



RICHMOND SHIRE COUNCIL
SPECIAL MEETING (BUDGET)
AGENDA

FOR

SPECIAL MEETING
(BUDGET)
TUESDAY 16 JULY 2024
COMMENCING AT 8:00AM

Richmond Shire Council
Special Meeting (Budget) of Council 16 July 2024

AGENDA AND TIMETABLE FOR SPECIAL MEETING (BUDGET)
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Commencement of Meeting
Signing of Attendance Book
Leave of Absence
Declarations of Interest
Mayor's Message
Our Organisation
Executive Summary
Functional Responsibilities
Financial Sustainability and Accountability
Financial Management, Planning and Accountability
Contracting Principles and Governance

Item 1	Reports for Consideration – Financial Policies
Item 2	Reports for Consideration – Financial Reports
Item 3	Reports for Consideration – Operational Plan 2024/2025
Item 4	Reports for Consideration – Fees and Charges 2024/2025
Item 5	General Business
	Close of Meeting

Mayor's Message

I am pleased to present the 2024/2025 Budget on behalf of the Richmond Shire Council following a special meeting on Tuesday 16th July 2024. The budget is a joint effort between my fellow Councillors, and the Executive Team who have all contributed to this budget over a number of months.

We believe the budget adopted is right for these times, ensuring that Council meets both our community and statutory obligations in a way that balances financial responsibilities with the delivery of a wide range of services.

The capital budget of \$38M includes the following items:

- Flood damage works of \$12M
- TIDS and RTR Work on the Maxwellton Frontage Road of \$800K
- Works for Queensland Projects of \$1.5M, this includes solar panels on Council infrastructure, a power upgrade at the swimming pool, improvements at the refuse facility and sewerage and water maintenance.
- Lighting upgrade at the Charlie Wehlow Oval.

Council continues to advocate for the upgrading of the Richmond Airstrip, and we continue to seek full funding from Federal and State Governments to achieve this. Council believes that this is an essential and significant service to the Richmond Shire and the whole of the North West. The proposed cost is \$15M.

A 3% increase on general rates, water and sewerage charges and the special levy for wild baiting applies. A 10% increase applies to the garbage charge, this ensures that the collection continues twice a week and contributes to the ongoing improvements and maintenance of the refuse facility.

There has been a change to the water charges that better reflects the usage patterns. Water allocations have now been based on size of property and any excess charge will now be raised once.

Council continues to look forward to the future with confidence. We will continue to run Council in a responsible and financial sustainable manner.

I thank my fellow Councillors, the Executive Team and Council Staff for their part in this budget.

John Wharton AM

Mayor

Item 1. Reports for Consideration – Financial Policies

Item 1.1 Advertising Policy

EXECUTIVE SUMMARY

The purpose of this policy is to provide guidelines to be used by Council for Advertising, in accordance with the provisions of the *Local Government Regulation 2012*.

OFFICER'S RECOMMENDATION

That Council: adopt the Advertising Policy as presented.

Budget & Resource Implications

N/A

Background

This policy is due for renewal with no changes

Consultation (Internal/External)

Internal: Peta Mitchell – Director of Corporate Services
Kylie Kennedy – Asset Accountant

Attachments

Attachment A – Policy

Report prepared by **Tiana levers (Executive Assistant)**

Item 1.2 Debt Collection Policy

EXECUTIVE SUMMARY

To provide guidelines for Richmond Shire Council to be able to reduce the overall debt burden on ratepayers and debtors.

OFFICER'S RECOMMENDATION

That Council: adopt the Debt Collection Policy as presented.

Budget & Resource Implications

N/A

Background

This policy is due for renewal with no changes.

Consultation (Internal/External)

Internal: Peta Mitchell – Director of Corporate Services
Kylie Kennedy – Asset Accountant

Attachments

Attachment B – Policy

Report prepared by **Tiana levers (Executive Assistant)**

Item 1.3 Revenue Policy

EXECUTIVE SUMMARY

The purpose of this revenue policy is to set out the principles used by Council in:

- The making and levying of rates and charges
- The recovery of unpaid rates and charges
- The granting of rebates and concessions

OFFICER'S RECOMMENDATION

That Council: adopt the Revenue Policy as presented.

Budget & Resource Implications

N/A

Background

This policy is due for renewal with no changes.

Consultation (Internal/External)

Internal: Peta Mitchell – Director of Corporate Services
Kylie Kennedy – Asset Accountant

Attachments

Attachment C – Policy

Report prepared by **Tiana levers (Executive Assistant)**

Item 1.4 Entertainment and Hospitality Policy

EXECUTIVE SUMMARY

The purpose of this policy is to provide a framework for the management of entertainment and hospitality expenditure, in accordance with the requirements of the Local Government Regulation 2012.

OFFICER'S RECOMMENDATION

That Council: adopt the Entertainment and Hospitality Policy as presented.

Budget & Resource Implications

N/A

Background

This policy is due for renewal with no changes.

Consultation (Internal/External)

Internal: Peta Mitchell – Director of Corporate Services
Kylie Kennedy – Asset Accountant

Attachments

Attachment D – Policy

Report prepared by **Tiana levers (Executive Assistant)**

Item 1.5 Procurement Policy

EXECUTIVE SUMMARY

The objective of this Policy is to establish a fair, transparent and accountable system for the procurement of goods and services by Richmond Shire Council ("Council"), to achieve advantageous and sustainable outcomes in accordance with the sound contracting principles, the local government principles, and Council's budget and formal plans.

OFFICER'S RECOMMENDATION

That Council: adopt the Procurement Policy as presented.

Budget & Resource Implications

N/A

Background

This policy is due for renewal with no changes.

Consultation (Internal/External)

Internal: Peta Mitchell – Director of Corporate Services
Kylie Kennedy – Asset Accountant

Attachments

Attachment E – Policy

Report prepared by **Tiana levers (Executive Assistant)**

Item 1.6 Investment Policy

EXECUTIVE SUMMARY

The Investment Policy is to help Council maximise benefits from investments.

OFFICER'S RECOMMENDATION

That Council: adopt the Investment Policy as presented.

Budget & Resource Implications

N/A

Background

This policy is due for renewal with no changes.

Consultation (Internal/External)

Internal: Peta Mitchell – Director of Corporate Services
Kylie Kennedy – Asset Accountant

Attachments

Attachment F– Policy

Report prepared by **Tiana levers (Executive Assistant)**

Item 1.7 Grants to Community Organisations Policy

EXECUTIVE SUMMARY

The purpose of this Policy is to set out the principles used by Council in 2024/2025 for granting funds or in-kind contributions to community organisations, in accordance with the provisions of the *Local Government Regulation 2012*.

OFFICER'S RECOMMENDATION

That Council: adopt the Grants to Community Organisations Policy as presented.

Budget & Resource Implications

N/A

Background

This policy is due for renewal with no changes.

Consultation (Internal/External)

Internal: Peta Mitchell – Director of Corporate Services
Kylie Kennedy – Asset Accountant

Attachments

Attachment G – Policy

Report prepared by **Tiana levers (Executive Assistant)**

Item 1.8 Water Usage Policy

EXECUTIVE SUMMARY

To assist the community to meet water restrictions to be implemented 01 February 2020.

OFFICER'S RECOMMENDATION

That Council: adopt the Water Usage Policy with changes.

Budget & Resource Implications

N/A

Background

This policy is due for renewal with changes to be discussed.

Consultation (Internal/External)

Internal: Peta Mitchell – Director of Corporate Services
Kylie Kennedy – Asset Accountant

Attachments

Attachment H – Policy

Report prepared by **Tiana levers (Executive Assistant)**

Item 1.9 Debt Policy

EXECUTIVE SUMMARY

To provide guidance to Council for existing and future debt and ensure compliance with the Local Government Finance Standards.

OFFICER'S RECOMMENDATION

That Council: adopt the Debt Policy as presented.

Budget & Resource Implications

N/A

Background

This policy is due for renewal with no changes.

Consultation (Internal/External)

Internal: Peta Mitchell – Director of Corporate Services
Kylie Kennedy – Asset Accountant

Attachments

Attachment I – Policy

Report prepared by **Tiana levers (Executive Assistant)**

Item 1.10 Hardship Policy

EXECUTIVE SUMMARY

To set out Richmond Shire Council's guidelines for the assessment of requests for rating relief due to financial hardship.

OFFICER'S RECOMMENDATION

That Council: adopt the Hardship Policy as presented.

Budget & Resource Implications

N/A

Background

This policy is due for renewal with no changes.

Consultation (Internal/External)

Internal: Peta Mitchell – Director of Corporate Services
Kylie Kennedy – Asset Accountant

Attachments

Attachment J – Policy

Report prepared by **Tiana levers (Executive Assistant)**

Item 1.11 Revenue Statement

EXECUTIVE SUMMARY

In accordance with the *Local Government Act 2009* section 104 the budget for Council must include a Revenue Statement.

OFFICER'S RECOMMENDATION

That Council: accept the Revenue Statement as presented.

Budget & Resource Implications

N/A

Background

Nil

Consultation (Internal/External)

Internal: Peter Bennett – Chief Executive Officer
Peta Mitchell – Director of Corporate Services
Cherkera Messer – Creditors/Rates Officer

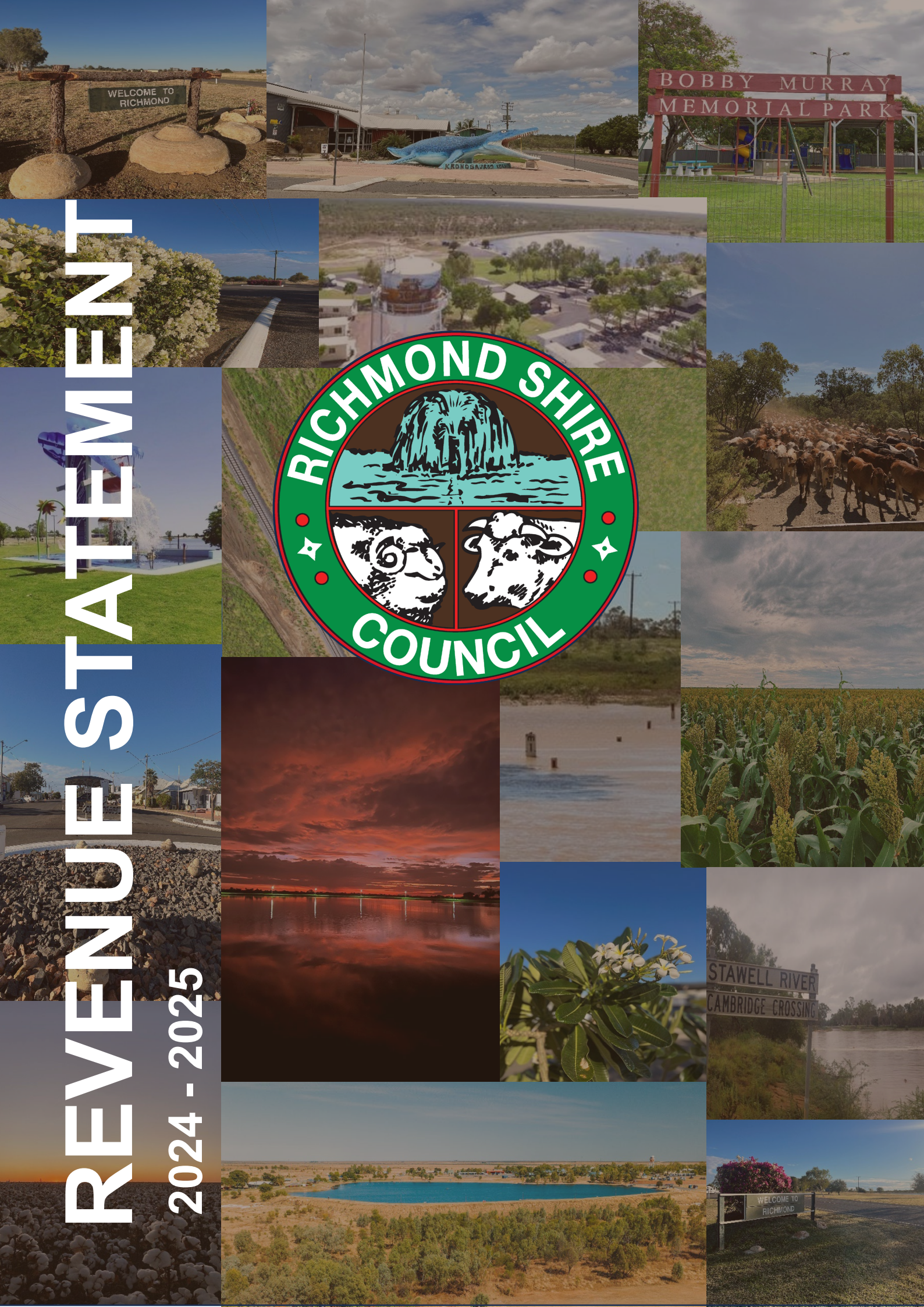
Attachments

Attachment K– Revenue Statement

Report prepared by **Peta Mitchell (Director of Corporate Services)**

REVENUE STATEMENT

2024 - 2025





RICHMOND SHIRE COUNCIL REVENUE STATEMENT 2024/2025

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Introduction

The Revenue Statement forms part of Council's annual budget and sets out the reasoning applied by Council in raising revenue, including setting rates and charges, levying of rates, recovery of rates and charges, and concessions available for rates and charges.

The Revenue Statement specifically addresses the legislative requirements in respect of those matters detailed above.

Legislation

The Revenue Statement is a requirement of the *Local Government Act 2009, s104 (5) (a)* and *Local Government Regulation 2012 s169 (2) (b) and 172*. The Revenue Statement's purpose is:

- To enunciate the methods used to achieve Council's objectives set out in the **Revenue Policy**;
- To explain material matters that guide the development and implementation of revenue practices within the Council; and
- To comply in all respects with legislative requirements.

General Rates

Council uses a system of differential general rates to raise an amount of revenue appropriate to contribute to the maintenance of assets and provide services to the community in general of its local government area. Council provides a range of services including roads and drainage, parks, libraries, cultural facilities, street lighting, economic development, and major projects, with these services designed to benefit the entire region.

In deciding how general rates are calculated, a number of factors are taken into account, including:

- the rateable value of the land;
- the use of the land;
- the level of services provided to the region and the cost of providing those services; and
- the location and access to services.

Minimum Differential General Rates

Minimum general rates are applied to each category to recognise that there is a base level of services applicable to each rateable parcel of land within each category.

In determining if a minimum differential general rate is to be applied, the applicable rate in the dollar for the category is to be applied to the Unimproved Capital Valuation (UCV) of the rateable property and the result of the calculation is to be compared to the applicable minimum rate for that category. The effective rate charged will be the higher of the two amounts.

Differential General Rates Categories

Specific details and the rate in the dollar to apply for each of the categories are as follows:-

Differential Category/Description		Identification
1	Vacant Land <1.0 ha	Urban land which is vacant which has an area of less than 1.0 ha.
3	Residential <0.4 ha	Land used for residential purposes which has an area of less than 0.40 ha.
5	Residential >0.4 ha	Land used for residential purposes which has an area of greater than 0.40 ha.
7	Rural grazing >1.0 ha	Land used for rural grazing purposes which has an area of greater is more than 1.0 ha
8	Rural Agriculture >1.0 ha	Land used for agriculture purposes which has an area of greater than 1.0 ha.
9	Cattle Feedlot >1,000 SCU	Land used for a cattle feedlot, licenced to carrying 1000 SCU or more.
10	Commercial	Land used for commercial purposes, including licensed premises without accommodation.
11	Short Term Accommodation	Land used for the purposes of accommodation units or ensuite sites for members of the travelling public including hotels (with accommodation), motels and caravan parks.
12	Industrial	Land used for industrial purposes, including trucking businesses.
13	Transformer Sites	Land used for the purposes of a transformer.
14	Clubs	Land used for the purposes of a club, sporting club or religious institution.
20	Mining lease <15 persons	Land used for the purposes of mining, with an average of between 0 and 15 people engaged on site per annum and/or accessing the site for associated business activities, other than land included in category 60 to 68.
21	Mining Lease 15 - 100 persons	Land used for the purposes of mining, with an average of between 15 and 100 people engaged on site per annum and/or accessing the site for associated business activities, other than land included in category 60 to 68.
22	Mining Lease 101 - 300 persons	Land used for the purposes of mining, with an average of between 101 and 300 people on site per annum and/or accessing the site for associated business activities, other than land included in category 60 to 68.
22	Mining Lease 301 - 500 persons	Land used for the purposes of mining, with an average of between 301 and 500 people on site per annum and/or accessing the site for associated business activities, other than land included in category 60 to 68.
24	Mining Lease >500 persons	Land used for the purposes of mining, with an average of over 500 people engaged on site per annum and/or accessing the site for associated business activities, other than land included in category 60 to 68.
30	Intensive Accommodation 15 – 50 persons	Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 15 and 50 people (other than the ordinary travelling public) in rooms, suites,

Differential Category/Description		Identification
		or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single person's quarters", "work camps", "accommodation village" or "barracks".
31	Intensive Accommodation 51 – 100 persons	Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 51 and 100 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single person's quarters", "work camps", "accommodation village" or "barracks".
32	Intensive Accommodation 101 – 200 persons	Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 101 and 200 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single person's quarters", "work camps", "accommodation village" or "barracks".
33	Intensive Accommodation 201 – 300 persons	Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 201 and 300 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single person's quarters", "work camps", "accommodation village" or "barracks".
34	Intensive Accommodation 301 – 400 persons	Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 301 and 400 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single person's quarters", "work camps", "accommodation village" or "barracks".
35	Intensive Accommodation 401 – 500 persons	Land used or intended to be used, in whole or in part, for providing intensive accommodation for between 401 and 500 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single person's quarters", "work camps", "accommodation village" or "barracks".
36	Intensive Accommodation >500 persons	Land used or intended to be used, in whole or in part, for providing intensive accommodation for more than 500 people (other than the ordinary travelling public) in rooms, suites, or caravan sites specifically built or provided for this purpose. Land within this category is commonly known as "workers accommodation", "single person's quarters", "work camps", "accommodation village" or "barracks".
40	Extractive < 5,000 tonnes	Land used, or capable of being used, for licensed extractive industry purposes, where the quantity of material capable of being extracted is less than 5,000 tonnes per annum.
41	Extractive 5,000 - 100,000 tonnes	Land used, or capable of being used, for licensed extractive industry purposes, where the quantity of material capable of

Differential Category/Description		Identification
		being extracted is between 5,000 and 100,000 tonnes per annum.
42	Extractive >100,000 tonnes	Land used, or capable of being used, for licensed extractive industry purposes, where the quantity of material capable of being extracted is greater than 100,000 tonnes per annum.
50	Power Station <10 MW	Land used, or intended to be used, for the generation and transmission of electricity from a power station with an output capacity of less than 10 MW, including land used for any purpose associated with these uses.
51	Power Station 10 – 100 MW	Land used, or intended to be used, for the generation and transmission of electricity from a power station with an output capacity of greater than 10 MW but less than 100 MW, including land used for any purpose associated with these uses.
52	Power Station >100 MW	Land used, or intended to be used, for the generation and transmission of electricity from a power station with an output capacity of greater than 100 MW, including land used for any purpose associated with these uses.
53	Major Transmission Site	Land used, or intended to be used, for an electricity substation with a land area greater than 5 ha.
60	Petroleum Lease – Gas < 1,000 ha	Petroleum leases for the extraction of gas with an area of less than 1,000 ha.
61	Petroleum Lease – Gas 1,000 ha to 10,000 ha	Petroleum leases for the extraction of gas with an area of 1,000 ha or greater but less than 10,000 ha.
62	Petroleum Lease – Gas 10,000 ha to 30,000 ha	Petroleum leases for the extraction of gas with an area of 10,000 ha or greater but less than 30,000 ha.
63	Petroleum Lease- Gas >30,000 ha	Petroleum leases for the extraction of gas with an area of 30,000 ha or greater.
64	Petroleum Lease – Oil < 10 wells	Petroleum leases for the extraction of shale oil that have less than 10 wells.
65	Petroleum Lease – Oil 10 – 29 wells	Petroleum leases for the extraction of shale oil that have 10 wells or greater but less than 30 wells.
66	Petroleum Lease - Oil 30+ Wells	Petroleum leases for the extraction of shale oil that have 30 wells or greater.
67	Petroleum Other <400 ha	Land used or intended to be used, in whole or in part, primarily for gas and/or oil extraction and/or processing and/or transportation (or for purposes ancillary or associated with gas and/or oil extraction /processing and/or transportation such as for example water storages, compressor stations, block valves or transportation by pipelines), excluding petroleum leases, with an area of less than 400 ha.
68	Petroleum Other 400 + ha	Land used or intended to be used, in whole or in part, primarily for gas and/or oil extraction and/or processing and or transportation (or for purposes ancillary or associated with gas and/or oil extraction/ processing and/or transportation such as for example water storages, compressor stations, block valves or transportation by pipelines), excluding petroleum leases, with an area of 400 ha or greater.

Levy of Differential Rates

In accordance with Section 92 and 94 of the *Local Government Act 2009* and Section 172(1) of the *Local Government Regulation 2012*, Richmond Shire Council will make and levy differential rates on rateable land. Further, Council considers that there should be a minimum charge for all rate categories. The following general rates will be made and levied for the categories as listed:-

Category	Description	Cents in Dollar	Minimum Rate
1	Vacant Land <1.0 ha	1.1490	\$203.00
3	Residential <0.4 ha	1.4446	\$203.00
5	Residential >0.4 ha	1.1567	\$203.00
7	Rural Grazing >1.0 ha	0.2118	\$341.00
8	Rural Agriculture >1ha	0.6253	\$358.00
9	Cattle Feedlot >1,000 SCU	0.6253	\$4,258.00
10	Commercial	1.8892	\$274.00
11	Short Term Accommodation	1.1912	\$274.00
12	Industrial	1.1331	\$274.00
13	Transformer Sites	0.5244	\$274.00
14	Clubs	1.6798	\$255.00
20	Mining lease <15 persons	1.1117	\$364.00
21	Mining Lease 15-100 persons	1.8387	\$12,832.00
22	Mining Lease 101-300 persons	1.8387	\$87,490.00
23	Mining Lease 301-500 persons	1.8387	\$254,390.00
24	Mining Lease >500 persons	1.8387	\$425,789.00
30	Intensive Accommodation 15–50 persons	1.8387	\$9,333.00
31	Intensive Accommodation 51–100 persons	1.8387	\$32,080.00
32	Intensive Accommodation 101–200 persons	1.8387	\$64,161.00
33	Intensive Accommodation 201–300 persons	1.8387	\$128,319.00
34	Intensive Accommodation 301–400 persons	1.8387	\$192,480.00
35	Intensive Accommodation 401–500 persons	1.8387	\$256,640.00
36	Intensive Accommodation >500	1.8387	\$320,801.00

40	Extractive < 5,000 tonnes	1.8387	\$4,665.00
41	Extractive 5,000 tonnes to 100,000 tonnes	1.8387	\$11,665.00
42	Extractive >100,000 tonnes	1.8387	\$29,164.00
50	Power Station <10 MW	1.8387	\$5,834.00
51	Power Station 10–100 MW	1.8387	\$11,665.00
52	Power Station >100 MW	1.8387	\$116,655.00
53	Major Transmission Site	1.8387	\$5,834.00
60	Petroleum Lease – Gas < 1,000 ha	1.8387	\$5,834.00
61	Petroleum Lease – Gas 1,000 ha to 10,000 ha	1.8387	\$11,665.00
62	Petroleum Lease – Gas 10,000 ha to 20,000 ha	1.8387	\$46,662.00
63	Petroleum Lease - Gas >20,000 ha	1.8387	\$93,324.00
64	Petroleum Lease – Oil < 10 wells	1.8387	\$5,834.00
65	Petroleum Lease – Oil 10–29 wells	1.8387	\$11,665.00
66	Petroleum Lease - Oil 30+ Wells	1.8387	\$34,996.00
67	Petroleum Other <400 ha	1.8387	\$2,917.00
68	Petroleum Other 400 + ha	1.8387	\$5,834.00

Utility Charges:

Utility charges are levied under the *Local Government Regulation 2012* s99. Council operates the following undertakings, which will be funded by a utility charge for each service provided:

- Cleansing Service
- Water Supply Scheme
- Sewerage Scheme

Utility and commercial charges are assessed where applicable on full cost pricing principles so that total income received, will fund the full cost of provision of local government services to the community and the effective administration of these services.

Utility charges will be levied to all land which either utilises, or is able to utilise, these services.

Cleansing Service (Garbage Charges):

An annual charge of \$297.00 is levied on all premises (domestic and commercial) in Richmond and Maxwelton for a single 240 litre garbage collection service. Additional charges are levied in respect of additional special services.

The garbage charge is not only used for the cost of the collection of household and commercial refuse. It is also used for the operation, maintenance, and upkeep of the refuse facility. The charge will not be reduced when the premise is unoccupied.

Water Charges:

Richmond Township

In accordance with section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012* Council will introduce a two-part water charge as of 1 July 2023.

Part 1 is an Access Charge – This charge will show on your quarterly rate notice. All properties connected to Council's water supply or capable of connection to the supply will pay an access charge for each meter connected. This access charge includes an allowance for your property.

The access charge helps to recover the variable cost of operating the water network, including the water treatment and delivery of water to your property. It also contributes to funding the fixed costs to operate, maintain, plan, and upgrade the network of water infrastructure.

Part 2 is an Excess Water Consumption charge – Any water that is used over the water allowance will be charged at an excess water consumption rate. The excess water charge is to encourage the responsible use of water so that the more water you use, the more you pay.

Excess Water charges will be issued via a separate water billing notice in July (for the previous financial year) period January to June prior). Any excess water will be charged at a rate per kilolitre. Any excess water will be charged at \$1.55 per kilolitre.

The below table shows the allocation and access charge for

Table of water access and consumption charges

CATEGORY	DAILY ALLOWANCE (LITRES)	ACCESS CHARGES (\$)	YEARLY ALLOWANCE (KI)
Vacant Land	1,000	773	366,000
Residential less than 1 hectare	4,110	1,055	1,500,000
Residential greater than 1 but less than 1.5 hectares	5,479	1,407	2,000,000
Residential greater than 1.5 but less than 2 hectares	7,123	1,829	2,600,000
Residential greater than 2 hectares	8,219	2,111	3,000,000
Business Premises	1,000	773	366,000
Bowling Club	8,625	2,221	3,156,750
Fuel Depot	9,375	2,414	3,431,250
Sports Field	11,250	2,897	4,117,500
Racecourse	13,500	3,476	4,941,000
Fire Station	15,000	3,863	5,490,000
Railway Camp	24,750	6,374	9,058,500
Railway Station	61,875	15,933	22,646,250
Churches and Charities	2,250	580	823,500
Service Stations	6,000	1,545	2,196,000
Railway Single Men's Quarters	8,250	2,125	3,019,500
Slaughter Yards	8,625	2,221	3,156,750
Government Office	11,250	2,897	4,117,500
Swimming Pool	11,250	2,897	4,117,500
Motel	16,875	4,346	6,176,250
Hotel	16,875	4,346	6,176,250
Preschool	18,750	4,829	6,862,500
Motel Service Station	21,000	5,408	7,686,000
Hotel-Motel	24,375	6,277	8,921,250
Jail	3,750	966	1,372,500
Museum	6,750	1,739	2,470,500
Cemetery	6,750	1,739	2,470,500
Golf Club	8,625	2,221	3,156,750
Airports	10,875	2,801	3,980,250
Parks	11,250	2,897	4,117,500
Police Station	11,250	2,897	4,117,500
Court House	18,750	4,829	6,862,500
Hospital	61,875	15,933	22,646,250
School	67,500	17,381	24,705,000

Any property that has access to non-potable (untreated) water will be charged a vacant land access charge. These properties are currently unmetered.

Interest Rate:

Pursuant to the Act, rates and charges which are unpaid as of the due date, incur interest at the approved rate of 12.35%, being the maximum interest rate, in accordance with the *Regulation*.

This is compounded daily if outstanding sixty (60) days after each levy date in accordance with Section 133 of the *Local Government Regulation 2012*.

This interest rates of 12.35% will take effect from 1 July 2024.

Rebate of Rates to Pensioners:

In accordance with the Administrative Guidelines for the Queensland Government's Pensioner Rate Subsidy Scheme, approved pensioners within Richmond Shire will be eligible for 45% subsidy on current rates and charges, being: -

- State Government 20% and Council 25%; or
- That portion thereof to which they are entitled under the said Guidelines.

However, if any aged pensioner is not entitled to the full 20% State Subsidy, Council will further subsidise the shortfall, in order that all aged pensioners receive the maximum 45% subsidy. The maximum subsidy amount that will apply in any one (1) financial year is \$260.00 from Council and \$200.00 from the State Government.

Payment of Overdue Rate by Instalments:

The Richmond Shire Council will accept payment by instalments by arrangement with the Rates Officer and in accordance with the Council's Debt Collection Policy.

Concessions from General Rates:

Council will upon written application, consider the remission of whole or part of the general rate levied upon entities or organisations who meet the criteria detailed in Section 120 of the *Local Government Regulation 2012*. Further details are included in Council's Grants to Community Organisations Policy.

Land exempt from rating:

Assessment exempt of general rates:

A219	The Roman Catholic Trust Corporation
A292	The Corporation of the Synod
A144	The Queensland Country Women's Association

Frequency of rates levy:

Council will rate four times in any given year.

Rates, charges and utility charges referred to in the Revenue Statement shall be generally levied quarterly:

- Billing Period 1 1 July to 30 September
- Billing Period 2 1 October to 31 December
- Billing Period 3 1 January to 31 March
- Billing Period 4 1 April to 30 June.

The exception will be the Special Rates which will be levied in billing period 1 and Excess Water which will be levied in billing period 1 of the following financial year.

All rates and charges issues will be due and payable within 30 days of the issue of the notice to pay.

Richmond Shire Council 2024/2025

PERCENTAGE CHANGE IN RATES LEVIED FROM 2023/2024

	Adopted Budget 2023-2024	Adopted Budget 2023-2024	% Change
General Rates	1,147,476	1,181,900	3%
Sewerage Charges	402,913	415,000	3%
Water Charges	570,874	588,000	3%
Garbage Charges	108,182	119,000	10%
Special Levy	58,252	60,000	3%
TOTAL RATES AND CHARGES LEVIED	2,287,697	2,363,900	3.33%

In accordance with section 169 (7) and (8) of the *Local Government Regulation 2012* the budget must include the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the budget for the previous financial year. Any discount and rebates must be excluded.

The above table shows this change.

Item 2. Reports for Consideration – Financial Reports

Item 2.1 Budgeted Financial Statements

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012*, Council's Budget must be prepared on an accrual basis and be adopted after 31 May but before 01 August for every financial year.

OFFICER'S RECOMMENDATION

***That Council: accept the proposed Budget for 2024/2025 as presented incorporating:
Statement of Comprehensive Income
Statement of Financial Position
Statement of Cash Flows
Statement of Changes in Equity
Operational Revenue and Expenditure Statement***

Budget & Resource Implications

N/A

Background

Nil

Consultation (Internal/External)

Internal:

Peter Bennett – Chief Executive Officer
Peta Mitchell – Director of Corporate Services
Angela Henry – Director of Community Services and Development
Syed Qadir – Director of Works

Attachments

Attachment L –
Budgeted Statement of Comprehensive Income
Budgeted Statement of Financial Position
Budgeted Statement of Cash Flows
Budgeted Statement of Changes in Equity
Budgeted Graphs
Budgeted Operational Revenue and Expenditure Statement

Report prepared by **Peta Mitchell (Director of Corporate Services)**

Richmond Shire Council
Budget for Statement of Comprehensive Income
For the year ending 30 June 2025

	2024/2025
	Budget
Income	
Revenue	
Recurrent revenue	
Rates, levies and charges	2,342,000
Fees and charges	1,738,550
Sales revenue	10,669,532
Grants, subsidies, contributions and donations	8,778,584
Total recurrent revenue	<u>23,528,666</u>
Capital revenue	
Grants, subsidies, contributions and donations	34,904,655
Total capital revenue	<u>34,904,655</u>
Rental income	154,500
Interest received	425,000
Other income	826,500
	<u>1,406,000</u>
Total income	<u>59,839,321</u>
Expenses	
Recurrent expenses	
Employee benefits	(7,825,135)
Materials and services	(11,628,177)
Finance costs	(78,000)
Depreciation and amortisation	
Property, Plant and Equipment	(6,775,000)
	<u>(26,306,312)</u>
Capital expenses	
Loss on disposal of non-current assets	100,000
Total expenses	<u>(26,206,312)</u>
Net result	<u>33,633,009</u>
Other comprehensive income	
Items that will not be reclassified to net result	
Increase in asset revaluation surplus	-
Total other comprehensive income for the year	<u>-</u>
Total comprehensive income for the year	<u><u>33,633,009</u></u>

Richmond Shire Council
Budget for Statement of Financial Position
For the year ending 30 June 2025

	2024/2025
	Budget
	<hr/>
Current assets	
Cash and cash equivalents	5,496,354
Receivables	900,000
Inventories	400,000
Contract assets	500,000
Other assets	175,000
Total current assets	<hr/> 7,471,354 <hr/>
Non-current assets	
Property, plant and equipment	296,152,094
Total non-current assets	<hr/> 296,152,094 <hr/>
Total assets	<hr/> 303,623,448 <hr/>
Current liabilities	
Payables	1,161,000
Contract liabilities	400,000
Borrowings	636,964
Provisions	1,413,230
Total current liabilities	<hr/> 3,611,194 <hr/>
Non-current liabilities	
Provisions	255,000
Borrowings	445,609
Total non-current liabilities	<hr/> 700,609 <hr/>
Total liabilities	<hr/> 4,311,803 <hr/>
Net community assets	<hr/> 299,311,645 <hr/>
Community equity	
Asset revaluation surplus	138,609,160
Retained surplus	127,332,793
Operating surplus	33,369,692
Total community equity	<hr/> 299,311,645 <hr/>

Richmond Shire Council
Budget for Statement of Changes in Equity
For the year ending 30 June 2025

	Asset revaluation surplus	Retained surplus	Total
	Budget	Budget	Budget
Balance as at 1 July 2024	133,921,894	127,069,476	260,991,370
Net result	-	33,633,009	33,633,009
Other comprehensive income for the year			
Increase in asset revaluation surplus	4,687,266	-	4,687,266
Total comprehensive income for the year	4,687,266	33,633,009	38,320,275
Balance as at 30 June 2025	138,609,160	160,702,485	299,311,645

Richmond Shire Council
Budget for Statement of Cash Flows
For the year ending 30 June 2025

	2024/2025
	\$
Cash flows from operating activities	
Receipts from customers	15,569,582
Payments to suppliers and employees	(22,197,814)
	<u>(6,628,232)</u>
Interest received	425,000
Rental income	154,500
Grants, subsidies, contributions and donations - non-capital	8,778,584
Borrowing costs	(78,000)
Net cash inflow (outflow) from operating activities	<u>2,651,852</u>
Cash flows from investing activities	
Payments for property, plant and equipment	(38,700,793)
Proceeds from sale of property plant and equipment	100,000
Grants, subsidies, contributions and donations - capital	34,904,655
Net cash inflow (outflow) inflow from investing activities	<u>(3,696,138)</u>
Cash flows from financing activities	
Proceeds from borrowings	-
Repayment of borrowings	(636,965)
Net cash inflow (outflow) from financing activities	<u>(636,965)</u>
Net increase (decrease) in cash and cash equivalent held	<u>(1,681,251)</u>
Cash and cash equivalents at the beginning of the financial year	6,921,288
Cash and cash equivalents at end of the financial year	<u><u>5,240,037</u></u>

RICHMOND SHIRE COUNCIL OPERATIONAL BUDGET	Original Budget 2024/2025		
	Revenue	Expenses	Surplus
10 General Public Services			
Corporate	1,000	-855,000	-854,000
Finance	512,000	-945,000	-433,000
Payroll - Staff Resources	0	-781,000	-781,000
Executive/Governance	0	-645,000	-645,000
Loan Repayments - Interest & Fees	0	-62,000	-62,000
Councillors & Election	0	-500,435	-500,435
Stores	0	-125,000	-125,000
Rates - General	1,181,900	-20,000	1,161,900
Building & Planning	1,550	0	1,550
Federal Assistance Grants	8,230,433	0	8,230,433
Corporate Capital Income	1,010,000	0	1,010,000
Corporate - Depreciation	0	-435,000	-435,000
Total General Public Services	10,936,883	-4,368,435	6,568,448
12 Public Order and Safety			
Disaster Management	21,000	-61,000	-40,000
Health & Environmental	1,000	-30,000	-29,000
Disaster Management - Depreciation	0	-3,000	-3,000
Total Public Order and Safety	22,000	-94,000	-72,000
13 Local Roads			
Engineering Support	0	-746,000	-746,000
Safety and Quality	0	-400,000	-400,000
Rural Road and Bridge Maintenance	0	-600,000	-600,000

RICHMOND SHIRE COUNCIL OPERATIONAL BUDGET	Original Budget 2024/2025		
	Revenue	Expenses	Surplus
Town Street and Stormwater Maintenance	0	-250,000	-250,000
TIDS Technical Coordination	131,071	-131,071	0
Flood Damage Expenses	0	-116,000	-116,000
Street Lighting	0	-21,000	-21,000
Flood Gauges		-6,000	-6,000
Depot	0	-90,000	-90,000
Rural Road Maintenance - Capital Income	1,680,690	0	1,680,690
Town Street Maintenance - Capital Income	130,000	0	130,000
Stormwater - Capital Income	0	0	0
Flood Damage - Capital Income	11,545,944	0	11,545,944
Depot Depreciation	0	-77,000	-77,000
Road Depreciation	0	-4,024,000	-4,024,000
Total Local Roads	13,487,705	-6,461,071	7,026,634
14 Other Transport Services			
Airport	138,414	-161,000	-22,586
Airport - Depreciation	0	-62,000	-62,000
Airport Capital Income	15,600,000	0	15,600,000
Fleet Management	90,000	-1,435,000	-1,345,000
Fleet Management Recoveries	1,750,000		1,750,000
Fleet Management - Depreciation	0	-665,000	-665,000
RMPC	807,272	-565,000	242,272
Main Roads - Winton Rd CN-20644	6,054,864	-3,279,922	2,774,942
Main Roads - Flinders Highway C7013.IC	667,396	-500,547	166,849
Department of Transport - Maxi Saleyards	1,140,000	-1,140,000	0

RICHMOND SHIRE COUNCIL OPERATIONAL BUDGET	Original Budget 2024/2025		
	Revenue	Expenses	Surplus
Total Other Transport Services	26,247,946	-7,808,469	18,439,477
15 Community Affairs			
Early Education	0	-15,000	-15,000
CDC Program	450,000	-360,000	90,000
CHSP Program	200,000	-195,000	5,000
Outside School Hours Care	115,000	-221,150	-106,150
Community Sponsorship and Donations	0	-20,000	-20,000
Community Events and Celebrations	0	-43,000	-43,000
RADF Expense	22,500	-45,637	-23,137
Community Services	0	-90,000	-90,000
Library & Centrelink	35,166	-47,000	-11,834
Community Centres and Halls	34,000	-70,000	-36,000
TV And Radio Facilities	0	-16,000	-16,000
Tourism	0	-370,000	-370,000
Tourism - Capital Income	4,200,000	0	4,200,000
Community Centres & Halls - Depreciation	0	-67,000	-67,000
Community Care Buildings - Depreciation	0	-45,000	-45,000
Library & Centrelink - Depreciation	0	-29,000	-29,000
TV & Radio Facilities - Depreciation	0	-1,000	-1,000
Total Community Affairs	5,056,666	-1,634,787	3,421,879
16 Economic Affairs			
Caravan Park	485,000	-412,000	73,000
Saleyards - Richmond	50,000	-61,250	-11,250
Saleyards - Maxwelton	0	-10,000	-10,000
Paddocks and Town Common	196,000	-96,000	100,000

RICHMOND SHIRE COUNCIL OPERATIONAL BUDGET	Original Budget 2024/2025		
	Revenue	Expenses	Surplus
Maxi Common Farming Project	700,000	-620,000	80,000
Maxi Common Grain Facility	2,000,000	-2,000,000	0
Washdown Bay	18,000	-15,000	3,000
Bore 7 Facilities	3,000	-2,000	1,000
Other Leased Facilities	14,500	-1,000	13,500
Kronosarus Korner Building	0	-75,800	-75,800
Development Services	0	-25,000	-25,000
Caravan Park Depreciation	0	-103,000	-103,000
Saleyards Depreciation	0	-55,000	-55,000
Other Commerical Depreciation	0	-103,000	-103,000
Total Economic Affairs	3,466,500	-3,579,050	-112,550
17 Utitilies			
Sewerage Management	615,000	-415,000	200,000
Waste Management	119,000	-345,000	-226,000
Waste Management - Capital Income	300,000		300,000
Water Management	603,000	-500,000	103,000
Water Management - Capital Income		0	0
Sewerage Management - Depreciation	0	-132,000	-132,000
Waste Management - Depreciation	0	-5,000	-5,000
Water Management - Depreciation	0	-415,000	-415,000
Total Utilities	1,637,000	-1,812,000	-175,000

RICHMOND SHIRE COUNCIL OPERATIONAL BUDGET	Original Budget 2024/2025		
	Revenue	Expenses	Surplus
18 Environmental Protection			
Animal Control	14,600	-53,500	-38,900
Land Management	60,000	-125,500	-65,500
Total Environmental Protection	74,600	-179,000	-104,400
19 Housing			
Council Housing	100,000	-136,000	-36,000
Community Housing	37,000	-33,000	4,000
Aged Care Housing	17,500	-34,500	-17,000
Vacant Land Expenses	0	-25,000	-25,000
Depreciation Housing	0	-145,000	-145,000
Total Housing	154,500	-373,500	-219,000
20 Recreation, Parks and Gardens			
Racecourse	0	-133,500	-133,500
Tennis Courts	0	-10,000	-10,000
Lake Fred Tritton	0	-149,500	-149,500
Charlie Wehlow Oval	0	-54,000	-54,000
Charlie Wehlow Oval - Capital Income	198,021	0	198,021
Gym	17,500	-15,000	2,500
Rodeo Grounds	0	-5,000	-5,000
Other Sport Income	5,000	0	5,000
Parks and Gardens	0	-360,000	-360,000
Parks and Gardens - Capital Income	40,000	0	40,000
Public Convenience	0	-78,000	-78,000
Swimming Pool	0	-340,000	-340,000
Swimming Pool - Capital Income	200,000	0	200,000

RICHMOND SHIRE COUNCIL OPERATIONAL BUDGET	Original Budget 2024/2025		
	Revenue	Expenses	Surplus
Cemeteries	20,000	-77,000	-57,000
Sport & Recreation Facilities - Depreciation	0	-250,000	-250,000
Parks and Gardens -Depreciation	0	-35,000	-35,000
Swimming Pool Depreciation	0	-124,000	-124,000
Total Recreation, Parks and Gardens	480,521	-1,631,000	-1,150,479
21 Private Works Total	85,000	-75,000	10,000
Total Operating Revenues & Expenses	61,649,321	-28,016,312	33,633,009

Item 2.2 Long Term Financial Forecasts

EXECUTIVE SUMMARY

In accordance with the Local Government Regulation 2012, Council's Budget must be prepared on an accrual basis and be adopted after 31 May but before 01 August for every financial year.

OFFICER'S RECOMMENDATION

That Council: accept the proposed Long Term Financial Forecast as presented.

Budget & Resource Implications

N/A

Background

Nil

Consultation (Internal/External)

Internal:

Attachments

Attachment M –
10 Year Budgeted Statement of Comprehensive Income
10 Year Budgeted Statement of Financial Position
10 Year Budgeted Statement of Cash Flows
10 Year Budgeted Statement of Changes in Equity
10 Year Financial Sustainability Ratios

Report prepared by **Peta Mitchell (Director of Corporate Services)**

RICHMOND SHIRE COUNCIL
Budgeted Statement of Comprehensive Income

Income	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>	<u>2029/30</u>	<u>2030/31</u>	<u>2031/32</u>	<u>2032/33</u>	<u>2033/34</u>
Revenue										
Rates, levies and charges	2,342,000	2,412,260	2,508,750	2,609,100	2,713,464	2,822,003	2,934,883	3,052,278	3,174,370	3,301,344
Fees and charges	1,738,550	1,790,707	1,844,428	1,899,761	1,956,753	2,015,456	2,075,920	2,138,197	2,202,343	2,268,413
Sales Revenue	10,669,532	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000
Grants, subsidies, contributions and donations	8,778,584	9,041,942	9,313,200	9,592,596	9,880,374	10,176,785	10,482,088	10,796,551	11,120,448	11,454,061
	23,528,666	23,244,908	23,666,378	24,101,457	24,550,591	25,014,244	25,492,891	25,987,027	26,497,160	27,023,819
Capital Revenue										
Capital Grants	34,904,655	6,275,000	6,275,000	6,275,000	6,275,000	6,275,000	6,275,000	6,275,000	6,275,000	6,275,000
Rental Income	154,500	159,135	167,092	175,446	184,219	193,430	203,101	213,256	223,919	235,115
Interest Received	425,000	429,250	433,543	437,878	442,257	446,679	451,146	455,658	460,214	464,816
Other Income	826,500	843,030	859,891	877,088	894,630	912,523	930,773	949,389	968,376	987,744
	1,406,000	1,431,415	1,460,525	1,490,413	1,521,106	1,552,632	1,585,020	1,618,302	1,652,510	1,687,675
Total Income	59,839,321	30,951,323	31,401,903	31,866,869	32,346,697	32,841,875	33,352,912	33,880,329	34,424,670	34,986,494
Expenses										
Employee Benefits	-7,825,135	-9,981,638	-8,141,270	-8,304,096	-8,470,178	-8,639,581	-8,812,373	-8,988,620	-9,168,393	-9,351,761
Materials and Services	-11,628,177	-11,977,022	-12,336,333	-12,706,423	-13,087,616	-13,480,244	-13,884,651	-14,301,191	-14,730,227	-15,172,134
Finance Costs	-78,000	-78,156	-100,000	-95,000	-85,000	-10,000	-10,020	-10,040	-10,060	-10,080
Depreciation	-6,775,000	-6,910,500	-7,048,710	-7,189,684	-7,333,478	-7,480,147	-7,629,750	-7,782,345	-7,937,992	-8,096,752
	-26,306,312	-28,947,316	-27,626,313	-28,295,203	-28,976,271	-29,609,973	-30,336,795	-31,082,197	-31,846,672	-32,630,727
Capital Expenses										
Profit on disposal of assets	100,000	102,500	-200,000	105,063	107,689	-210,000	110,381	113,141	115,969	118,869
Total Expenses	-26,206,312	-28,844,816	-27,826,313	-28,190,141	-28,868,582	-29,819,973	-30,226,414	-30,969,056	-31,730,703	-32,511,858
Net result attributable to Council	33,633,009	2,106,507	3,575,589	3,676,729	3,478,115	3,021,903	3,126,498	2,911,273	2,693,967	2,474,636

RICHMOND SHIRE COUNCIL
Budgeted Statement of Financial Position

	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>	<u>2029/30</u>	<u>2030/31</u>	<u>2031/32</u>	<u>2032/33</u>	<u>2033/34</u>
Current Assets										
Cash and cash equivalents	5,496,354	5,713,251	6,072,224	5,938,474	5,774,724	5,625,974	5,492,224	5,298,474	5,114,724	4,930,974
Trade and other receivables	900,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Inventories	400,000	404,000	408,040	412,120	416,242	420,404	424,608	428,854	433,143	437,474
Land for resale	0	950,000	850,000	950,000	850,000	1,000,000	900,000	950,000	700,000	300,000
Contract assets	500,000	0	0	0	0	0	0	0	0	0
Other assets	175,000	97,000	98,000	98,000	97,000	97,000	98,000	97,000	95,000	96,000
Total current assets	7,471,354	8,164,251	8,428,264	8,398,594	8,137,966	8,143,378	7,914,832	7,774,328	7,342,867	6,764,448
Non-Current Assets										
Intangible Assets	0	0	0	0	0	0	0	0	0	0
Property, Plant and Equipment	296,152,094	303,635,564	313,045,657	322,486,448	331,963,303	345,541,636	355,226,904	366,441,244	378,215,293	388,060,354
Total non-current assets	296,152,094	303,635,564	313,045,657	322,486,448	331,963,303	345,541,636	355,226,904	366,441,244	378,215,293	388,060,354
Total Assets	303,623,448	311,799,815	321,473,921	330,885,043	340,101,269	353,685,014	363,141,736	374,215,572	385,558,160	394,824,802
Current Liabilities										
Trade and other payables	1,161,000	1,161,000	1,161,000	1,161,000	1,161,000	1,161,000	1,161,000	1,161,000	1,161,000	1,161,000
Contract liabilities	400,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Borrowings	636,964	636,964	477,723	0	0	0	0	0	0	0
Provisions	1,413,230	1,444,321	1,476,096	1,508,570	1,541,759	1,575,677	1,610,342	1,645,770	1,681,977	1,718,980
Total current liabilities	3,611,194	3,542,285	3,414,819	2,969,570	3,002,759	3,036,677	3,071,342	3,106,770	3,142,977	3,179,980
Non-Current Liabilities										
Contract liabilities										
Provisions	255,000	260,610	266,343	272,203	278,191	284,312	290,567	296,959	303,492	310,169
Borrowings	445,609	0	0	0	0	0	0	0	0	0
Total non-current liabilities	700,609	260,610	266,343	272,203	278,191	284,312	290,567	296,959	303,492	310,169
Total liabilities	4,311,803	3,802,895	3,681,163	3,241,773	3,280,950	3,320,989	3,361,909	3,403,729	3,446,469	3,490,149
Net Community Assets	299,311,645	307,996,920	317,792,759	327,643,269	336,820,319	350,364,025	359,779,827	370,811,843	382,111,691	391,334,653
Community Equity										
Asset Revaluation Reserve	138,609,160	145,456,581	151,689,558	157,876,471	163,588,956	174,124,744	180,428,480	188,564,120	197,185,376	203,949,576
Retained Surplus	160,702,485	162,808,992	166,384,581	170,061,310	173,539,425	176,561,327	179,687,825	182,599,098	185,293,066	187,767,701
Total Community Equity	299,311,645	308,265,573	318,074,139	327,937,782	337,128,381	350,686,072	360,116,305	371,163,218	382,478,441	391,717,278

RICHMOND SHIRE COUNCIL
Budgeted Statement of Changes in Equity

	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>	<u>2029/30</u>	<u>2030/31</u>	<u>2031/32</u>	<u>2032/33</u>	<u>2033/34</u>
Retained Surplus										
Opening balance	127,069,476	160,702,485	162,808,992	166,384,581	170,061,310	173,539,425	176,561,327	179,687,825	182,599,098	185,293,066
Net result	33,633,009	2,106,507	3,575,589	3,676,729	3,478,115	3,021,903	3,126,498	2,911,273	2,693,967	2,474,636
Closing Balance	160,702,485	162,808,992	166,384,581	170,061,310	173,539,425	176,561,327	179,687,825	182,599,098	185,293,066	187,767,701
Asset Revaluation surplus										
Opening balance	133,921,894	138,609,160	145,456,581	151,689,558	157,876,471	163,588,956	174,124,744	180,428,480	188,564,120	197,185,376
Increase in asset revaluation surplus	4,687,266	6,847,421	6,232,977	6,186,914	5,712,485	10,535,788	6,303,736	8,135,640	8,621,256	6,764,200
Closing Balance	138,609,160	145,456,581	151,689,558	157,876,471	163,588,956	174,124,744	180,428,480	188,564,120	197,185,376	203,949,576
Total										
Opening balance	260,991,370	299,311,645	308,265,573	318,074,139	327,937,782	337,128,381	350,686,072	360,116,305	371,163,218	382,478,441
Net result	33,633,009	2,106,507	3,575,589	3,676,729	3,478,115	3,021,903	3,126,498	2,911,273	2,693,967	2,474,636
Increase in asset revaluation surplus	4,687,266	6,847,421	6,232,977	6,186,914	5,712,485	10,535,788	6,303,736	8,135,640	8,621,256	6,764,200
Closing Balance	299,311,645	308,265,573	318,074,139	327,937,782	337,128,381	350,686,072	360,116,305	371,163,218	382,478,441	391,717,278

RICHMOND SHIRE COUNCIL
Budgeted Statement of Cash Flows

	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>	<u>2029/30</u>	<u>2030/31</u>	<u>2031/32</u>	<u>2032/33</u>	<u>2033/34</u>
Cash Flows From Operating Activities										
Receipts from Customers	15,569,582	15,725,278	15,882,531	16,041,356	16,201,769	16,363,787	16,527,425	16,692,699	16,859,626	17,028,223
Payments to Suppliers	-22,197,814	-22,641,770	-23,094,606	-23,556,498	-24,027,628	-24,508,180	-24,998,344	-25,498,311	-26,008,277	-26,528,443
	-6,628,232	-6,916,492	-7,212,075	-7,515,142	-7,825,858	-8,144,393	-8,470,919	-8,805,612	-9,148,651	-9,500,220
Interest Received	425,000	429,250	433,543	437,878	442,257	446,679	451,146	455,658	460,214	464,816
Rental Income	154,500	159,135	167,092	175,446	184,219	193,430	203,101	213,256	223,919	235,115
Grants and Contributions	8,778,584	9,041,942	9,313,200	9,592,596	9,880,374	10,176,785	10,482,088	10,796,551	11,120,448	11,454,061
Borrowing Costs	-78,000	-78,156	-100,000	-95,000	-85,000	-10,000	-10,020	-10,040	-10,060	-10,080
Net cash inflow (outflow) from operating activities	2,651,852	9,552,171	9,813,834	10,110,920	10,421,849	10,806,894	11,126,316	11,455,425	11,794,520	12,143,912
Cash Flows From Investing Activities										
Payments for PP&E	-38,700,793	-6,588,750	-6,588,750	-6,588,750	-6,588,750	-6,588,750	-6,588,750	-6,588,750	-6,588,750	-6,588,750
Net Movement on Loans & Advances	0	0	0	0	0	0	0	0	0	0
Proceeds on Sale PPE	100,000	150,000	195,000	180,000	150,000	165,000	180,000	120,000	130,000	130,000
Grants, subsidies - capital	34,904,655	6,275,000	6,275,000	6,275,000	6,275,000	6,275,000	6,275,000	6,275,000	6,275,000	6,275,000
Net cash inflow (outflow) from investing activities	-3,696,138	-163,750	-118,750	-133,750	-163,750	-148,750	-133,750	-193,750	-183,750	-183,750
Cash Flows From Financing Activities										
Proceeds from Borrowings	0	0	0	0	0	0	0	0	0	0
Repayment of Borrowings	-636,965	636,964	477,723	0	0	0	0	0	0	0
Net cash inflow (outflow) from financing activities	-636,965	636,964	477,723	0	0	0	0	0	0	0
Net increase in cash and cash equivalent held	-1,681,251	473,214	358,973	-133,750	-163,750	-148,750	-133,750	-193,750	-183,750	-183,750
Cash and cash equivalents at the beginning of the financial year	6,921,288	5,240,037	5,713,251	6,072,224	5,938,474	5,774,724	5,625,974	5,492,224	5,298,474	5,114,724
Cash and cash equivalents at end of the financial year	5,240,037	5,713,251	6,072,224	5,938,474	5,774,724	5,625,974	5,492,224	5,298,474	5,114,724	4,930,974

RICHMOND SHIRE COUNCIL Financial Sustainability Ratios

	TARGET	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>	<u>2029/30</u>	<u>2030/31</u>	<u>2031/32</u>	<u>2032/33</u>	<u>2033/34</u>
Council Controlled Revenue	Not applicable	16.36%	17.03%	17.32%	17.62%	17.91%	18.21%	18.51%	18.80%	19.10%	19.40%
Population Growth Ratio	Not applicable	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Operating Surplus	0 - 15%	-5.50%	-17.31%	-9.95%	-10.56%	-11.14%	-11.45%	-12.04%	-12.59%	-13.13%	-13.65%
Operating Cash Ratio	>0%	22.38%	11.43%	17.71%	18.31%	17.73%	15.95%	16.59%	16.04%	15.51%	15.00%
Unrestricted Cash Expense Cover Ratio	>4 months	10.46	8.36	8.24	7.89	7.06	7.05	7.05	7.05	7.05	7.05
Asset Sustainability Ratio	> 90%	399.86%	66.74%	65.43%	64.15%	62.89%	61.66%	60.45%	59.26%	58.10%	56.96%
Asset Consumption Ratio	> 60%	86.00%	86.00%	86.00%	86.00%	86.00%	86.00%	86.00%	86.00%	86.00%	86.00%
Asset Renewal Funding Ratio	Not applicable	Transitional timeframes included in the Financial Management (Sustainability) Guideline requires reporting to commence in 2027/2028									
Leverage Ratio	0-3 times	0.02	0.01	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Calculation Methodology

Council Controlled Revenue	Net rates, levies and charges plus Fees and charges divided by Total operating revenue
Population Growth Ratio	Prior year estimated population divided by Previous year estimated population minus 1
Operating Surplus Ratio	Operating result divided by total operating revenue
Operating Cash Ratio	Operating result add depreciation add finance costs divided by total operating revenue
Unrestricted Cash Expense Cover Ratio	Total cash add credit limits less externally restricted cash divided by total operating expenditure less depreciation less finance costs
Asset Sustainability Ratio	Capital expenditure on replacement infrastructure assets divided by depreciation on infrastructure assets
Asset Consumption Ratio	WDV replacement costs of depreciable infrastructure assets divided by current replacement cost of depreciable infrastructure assets
Asset Renewal Funding Ratio	Total of planned capex on asset renewals over 10 years divided by total of required capex on asset renewals over 10 years
Leverage Ratio	Book value of debt divided by total operating revenues less total operating expenditure plus depreciation

Item 2.3 Capital Works Budget

EXECUTIVE SUMMARY

In accordance with the Local Government Regulation 2012, Council's Budget must be prepared on an accrual basis and be adopted after 31 May but before 01 August for every financial year.

OFFICER'S RECOMMENDATION

That Council: accept the proposed Capital Works Budget for 2024/2025 as presented.

Budget & Resource Implications

N/A

Background

Nil

Consultation (Internal/External)

Internal:

Peter Bennett – Chief Executive Officer
Peta Mitchell – Director of Corporate Services
Angela Henry – Director of Community Services and Development
Syed Qadir – Director of Works

Attachments

Attachment N – Richmond Shire Council 2024/2025 Capital Budget

Report prepared by **Peta Mitchell (Director of Corporate Services)**

RICHMOND SHIRE COUNCIL CAPITAL WORKS LISTINGS 2024-2025

Program	Project Title	Funding	24/25 Total Costs	Net Cost to Council	Type
General Public Services	Refurb of Cat D2 dozer for admin building	-	30,000	30,000	Upgrade
General Public Services	Rebroadcast equipment	-	35,724	35,724	Renewal
General Public Services	Land	-	626,712	626,712	New
General Public Services	Install Solar Systems on Council Buildings	500,000	500,000	-	New
General Public Services	Town Billboards	80,000	80,000	-	New
General Public Services	Administration Office - Automatic Generator	40,000	40,000	-	Upgrade
General Public Services	Council CCTV Network	360,000	450,000	90,000	Upgrade
General Public Services	Printer for Office	-	15,000	15,000	New
General Public Services	SES Building - Concrete	22,000	22,000	-	Upgrade
	TOTAL GENERAL PUBLIC	1,002,000	1,799,436	797,436	
Local Roads	Concrete Footpath - Goldring to Cramb Street	130,000	130,000	-	New
Local Roads	Stormwater crossings (x2) cnr Goldring & Cramb Sts	-	30,000	30,000	Upgrade
Local Roads	Coalbrook Road invert replacements	301,620	301,620	-	Renewal
Local Roads	Villadale Road Culverts	173,514	173,514	-	Upgrade
Local Roads	Rural signs project - various roads	100,000	100,000	-	Renewal
Local Roads	Flood Damage Submission 50 - Hazelwood Channels	559,565	559,565	-	Renewal
Local Roads	Flood Damage Submission 53	405,118	405,118	-	Renewal
Local Roads	Flood Damage Submission 54 - Airport	127,117	127,117	-	Renewal
Local Roads	Flood Damage Submission 58	2,812,280	2,812,280	-	Renewal
Local Roads	Flood Damage Submission 60	4,361,146	4,361,146	-	Renewal
Local Roads	Flood Damage Submission 61	4,372,518	4,372,518	-	Renewal
Local Roads	Maxwelton Frontage Road	800,000	800,000	-	Upgrade
Local Roads	Coalbrook Road	500,000	500,000	-	Upgrade
Local Roads	Villadale Road Sealing	142,373	142,373	-	Renewal
	TOTAL LOCAL ROADS	14,785,251	14,815,251	30,000	
Plant	Stabiliser	-	1,300,000	1,300,000	Renewal
Plant	RAV 4 Meals on Wheels Replacement	-	50,000	50,000	Renewal

RICHMOND SHIRE COUNCIL CAPITAL WORKS LISTINGS 2024-2025

Program	Project Title	Funding	24/25 Total Costs	Net Cost to Council	Type
Plant	Tractor	-	120,000	120,000	Renewal
Plant	Slasher	-	120,000	120,000	Renewal
Plant	Street Sweeper	-	120,000	120,000	Renewal
Plant	Trimble Base Stand	-	10,000	10,000	Renewal
Plant	2 * 4WD Dual Cabs	-	150,000	150,000	Renewal
Plant	48 inch zero turn mower	-	15,000	15,000	Renewal
Plant	10.4t Single Cab Tray Truck	-	150,000	150,000	Renewal
Plant	10.4t Dual Cab Tip Truck	-	170,000	170,000	Renewal
Plant	600hp Triple rated Prime Mover	-	300,000	300,000	Renewal
Plant	Key Management	-	25,000	25,000	New
Plant	Plant sales	-	100,000	100,000	Renewal
Plant	Plant recoveries	-	1,750,000	1,750,000	Renewal
TOTAL PLANT		-	680,000	680,000	
Airport	Airport Accessibility Project	77,500	155,000	77,500	Upgrade
Airport	Richmond Airstrip Redevelopment	480,000	600,000	120,000	Upgrade
Airport	Major Airport Upgrade including new airstrip	15,000,000	15,000,000	-	Upgrade
TOTAL AIRPORT		15,557,500	15,755,000	197,500	
Community Affairs	Kronosaurus Korner Stage 3	3,360,000	4,200,000	840,000	New
TOTAL COMMUNITY AFFAIRS		3,360,000	4,200,000	840,000	
Economic Affairs	Living in Richmond Project	-	28,925	28,925	New
Economic Affairs	Saleyards - loading catwalk for double decker	-	60,000	60,000	New
Economic Affairs	Signage on Highway Entrances - Winton Rd	-	12,000	12,000	New
TOTAL ECONOMIC AFFAIRS		-	100,925	100,925	

RICHMOND SHIRE COUNCIL CAPITAL WORKS LISTINGS 2024-2025

Program	Project Title	Funding	24/25 Total Costs	Net Cost to Council	Type
Utilities	Water meter installation	-	58,000	58,000	New
Utilities	Plumbers Shed	-	30,000	30,000	New
Utilities	Refuse Tip upgrade	300,000	300,000	-	New
	TOTAL UTILITIES	300,000	388,000	88,000	
Housing	1 Carter Street	0	115,969	115,969	Upgrade
Housing	Concrete on Various Council Houses	0	400,000	400,000	Upgrade
	TOTAL HOUSING	-	515,969	515,969	
Recreation, Parks, Reserves	Swimming pool power upgrade	200,000	200,000	-	New
Recreation, Parks, Reserves	Concrete Works at Pool	-	15,000	15,000	New
Recreation, Parks, Reserves	Lions Park Lighting Upgrade	40,000	40,000	-	Upgrade
Recreation, Parks, Reserves	New precinct designs and plans	-	15,000	15,000	New
Recreation, Parks, Reserves	Timber deck at Lake		25,000	25,000	Renewal
Recreation, Parks, Reserves	Lighting at Charlie Wehlow Oval	198,021	221,895	23,874	Upgrade
	TOTAL RECREATION, PARKS, RESERVES	438,021	516,895	78,874	
	TOTAL COUNCIL CAPITAL WORKS	35,442,772	38,771,476	3,328,704	
	New	6,295,637			
	Renewal	13,897,461			
	Upgrade	18,578,378			
	TOTAL	38,771,476			
	Note that projects with funding attached are dependent on funding sources remaining available.				
	Some funding in this table is in the application stage.				
	24/25 Total cost may include committed expenditure that has not yet been paid.				

Item 3. Reports for Consideration – Operational Plan 2024/2025

Item 3.1 Operational Plan

EXECUTIVE SUMMARY

In accordance with section 174(1) of the *Local Government Regulations 2012* Council must adopt an Operational Plan. Section 175 of the *Local Government Regulations 2012* requires that the Operational Plan be consistent with the Council's budget. The proposed 2024/2025 Operational Plan complies with the Regulation's requirements.

OFFICER'S RECOMMENDATION

That Council: accept the proposed Operational Plan for 2024/2025 as presented.

Budget & Resource Implications

N/A

Background

Nil

Consultation (Internal/External)

Internal:

Peter Bennett – Chief Executive Officer
Peta Mitchell – Director of Corporate Services
Angela Henry – Director of Community Services and Development
Syed Qadir – Director of Works

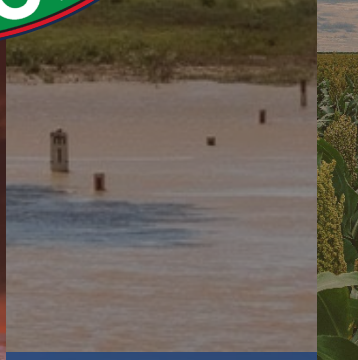
Attachments

Attachment O – Richmond Shire Council Operational Plan 2024/2025

Report prepared by **Peta Mitchell (Director of Corporate Services)**

OPERATIONAL PLAN

2024 - 2025



RICHMOND SHIRE COUNCIL INTRODUCTION

ABOUT THE OPERATIONAL PLAN

The Richmond Shire Council 2024-2025 Annual Operational Plan is required to be developed in accordance with the *Local Government Regulation 2012* and focuses on the actions that Council staff are expected to take through the 12 month period in order to implement the longer term goals detailed in the Richmond Shire Council Corporate Plan 2023-2028.

In accordance with the provisions of *Section 175* of the *Local Government Regulation 2012*, an annual operational plan must:

- (a) be consistent with the annual budget; and
- (b) state how the Local Government will -
 - (i) progress the implementation of the 5 year corporate plan during the period of the annual operational plan; and
 - (ii) manage operational risks; and
- (c) include an annual performance plan for each commercial business of the local government.

Richmond Shire Council does not operate any commercial business units.

All day to day core business activities and services are not necessarily listed in the the Plan; instead the Plan focuses on initiatives and services that will be required in the current financial year to achieve the Council's long term corporate objectives.

The Corporate Plan 2023-2028 provides a blueprint for the future of our community and establishes priorities and outlines strategies which best reflect the needs of our community for today and into the future. In accordance with *Section 174 (3)* of the *Local Government Regulation 2012* Council's Chief Executive Officer is responsible for preparing quarterly reports to the Council on the progress of the implementation of the Plan. These reports ensure that Council's elected members and staff are accountable for the progress made in meetings Council's annual operational plan goals.

1. OUR COMMUNITY

To facilitate and foster a wide range of quality services, projects and opportunities that promote activity, health and prosperity in the community.

CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
1.1 Recognise and promote heritage and cultural life	Councillors, CEO	Develop Stage 3 of Kronosaurus Korner and prepare designs.	
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
1.2 Raise the profile of Richmond as a great place to live, work and visit	Councillors, CEO	Continue to provide support community clubs and organisations	
	Councillors, CEO	Heating of swimming pool to allow for year round access.	
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
1.3 Promote a new hospital to be built for Richmond	Councillors, CEO	Continue to work with the State Government for the development and construction of the new Richmond Hospital.	
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
1.4 Promote a Queensland Ambulance Service standalone service for Richmond	Councillors, CEO	Continue to work with the State Government and emergency services to advocate for Ambulance Service.	

2. OUR ENVIRONMENT

To maintain and enhance a healthy living environment

CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
2.1 To investigate and promote solar and renewable energy sources	Councillors, CEO	Installing solar panels on Council infrastructure.	
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
2.2 Mitigate the impact of natural disasters through best practice disaster management.	Councillors, CEO	Provide a bulk kerbside waste collection annually before storm season	
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
2.3 Maintain and improve infrastructure that promotes an active lifestyle like the football oval, walking tracks, gym, lake and racecourse	Councillors, CEO	Upgrade of lighting at Charlie Wehlow Football oval to improve night time playing conditions	

3. OUR ECONOMY

To facilitate and foster economic development, industries, innovative projects, while continually upgrading and maintaining public infrastructure, to meet the growth of the Shire

ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
3.1 Work with mining groups, Copper String and emerging industries to grow Richmond	Councillors, CEO	Continue to work with Copper String and other mining groups to allow for development in the Shire.	
ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
3.2 Attract and retain skilled workers and residents	CEO	Complete Enterprise Baragaining Agreement	
ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
3.3 Investigate future locations for residential and industrial land	CEO	Work with the State Government to purchase land for future development.	

4.OUR LEADERSHIP

To pursue excellence as an organisation through transparent and accountable Local Government that provides professional, strategic and operational management and leadership

CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
4.1 Establish scholarships and mentoring programs to foster young leaders.	Councillors, CEO	Continued availability of university sholarships for Richmond residents.	
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
4.2 Councillors are regularly available for community members to raise issues of concerns.	Councillors, CEO	Councillor contact information is available on the Council's website and up to date. Regular information is released through Council Newsletter, Council Communication emails and Facebook page.	
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
4.3 Participate in regional collaboration	Councillors, CEO	Continued membership in groups such as Regional Roads and Transport Group and North West Queensland Regional Organisation of Councils.	

5. OUR SERVICES

To plan for future infrastructure requirements to meet the growth of the Richmond Shire while continually upgrading and maintaining Council's road network, assets and facilities

CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
5.1 Continuous upgrades to the Council's water, sewerage and stormwater.	Councillors, CEO	Sewerage CCTV Inspection and Water Reservoir and Pipe Clean	
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
5.2 Increase resident satisfaction with Council's local road network	Councillors, CEO	Maintenance grading, pothole patching and sealing as required.	
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
5.3 To seek funding for further development of Council's building infrastructure	Councillors, CEO	Seek funding to upgrade and lengthen the Richmond Airstrip	
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
5.4 Implement Shire roads improvement program	Councillors, CEO	Upgrade plant and equipment in accordance with Council's replacement program to maintain a quality fleet.	

Item 4. Reports for Consideration – Fees and Charges 2024/2025

Item 4.1 Fees & Charges

EXECUTIVE SUMMARY

In accordance with Section 97 of the Local Government Act 2009 Council may fix a cost recovery fee under a Local Law or by resolution.

OFFICER'S RECOMMENDATION

That Council: accept the proposed Fees and Charges for the 2024/2025 financial year, as presented.

Budget & Resource Implications

N/A

Background

Nil

Consultation (Internal/External)

Internal:

Peter Bennett – Chief Executive Officer
Peta Mitchell – Director of Corporate Services
Angela Henry – Director of Community Services and Development
Syed Qadir – Director of Works
Phil Kennedy – Local Laws Officer
Morgan Jardine – Lakeview Caravan Park

Attachments

Attachment P – Richmond Shire Council Fees and Charges 2024-2025

Report prepared by **Peta Mitchell (Director of Corporate Services)**

FEES & CHARGES

2024 - 2025



WELCOME TO RICHMOND

BOBBY MURRAY
MEMORIAL PARK

RICHMOND SHIRE
COUNCIL

WELCOME TO RICHMOND

Richmond Shire Council Fees and Charges 2024-2025

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Richmond Shire Council Fees and Charges

IMPORTANT INFORMATION

Bonds

A bond is payable for the hire of any Council owned facility unless otherwise noted. Facilities and/or equipment must be left clean and in good order or the bond may be forfeited. Additional fees for cleaning or repairs will be invoiced if bond is insufficient.

Application for hire

Council is to receive application for hire a minimum of two weeks prior to the event. Any period less than two weeks will incur a late fee. The fee is listed in the relevant section.

Terms and conditions for hire will be provided with hire fee receipt.

In kind and display hire - application to be made on official form.

Hire of Council facilities and equipment is subject to availability.

Fees and charges not identified

All other fees and charges not covered to be submitted to Council for approval.

COVID

All hire of facilities must be in compliance with Covid safe rules and government directions.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
CEMETERY FEES					
BURIALS - Standard Funeral					
Adults - includes cemetery fees, undertaker fee and hearse, lawn cemetery plaque, coffin, installation of plaque, funeral notice, flowers, preparation fees, chair hire, memoriam book and order of service. A microphone and amplifier is also available if needed. (Plus overtime at cost if applicable)		7,000.00	Y	-	-
Children (under 16 years) - as above (Plus overtime at cost, if applicable)		3,415.00	Y	-	-
Ashes wall interment including plaque - must notify Council when placing at cemetery		370.00	Y	-	-
Ashes interment in grave		240.00	Y	-	-
Paupers Funeral - includes cemetery fees and coffin only.		3,000.00	Y	-	-
Lawn cemetery plaque (supply only) - standard plaque up to 5 lines		300.00	Y	-	-
Lawn cemetery plaque (supply only) - non standard		By quotation	Y	-	-
Installation of replacement plaque		140.00	Y	-	-
Funeral Notices - includes 1 radio and 1 newspaper advertisement. Minimum size unless otherwise required		At cost	Y	-	-
Transport of body - from place of death to Richmond		At cost	Y	-	-
Cemetery fees - required where own Funeral Director engaged		1,800.00	Y	-	-
Burial fee - on private property		By quotation	Y	-	-
Exhumation fee		3,200.00	Y	-	-

NOTE: Where the family elect to engage a Funeral Director other than Richmond Shire, the Council will charge for the cemetery fees and any other services undertaken by Council. The family or the Funeral Director should indicate where the account is to be forwarded in these circumstances.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
CEMETERY RECORDS					
Complete register (bound)		67.00	Y	-	-
Bush graves		10.30	Y	-	-
Pioneer Cemetery		10.30	Y	-	-
Old Cemetery		36.00	Y	-	-
Lawn Cemetery		20.50	Y	-	-

These Fees and Charges are to be read in conjunction with the Important Information on Page 1.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
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RICHMOND RECREATIONAL FACILITIES

A bond is payable for the hire of any Council owned facility unless otherwise noted. Facilities and/or equipment must be left clean and in good order or the bond may be forfeited. Additional fees for cleaning or repairs will be invoiced if bond is insufficient.

Council is to receive application for hire a minimum of two weeks prior to the event. Any period less than two weeks will incur a late fee.

RACECOURSE RESERVE

Bond - Includes cleaning		300.00	N	-	-
Race Clubs - Licence fee (includes electricity)	Annual	355.00	Y	-	-
Race Clubs - Fee	Per race meeting	110.00	Y	-	-
Campdraft - Licence fee (includes electricity)	Annual	355.00	Y	-	-
Pony Club - Licence fee	Annual	275.00	Y	-	-
Horse Sports - Licence fee	Annual	275.00	Y	-	-
Private Functions - Includes canteen	Per night	335.00	Y	-	-
School events (bond only)		No charge	N	-	-
Late hire fee	Per event	270.00	Y		

STABLE HIRE RACECOURSE

Double stable	Annual	137.00	Y	-	-
Large stable	Annual	110.00	Y	-	-
Single (day) stables - free on Race Days only	Per day	5.50	Y	-	-
Feed shed	Annual	525.00	Y		
Feed shed	Weekly	21.00	Y		

CAMPING RACECOURSE

Camping Fees - powered site	Minimum per night or day camp	28.00	Y	-	-
Camping Fees - per person	Per day	6.00	Y	-	-
Horses - per horse	Per day	5.00	Y	-	-

NOTE: Pony Club, Campdraft and Rodeo competitors to be exempted for official events 1 day prior to, and 1 day after event.

Terms and conditions for camping on Racecourse Reserve to be supplied with receipt for camping fee.

RV PARK FEES

Registration fee - up to 3 night stay		6.00	Y	-	-
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Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
RODEO GROUNDS					
Bond		300.00	N	-	-
Rodeo Association - Licence fee (includes electricity)	Annual	355.00	Y	-	-
Other - Circus etc. (includes electricity)	Per event	355.00	Y	-	-
Late hire fee	Per event	270.00	Y	-	-
SPORTS OVAL					
Bond		300.00	N	-	-
All sporting clubs and trainers - Licence Fee	Annual	335.00	Y	-	-
Other organised events	Per day	335.00	Y	-	-
School events (bond only)		No charge	N	-	-
Private function	Per event	335.00	Y	-	-
Bond for hire of Scoreboard	Per event	300.00	N	-	-
Late hire fee	Per event	270.00	Y	-	-
<i>NOTE: Terms and conditions of Sports Oval use to be supplied with receipt for hire fee.</i>					
LAKE FRED TRITTON					
Bond		300.00	N	-	-
Private function	Per event	335.00	Y	-	-
School events (bond only)		No charge	N	-	-
Late hire fee	Per event	270.00	Y	-	-
GAZEBO					
Bond		300.00	N	-	-
Hire Fee	Per event	180.00	Y	-	-

These Fees and Charges are to be read in conjunction with the Important Information on Page 1.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
SWIMMING POOL					
Bond		300.00	N	-	-
Swim Club - Licence fee	Annual	335.00	Y	-	-
School events (bond only)		No charge	N	-	-
Admission Charges					
Adults	Per day	3.50	Y	-	-
Children aged 5 -17 years	Per day	2.00	Y	-	-
Children aged 0 - 4 years accompanied by an adult	Per day	No charge	N	-	-
Spectator fee	Per day	2.00	Y	-	-
Season Pass					
Adults	Annual	130.00	Y	-	-
Children attending school	Annual	65.00	Y	-	-
Family - including school aged children	Annual	190.00	Y	-	-
GYM FEES					
Joining fee - non refundable		26.00	Y	-	-
Annual membership	Annual	265.00	Y	-	-
Quarterly membership paid in advance	Quarterly	70.00	Y	-	-
Late payment fee		30.00	Y	-	-
Replacement card	Per card	33.00	Y	-	-
Casual membership for itinerant workers	Per month	31.00	Y	-	-
<i>NOTE: Quarterly membership fees effective from 1 October 2024.</i>					
TENNIS COURTS					
Bond for court hire	Per event	300.00	N	-	-
Bond for tennis nets and posts	Per event	300.00	N	-	-
Tennis Club - Licence fee	Annual	335.00	N	-	-

These Fees and Charges are to be read in conjunction with the Important Information on Page 1.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
LAKEVIEW CARAVAN PARK					
Rates					
Powered site (2 persons)	Per day	35.00	Y		
Powered site (2 persons)	Per week	175.00	Y	-	-
Powered site family	Per week	215.00	Y		
Unpowered site (2 persons)	Per day	25.00	Y	-	-
1 Bedroom cabin - new (2 persons)	Per day	160.00	Y	-	-
1 Bedroom cabin - new family for more than 5	Per day	160.00	Y		
1 Bedroom cabin - original (2 persons)	Per day	160.00	Y	-	-
2 Bedroom villa (2 persons)	Per day	180.00	Y	-	-
3 Bedroom villa	Per day	200.00	Y	-	-
Bunkhouse (1 person)	Per day	55.00	Y	-	-
Budget ensuite (1 person)	Per day	65.00	Y	-	-
Deluxe ensuite (1 person)	Per day	75.00	Y	-	-
Extra adult (16 years plus)	Per day	10.00	Y	-	-
Extra child - powered site (under 5 years free)	Per day	5.00	Y	-	-
Extra child - unpowered site (under 5 years free)	Per day	5.00	Y	-	-
Extra child - cabins and villa (under 5 years free)	Per day	10.00	Y	-	-

These Fees and Charges are to be read in conjunction with the Important Information on Page 1.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
RICHMOND & MAXWELTON SALEYARDS					
Dipping	Adult dipping per head	2.75	Y		
	Calves per head	0.60	Y		
Cattle tick inspection fee	Per hour (15 min increments)	110.00	Y		
Weighing	Per head	2.80	Y		
Yard fee	Per head	0.55	Y		
NLIS Scanning	Per head	0.50	Y		
Yard labour	Per deck per job - 1 job	16.50	Y		
Yard labour	per deck per job - 2 jobs	27.50	Y		
Yard labour	per deck per job - 3 jobs	38.50	Y		
	Per head per week	5.50	Y		
Clearing paddocks	(pro-rata)		Y	-	-
Train fees	Per wagon loaded	40.00	Y		
	Travel to Maxwelton Yard	200.00	Y		
Hay Round and Square Available					
On Property Clearing	Travel - Round Trip - Per km	2.00			
	Inspection - per head	1.50 - 2.00			

Note: Above fees are charged by the Contractor
Please contact Terry Flute on 0427 418 541

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
DOCUMENT CHARGES					
Facsimile	Sending - first page	3.30	Y	-	-
	Each additional page	0.55	Y	-	-
	Receiving - first page	1.60	Y	-	-
Photocopying - single sided black and white	Each additional page	0.55	Y	-	-
	A4 - per page	0.55	Y	-	-
	A3 - per page	1.15	Y	-	-
Photocopying -single sided colour	If own paper supplied	0.25	Y	-	-
	A4 - per page	1.10	Y	-	-
	A3 - per page	2.15	Y	-	-
Photocopying - double sided black and white	If own paper supplied	0.55	Y	-	-
	A4 - per page	1.15	Y	-	-
	A3 - per page	1.70	Y	-	-
Photocopying - double sided colour	If own paper supplied	0.75	Y	-	-
	A4 - per page	1.75	Y	-	-
	A3 - per page	2.70	Y	-	-
Printing - single sided black and white	If own paper supplied	1.10	Y	-	-
	A4 - per page	0.70	Y	-	-
	A3 - per page	1.30	Y	-	-
Printing - single sided colour	If own paper supplied	0.40	Y	-	-
	A4 - per page	1.70	Y	-	-
	A3 - per page	2.70	Y	-	-
Printing - double sided black and white	If own paper supplied	0.70	Y	-	-
	A4 - per page	1.30	Y	-	-
	A3 - per page	1.90	Y	-	-
Printing - double sided colour	If own paper supplied	1.10	Y	-	-
	A4 - per page	1.90	Y	-	-
	A3 - per page	1.80	Y	-	-
Laminating	Any size up to A3 - per page	3.90	Y	-	-
Binding	A4 - per book - up to 50 pages	3.90	Y	-	-
Printing more than 100 pages with less than 48 hours notice will incur a \$65.00 fee.					

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
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Centrelink faxing or printing is provided free of charge at the Library.

PRINTING AND COLLATION

Richmond Turf Club race books printing fee	Annual	550.00	Y	-	-
Compilation fee	Per race meeting	165.00	Y	-	-
Maxwelton Turf Club race books printing fee	Annual	175.00	Y	-	-
Compilation fee	Per race meeting	165.00	Y	-	-

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
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CIVIC CENTRE AND OTHER COUNCIL MEETING ROOMS

A bond is payable for the hire of any Council owned facility unless otherwise noted. Facilities and/or equipment must be left clean and in good order or the bond may be forfeited. Additional fees for cleaning or repairs will be invoiced if bond is insufficient.

Council is to receive application for hire a minimum of two weeks prior to the event. Any period less than two weeks will incur a late fee.

CIVIC CENTRE

Bond		300.00	N	-	-
Supper Room only - includes electricity	Per event	178.00	Y	-	-
Whole Civic Centre - includes electricity	Full day	355.00	Y	-	-
	Half day	175.00	Y	-	-
Local concerts and/or plays (charitable purpose)		Bond only	N	-	-
Charitable/Local not for profit organisations		Bond only	N	-	-
Annual CWA Show		Bond only	N	-	-
Arts Council presentation		Bond only	N	-	-
School break-ups/speech nights		Bond only	N	-	-
Late hire fee		270.00	Y	-	-

EQUIPMENT HIRE

Bond payable in all instances	Per hire	300.00	N	-	-
Chair hire	Per chair per day	0.65	Y	-	-
Tables (small rectangular)	Per day	12.50	Y	-	-
Urn	Per day	7.00	Y	-	-
Bain marie	Per day	105.00	Y	-	-
Pie warmer	Per day	47.00	Y	-	-
PA system	Per day	89.00	Y	-	-

NOTES:

2 weeks notice is required for all hire of equipment.

Weekend hire is pick up Friday pm and drop off Monday am. This will be charged as 2 days. Anything outside of these times will be charged per day.

NOTE: When Hall/Supper Room is hired the following equipment is included in the hire: chairs, tables (small rectangular), urn, bain marie & pie warmer.

No other Civic Centre equipment is available for hire.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
OTHER ROOMS					
Library	Per day	67.00	Y	-	-
Ann Fickling Richmond Village Consulting Room	Per day	67.00	Y	-	-

These Fees and Charges are to be read in conjunction with the Important Information on Page 1.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
REFUSE FACILITY					
Green waste domestic drop off		Free	N	-	-
Purchase of green waste	Per m3	12.00	Y	LG Reg 2012 Chapter 3 Part 2	-
Green waste commercial drop off	Car or station wagon	5.60	Y	LG Reg 2012 Chapter 3 Part 2	-
	Car with trailer	6.70	Y	LG Reg 2012 Chapter 3 Part 2	-
	Utility	5.60	Y	LG Reg 2012 Chapter 3 Part 2	-
	Utility with trailer	12.10	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck (rigid) < 4.5t	21.20	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck (rigid) between 4.5t and 10t	51.00	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck (rigid) > 10t	95.00	Y	LG Reg 2012 Chapter 3 Part 2	-
Animal disposal	Per head	91.00	Y	LG Reg 2012 Chapter 3 Part 2	-
Commercial and industrial waste	Car or station wagon	5.60	Y	LG Reg 2012 Chapter 3 Part 2	-
	Car with trailer	6.70	Y	LG Reg 2012 Chapter 3 Part 2	-
	Utility	5.60	Y	LG Reg 2012 Chapter 3 Part 2	-
	Utility with trailer	12.10	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck (rigid) < 4.5t	21.20	Y	LG Reg 2012 Chapter 3 Part 2	-
	Utility with trailer	12.10	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck (rigid) between 10t and 16t	95.00	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck (rigid) between 16t and 23t	147.00	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck (rigid) > 23t	260.00	Y	LG Reg 2012 Chapter 3 Part 2	-
Demolition and construction	Car or station wagon	5.60	Y	LG Reg 2012 Chapter 3 Part 2	-
	Car with trailer	6.70	Y	LG Reg 2012 Chapter 3 Part 2	-
	Utility	5.60	Y	LG Reg 2012 Chapter 3 Part 2	-
	Utility with trailer	12.10	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck (rigid) < 4.5t	21.20	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck (rigid) between 4.5t and 10t	110.00	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck (rigid) between 10t and 16t	205.00	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck (rigid) between 16t and 23t	321.00	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck (rigid) > 23t	390.00	Y	LG Reg 2012 Chapter 3 Part 2	-
Recyclables		Free	Y	LG Reg 2012 Chapter 3 Part 2	-
Asbestos from RSC Shire	Car and truck up to 4.5t	324.00	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck between 4.5t and 10t	540.00	Y	LG Reg 2012 Chapter 3 Part 2	-
	Truck > 10t	756.00	Y	LG Reg 2012 Chapter 3 Part 2	-

These Fees and Charges are to be read in conjunction with the Important Information on Page 1.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
Car tyre without rim	Per tyre	10.50	Y	LG Reg 2012 Chapter 3 Part 2	-
Light truck tyre without rim	Per tyre	31.50	Y	LG Reg 2012 Chapter 3 Part 2	-
Truck tyre without rim	Per tyre	31.50	Y	LG Reg 2012 Chapter 3 Part 2	-

Asbestos sheeting and redundant asbestos-lagged pipes and equipment should be double wrapped in heavy duty 200 um (minimum thickness) polythene sheeting and adhesive tape applied to the entire length of every overlap to secure the bundles to minimise the risk of the polythene sheeting tearing or splitting.

Polythene sheeting should be new (not recycled) as recycled sheeting can have flaws in it. Once wrapped in plastic, the bundles need to be labelled to indicate they contain asbestos so they can be treated appropriately.

Council should be advised of the quantity of asbestos to be disposed of at the Council's refuse facility 48 hours prior to the disposal of the asbestos.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
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PRIVATE WORKS

SEWERAGE, HOUSE DRAINS, WATER REPAIRS AND OTHER MATERIALS

On request of sewerage, house drains and water repair work or other material supply a quote will be provided by Council prior to commencement of work.

DRY HIRE

Mobile toilet bond	Per toilet	300.00	N	-	-
Mobile toilet hire including cleaning fee	Per day or part thereof	170.00	Y	-	-
Mobile toilet Community Service Groups (bond only)		No charge		-	-
Generator 13 KVA trailer mounted	Per day	170.00	Y	-	-
Generator 77 KVA trailer mounted	Per day	325.00	Y	-	-
Wheelie bins	Per bin per day	15.00	Y	-	-
Bollards	Per bollard per day	16.00	Y	-	-
Barricade mesh	Per 25m per day	35.00	Y	-	-
Temporary fencing	Per panel per day	13.00	Y	-	-

NOTES:

1. Terms and conditions on application for hire form. If damages incurred amount to more than the bond charges will be invoiced at cost.
2. Hire of Council equipment is subject to availability.
3. In kind and display hire - application to be made on official form.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
RICHMOND AERODROME					
Landing fee <5700 kg	Per tonne	13.00	Y	-	-
Landing fee >5700 kg	Per tonne	18.00	Y	-	-
Landing fee for health related service (RFDS, Lifeflight, RACQ Rescue etc.)		Waived	N	-	-
<i>NOTE: Landing information collected by Avdata upon call sign recorded on take off and landing.</i>					

this is already updated

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
WASHDOWN BAY					
Washdown bay key	Per key	37.00	Y	-	-
Washdown charge	Per minute	0.53	Y	-	-
Bio Security Wash Down - Ute	Per Ute	110.00	Y		
Bio Security Wash Down - Other Vehicles	Per Vehicle	By Quote			
RUBBISH BINS					
Replacement wheelie bin	Per bin	150.00	Y	-	-
TRUCKWASH BAY					
Industrial Estate Bore	Per Kilolitre	3.00	N	-	-

These Fees and Charges are to be read in conjunction with the Important Information on Page 1.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
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ANIMAL CONTROL

1080 BAITING

Labour and vehicle hire when own baits used	Per hour	130.00	Y	-	-
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NOTE: '1080' Baiting Program is charged via a special rate per Revenue Statement.

EQUIPMENT HIRE

Barking collars - refundable bond		150.00	N		
Barking collar hire	Per fortnight	45.00	Y		
Dog trap hire - refundable bond		200.00	N		
Dog trap hire	Per fortnight	45.00	Y		
Cat trap hire - refundable bond		140.00	N		
Cat trap hire	Per fortnight	45.00	Y		

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
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ANIMAL REGISTRATION

DOGS

Registration will be for the period 1st October 2023 to 30th September 2024

50% discount if the registration is paid within the discount period. NOTE: No discount applies to regulated dog registration.

Pensioner Discount - 50%.

Maximum number of dogs is 2 unless a permit has been approved.

Registration and microchipping are required at 3 months of age.

New owners/residents have 14 days to register animals.

Pro-rata registration is available on a quarterly basis. (1 Oct to 31 Dec; 1 Jan to 31 March; 1 April to 30 June; 1 July to 30 Sept)

Reciprocal registration available upon proof of current registration elsewhere.

Entire dog	Per dog	130.00	N	AMA 2008 s44	(2)(a)
Desexed dog - proof required	Per dog	65.00	N	AMA 2008 s44	(2)(a)
Guide or Assistance Dog - will require registration tag	Per dog	Free	N	AMA 2008 s44	(2)(a)
Regulated dog (dangerous or menacing)	Per dog	500.00	N	AMA 2008 s44	(2)(a)
Regulated dog pack (sign, collar & tag)	Per pack	100.00	N	AMA Sect 93	
Regulated dog collar	Per item	50.00	Y	AMA Sect 93	
Regulated dog sign	Per item	60.00	Y	AMA Sect 93	
Replacement registration tag	Per tag	10.00	Y	AMA Sect 45	

Excess Dog Permit

Extenuating circumstances only.

Approved at Director level.

Not approved until site inspection.

Does not include dog registration fee.

Application fee		300.00	N	LL2 Part 2 Division 2	2
Annual renewal fee		100.00	N	LL2 Part 2 Division 2	2

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
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CATS - Voluntary Registration

Registration will be for the period 1st October 2023 to 30th September 2024

50% discount if paid within the discount period.

Pensioner Discount - 50%.

Pro-rata registration is available on a quarterly basis. (1 Oct to 31 Dec; 1 Jan to 31 March; 1 April to 30 June; 1 July to 30 Sept)

Reciprocal registration available upon proof of current registration elsewhere.

Maximum number of cats is 2.

Entire	Per cat	40.00	N	AMA Sect 44	2(a)
Desexed	Per cat	15.00	N	AMA Sect 44	2(a)

IMPOUNDING FEES

DOGS

Unregistered dog - registration extra	Per dog	210.00	N	Local Law 2 Part 4 Division 3	29 (2)(b)
Registered dog - first impound	Per dog	Free	N	Local Law 2 Part 4 Division 3	29 (2)(b)
Registered dog - second impound	Per dog	290.00	N	Local Law 2 Part 4 Division 3	29 (2)(b)
Registered dog - third & subsequent impound	Per dog	360.00	N	Local Law 2 Part 4 Division 3	29 (2)(b)

CATS

Unregistered cat	Per cat	210.00	N	Local Law 2 Part 4 Division 3	29 (2)(b)
Registered cat - first impound	Per cat	Free	N	Local Law 2 Part 4 Division 3	29 (2)(b)
Registered cat - second impound	Per cat	290.00	N	Local Law 2 Part 4 Division 3	29 (2)(b)
Registered cat - third and subsequent impound	Per cat	360.00	N	Local Law 2 Part 4 Division 3	29 (2)(b)

OTHER ANIMALS

Other large animal (horse, cow or similar)	Per animal	360.00	N	Local Law 2 Part 4 Davison 3	(2)(d)
Other small animal (sheep, goat or similar)	Per animal	310.00	N	Local Law 2 Part 4 Division 3	(2)(d)

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
SUSTENANCE					
Dogs	Per day	17.00	Y	Local Law 2 Part 4 Division 3	29 (2)(b)
Cats	Per day	12.00	Y	Local Law 2 Part 4 Division 3	29 (2)(b)
Large animals (horse,cow or similar)	Per day	37.00	Y	Local Law 2 Part 4 Division 3	29 (2)(b)
Small animal (sheep, goat or similar)	Per day	22.00	Y	Local Law 2 Part 4 Division 3	29 (2)(b)
OTHER FEES					
After hours call-out	Per person	330.00	Y	Local Law 2 Part 4 Division 3	29 (2)(b)
Destruction of animal	Per animal	165.00	N	Local Law 2 Part 4 Division 3	29 (2)(b)
Contractor (vet, mustering, cartage etc)	Per call out	at cost +15%	Y	Local Law 2 Part 4 Division 3	29 (2)(b)

These Fees and Charges are to be read in conjunction with the Important Information on Page 1.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
REGULATORY FEES AND CHARGES					
SEARCHES AND DOCUMENTS					
Standard Rates Search	Per lot	95.00	N	LG Reg 2012 s155	(2)(c)
<i>NOTE: Preferred payment method by credit card - search will not commence until payment cleared.</i>					
Planning and Development Certificates					
Limited	Per property	95.00	N	PA 2016 s265(2)	(2)(a)
Standard	Per property	195.00	N	PA 2016 s265(2)	(2)(a)
Full	Per property	1,630.00	N	PA 2016 s265(2)	(2)(a)
<i>NOTE: Preferred payment method by credit card - search will not commence until payment cleared.</i>					
Financial Statements including Annual Report (free download from website)		50.00	N	LG Reg 2012 s199	(2)(c)
Council Minutes (free download from website)	Per page	0.70	N	LG Reg 2012 s199	(2)(c)
RIGHT TO INFORMATION					
Application fee		60.00	N	RTI Reg 2009 s4	-
Processing fee - less than 5 hours		No charge	N	RTI Reg 2009 s4	-
Processing fee - more than 5 hours (fee charged for each 15 minutes or part thereof)		9.50	N	RTI Reg 2009 s4	-
BUILDING FEES					
Application fee	Per application	At cost	N		(2)(a)
Council administration fee	Per application	95.00	N	-	(2)(a)
Council administration fee after construction	Per application	295.00	N		
WATER AND SEWERAGE CONNECTION FEE					
Sewerage connection (standard)		By quotation	N	-	-
Sewerage disconnection		By quotation	N	-	-
Water connection		By quotation	N	-	-
Water disconnection		By quotation	N	-	-
Non-standard connection		By quotation	N	-	-
Sewerage disposal for mobile sewerage contractors	Per truck	360.00	Y	-	-

These Fees and Charges are to be read in conjunction with the Important Information on Page 1.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
ENVIRONMENTAL HEALTH					
FOOD PREPARATION PREMISES					
Food premises plan approval application (one RFI)		447.00	N	Food Act 2006 s31	(2)(a)
Additional RFI fee		215.00	N	Food Act 2006 s31	(2)(a)
Annual (new/renewal)		115.00	N	Food Act 2006 s31	(2)(a)
Restoration		63.00	N	Food Act 2006 s31	(2)(a)
Amendment (minor/change of address)		88.00	N	Food Act 2006 s31	(2)(a)
Amendment to premises (major)		At cost	N	Food Act 2006 s31	(2)(a)
Copy/replacement licence		16.00	N	Food Act 2006 s31	(2)(a)
Additional inspection	Per hour	115.00	N	Food Act 2006 s31	(2)(a)
Environmental health search		178.00	N	Food Act 2006 s31	(2)(a)
Temporary food licence (per event not more than 3 days)	Per event	58.00	N	Food Act 2006 s31	(2)(a)
Fee for each additional day for a maximum period of 1 week	Per day	11.00	N	Food Act 2006 s31	(2)(a)
Environmental Health Consultant for any EPA/industry/food permits		Refer to consultant	Y	-	-
WATER TESTING					
Quantitative E.coli	Per test	74.00	Y	-	-
Plus travel time and freight charge at cost					
TATTOO AND PERSONAL APPEARANCE					
Annual Fee	Annual	115.00	N	PH(ICPS) Act 2003 s9(2)	(2)(a)
Application approval fee	Per application	At cost	N	PH(ICPS) Act 2003 s9(2)	(2)(a)
CONTROL OF NUISANCES - OVERGROWN AND UNSIGHTLY PROPERTIES					
Contractor charge to perform remedial works	Per property	at cost + 15%	Y	Local Law 3 Division 4 Part 3	1
Administrative charge	Per property	105.00	Y		
ABANDONED VEHICLES					
Contractor charge to tow vehicle	Per call out	at cost + 15%	Y	TORUMS Sect 100	
Administrative charge	Per vehicle	267.00	Y	TORUMS Sect 100	

These Fees and Charges are to be read in conjunction with the Important Information on Page 1.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
TOWN PLANNING					
Refer to Town Plan for zone and type of application required.					
Self assessable fee	Per application	173.00	N	PA 2016 s49	(2)(a)
Code assessable (eg reconfiguration of a lot)	Per application	573.00	N	PA 2016 s49	(2)(a)
Impact assessable (NOTE: advertising required)	Per application	1,150.00	N	PA 2016 s49	(2)(a)
Amendment (minor/change of address)		95.00	N	PA 2016 s49	(2)(a)
Town Planning Consultant/Environmental Health Consultant		Refer to consultant		-	-
Any EPA/industry/food premises refer to www.dip.qld.gov.au for application forms					
Breeding kennels permit application fee		65.00	N		
Breeding kennel licence fee	Annual	315.00	N		
ROADSIDE TRADING OPERATIONS					
Roadside trading fee	Annual	294.00	N		(2)(a)
Roadside trading fee (per event not more than 3 days)	Per night	58.00	N		(2)(a)
STABLES					
Stable licence application fee	Per application	110.00	N	-	-
Annual stable fee	Annual	32.00	N	-	-

These Fees and Charges are to be read in conjunction with the Important Information on Page 1.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
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COUNCIL RENTAL PROPERTIES

EMPLOYEE HOUSING

1 Bedroom house	Per week	143.00	N	-	-
2 Bedroom house	Per week	166.00	N	-	-
3 Bedroom house	Per week	197.00	N	-	-
This will apply to new tenancy agreements after 21st September 2021					
Replacement key	Per key	52.00	Y	-	-

Lease must be signed. Bond (4 weeks rent) may be paid either by payroll deduction or upfront.

COMMUNITY RENTAL

1 Bedroom unfurnished (non employee)	Per week	150.00	N	-	-
2 Bedroom unfurnished (non employee)	Per week	171.00	N	-	-
Ann Fickling Ann Fickling Richmond Village - Studio unfurnished	Per week	72.00	N	-	-
Ann Fickling Ann Fickling Richmond Village - Studio furnished	Per week	83.00	N	-	-
Ann Fickling Ann Fickling Richmond Village - 1 Bedroom unfurnished	Per week	135.00	N	-	-
Ann Fickling Richmond Village - 1 Bedroom furnished	Per week	197.00	N	-	-
2 Bedroom - furnished (no electricity)	Per week	267.00	N	-	-
2 Bedroom - furnished (inc. electricity)	Per week	387.00	N	-	-
Commercial weekly rent - house	Per week	308.00	N	-	-
Replacement key	Per key	52.00	Y	-	-

NOTES:

All residential tenancy require 4 weeks rental bond lodged with RTA.

2 weeks rent in advance to paid before occupant moves in.

Cleaning and repairs will be deducted from bond where required.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
CLIENT SERVICES					
Community Home Support (CHSP)					
Client services	Per service per day	10.50	N	-	-
CHSP Meals on Wheels	Per meal	22.00	N	-	-
Aged Care Services					
Fees are charged hourly or part thereof, invoiced monthly					
Domestic assistance – ordinary	Per hour	67.00	N	-	-
Domestic assistance – overtime	Per hour	86.00	N	-	-
Domestic assistance – Saturday	Min 2 hours	240.00	N	-	-
Domestic assistance – Sunday	Min 2 hours	260.00	N	-	-
Domestic assistance – public holiday	Min 3 hours	320.00	N	-	-
Personal care – ordinary	Per hour	65.00	N	-	-
Personal care – overtime	Per hour	86.00	N	-	-
Personal care – Saturday	Min 2 hours	240.00	N	-	-
Personal care – Sunday	Min 2 hours	260.00	N	-	-
Personal care – public holiday	Min 3 hours	320.00	N	-	-
Social support individual – ordinary	Per hour	67.00	N	-	-
Social support individual – overtime	Per hour	86.00	N	-	-
Social support individual – Saturday	Min 2 hours	240.00	N	-	-
Social support individual – Sunday	Min 2 hours	260.00	N	-	-
Social support individual – public holiday	Min 3 hours	320.00	N	-	-
Social support group - ordinary	Per hour	67.00	N	-	-
Social support group - overtime	Per hour	86.00	N	-	-
Respite - ordinary	Per hour	67.00	N	-	-
Respite - overtime	Per hour	86.00	N	-	-
Respite - Saturday	Min 2 hours	240.00	N	-	-
Respite - Sunday	Min 2 hours	260.00	N	-	-
Respite - public holiday	Min 3 hours	320.00	N	-	-
Registered Nurse - ordinary	Per hour	110.00	N	-	-
Registered Nurse - overtime	Per hour	150.00	N	-	-
Registered Nurse - Saturday	Min 2 hours	295.00	N	-	-
Registered Nurse - Sunday	Min 2 hours	390.00	N	-	-

These Fees and Charges are to be read in conjunction with the Important Information on Page 1.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
Registered Nurse - public holiday	Min 3 hours	720.00	N	-	-
Package management					
Package management Level 1	Per month	118.16	N	-	-
Package management Level 2	Per month	207.76	N		
Package management Level 3	Per month	452.48	N		
Package management Level 4	Per month	685.72	N		
Self managed packages 50% reduction					-
Case management Level 1	Per month	157.68	N		
Case management Level 2	Per month	277.20	N		
Case management Level 3	Per month	603.12	N		
Case management Level 4	Per month	914.20	N		
Doctor safety line alarm	Outright	450.00	N	-	-
Doctor safety line monthly monitoring	Per month	22.00	N	-	-
Doctor safety line monthly monitoring and rental	Per month	44.00	N	-	-
Doctor safety line key safe	Once off	72.00	N	-	-
Meals on Wheels	Per meal	37.00	N	-	-
Morning tea - client	Each	10.00	N	-	-
Morning tea - non client	Each	15.00	N	-	-
Centre lunch - client	Each	18.00	N	-	-
Centre lunch - non client	Each	25.00	N	-	-
Transport	Per km	1.10	N	-	-
Visits are charged in hourly increments.					
Cancelled visits with less than 24 hours notice	Each	67.00	N	-	-

Income tested fee set by Department of Human Services and will be addition to daily fee.

Fees are subject to change biannually in March and September as determined by the Department of Health

Home Care Packages

Home care package - Level 1	Per day	11.43	N		
Home care package - Level 2	Per day	12.08	N	-	-
Home care package - Level 3	Per month	331.24	N		
Home care package - Level 4	Per month	339.92	N	-	-

Income tested fee set by Department of Human Services and will be addition to daily fee.

Fees are subject to change biannually in March and September as determined by the Department of Health

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
OUTSIDE OF SCHOOL HOURS CARE SERVICES					
PERMANENT BOOKING FEES					
After- school care session or part thereof		35.00	N	-	-
Vacation care (morning session - 8am to 12.30pm) or part thereof		46.00	N	-	-
Vacation care (afternoon session - 1pm to 5.30pm) or part thereof		48.00	N	-	-
Vacation care (all day)		110.00	N	-	-
CASUAL BOOKING FEES					
After- school care session or part thereof		41.00	N	-	-
Vacation care (morning session - 8am to 12.30pm) or part thereof		62.00	N	-	-
Vacation care (afternoon session - 1pm to 5.30pm) or part thereof		65.00	N	-	-
Vacation care (all day)		123.00	N	-	-
These fees are applicable BEFORE the Child Care Subsidy is applied.					
OTHER FEES					
Late Fee		15.00	N	-	-
Failure to notify		25.00	N	-	-

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
AGISTMENT					
ALL RESERVES AND COMMONS					
All Reserves and Commons	Per head per week	4.40	Y	-	-
Tailing fees (stock yarded at night)	Per head per day	0.70	Y	-	-
Clearing paddocks	Per head per week (pro-rata)	5.50	Y	-	-
Green RSC ear tag	Per tag	2.55	Y	-	-
NILS tag	Per tag	4.20	Y	-	-
HORSE PADDOCKS					
Horse paddocks	Per paddock per year	645.00			

NOTE:
 Agistment fees to be paid in advance, invoices will be issued. All agistment is to be in accordance with Council's policy.
 Horse paddocks will run October to September each year. An invoice will be issued in advance.

Name	Unit	Fee (incl. GST)	GST	Legislative Reference	Power under LGA 2009 s97
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BUS HIRE

A bond is payable in all instances unless otherwise noted. Bus must be left clean and in good order or the bond will be forfeited. Additional fees for cleaning or repairs will be invoiced at cost to the hirer if bond is insufficient.

Bus may only be hired by community groups/clubs or Richmond State School, there will be no hire to private individuals or businesses.

Bond		500.00	N	-	-
11 Seater Bus - available for school and community groups/clubs ONLY Available for weekend hire when not undertaking Council operations Must have full tank of fuel upon return	Per km	1.05	Y	-	-
16 Seater Bus (HACC bus) - available for hire by schools ONLY Must have full tank of fuel upon return	Per km	1.05	Y	-	-
21 Seater Bus - available for school and community groups/clubs ONLY Must have full tank of fuel upon return Must comply with Council insurance policy	Per km	1.05	Y	-	-

NOTES:

Bus to be refuelled at hirer's expense prior to return to Council. Should Council be required to fill fuel tank at the conclusion of a hire period, fuel price will be determined by highest local commercial fuel price on that day **PLUS** a surcharge of 10 cents per litre. This figure shall be invoiced in accordance with procedure and recovery will be subject to Council's Debtors' Policy.

Drivers will need to have appropriate licences and authorisation

Bus should not be taken off sealed roads

Charges may be waived/reduced at discretion of Council and/or CEO

Richmond Shire Council
Special Meeting (Budget) of Council 16 July 2024

Item 5. General Business

DATE OF NEXT ORDINARY MEETING

20 August 2025

CONCLUSION

Peter Bennett
Chief Executive Officer