021

Richmond Shire Council  
Goldring Street  
RICHMOND QLD 4822

Dear Mayor, CEO and Councillors,

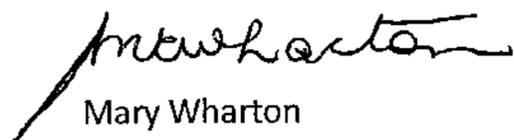
**RE: Council Community Grant**

St. Brigid's Catholic Church would like to apply for \$5,000 from the Council Community Grant to restore and move the bell tower to the front of the church.

We are intending to sand blast the bell, have it painted gold and put back on a new timber frame. We believe this can become an icon and tourist attraction for Richmond.

This bell has been at St. Brigid's since the church was originally built in 1889.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'mwharton', written in a cursive style.

Mary Wharton  
Secretary/Treasurer

**Item 20.9 Toni Hodges – School Chaplain**

Dear Richmond Shire Council,

It is with a heavy heart that I have had to resign from my position as the Richmond State School Chaplain. My Husband and I have made the decision to move back to the Sunshine Coast for our family.

I am so very grateful for the continued, unwavering financial support from the council. I wish to ask for your continued support of the Chaplaincy program even though I will no longer be at school after the 1<sup>st</sup> of April. Scripture Union have already advertised the position available to start in term two of this year and I have every confidence in them finding a fantastic Chaplain.

The funding provided from the government and Richmond Shire Council, allows opportunities for the Children in our community to have access to social, emotional, and spiritual support when they need it most. Our high school girls have taken part in a small mentoring group for young women; building on self-worth, value, and purpose. Children with parental permission have taken part in lunch time activities exploring the Christmas story. I have made myself available to answer questions and be a spiritual support for all cultures and religious backgrounds.

Community development is a big part of Chaplaincy. Your support helps fund our Friday Chappy breakfast, where over 100 Students are provided fruit, toast, cereal and juice. Fortnightly newsletters go home to parents with encouraging, social and emotional support tips for their children. Daily, I have multiple pastoral care conversations to help our Students articulate their feelings and navigate the big wide world. Supporting students and staff often entails them knowing there is someone to talk to confidentially.

Each Wednesday before school, students are given the opportunity to read or be read to on a mat at the front of the school. Providing educational support in classroom settings and mentoring behavior in lunch breaks while showing our Students they are valued and loved is an integral part of a Chaplain's role.

These are just a few of the roles of a Chaplain in our School Community. In my opinion, School Chaplaincy is too valuable an asset to our community to not be supported.

Again, I take the time to thank you for your steadfast support of the School Chaplaincy program and ask that this continue in between Chaplains. Your financial support is valued throughout the community.

Regards  
Toni Hodges  
School Chaplain

**Recommendation:**

That the Inwards Correspondence Report is noted.

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Inwards Correspondence Report prepared by **Tiana Grant**

Policies, Procedures and Local Laws

**Item 21.0 Monthly Report**

**Item 21.1 041 – Racecourse Camping Policy**

**OBJECTIVES:**

Provide camping facilities in at the Richmond Racecourse in the event that Lakeview Caravan Park is unable to take further bookings.

**Item 21.2 045 – Working Safely in Hot Conditions**

**INTRODUCTION:**

This toolbox talk provides employees of Council guidance on how to manage the risks associated with working in hot conditions and information on what to do if a worker begins to suffer from a heat-related illness.

Working in heat can be hazardous and can cause harm to workers. The human body needs to maintain a body temperature of approximately 37 degrees Celsius.

Attached via email.

**Recommendation:**

That the report be noted.

That the Policies, Procedures and Local Laws Report be noted.

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Policies, Procedures and Local Laws Report prepared by **Tiana Grant**