

OPERATIONAL PLAN

2025 - 2026



RICHMOND SHIRE COUNCIL INTRODUCTION

ABOUT THE OPERATIONAL PLAN

The Richmond Shire Council 2025-2026 Annual Operational Plan is required to be developed in accordance with the *Local Government Regulation 2012* and focuses on the actions that Council staff are expected to take through the 12 month period in order to implement the longer term goals detailed in the Richmond Shire Council Corporate Plan 2023-2028.

In accordance with the provisions of *Section 175* of the *Local Government Regulation 2012*, an annual operational plan must:

- (a) be consistent with the annual budget; and
- (b) state how the Local Government will -
 - (i) progress the implementation of the 5 year corporate plan during the period of the annual operational plan; and
 - (ii) manage operational risks; and
- (c) include an annual performance plan for each commercial business of the local government.

Richmond Shire Council does not operate any commercial business units.

All day to day core business activities and services are not necessarily listed in the the Plan; instead the Plan focuses on initiatives and services that will be required in the current financial year to achieve the Council's long term corporate objectives.

The Corporate Plan 2023-2028 provides a blueprint for the future of our community and establishes priorities and outlines strategies which best reflect the needs of our community for today and into the future. In accordance with *Section 174 (3)* of the *Local Government Regulation 2012* Council's Chief Executive Officer is responsible for preparing quarterly reports to the Council on the progress of the implementation of the Plan. These reports ensure that Council's elected members and staff are accountable for the progress made in meetings Council's annual operational plan goals.

1. OUR COMMUNITY

To facilitate and foster a wide range of quality services, projects and opportunities that promote activity, health and prosperity in the community.

CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
1.1 Recognise and promote heritage and cultural life	Councillors, CEO	Continue to plan for future expansion of the Kronosaurus Korner Museum and Visitors Information Centre	Continue to work with Kronosaurus Korner Board for future plans.
	Councillors, CEO	Promote the history of the Richmond region through growing displays at the Cambridge Downs Heritage Display Centre and the Richmond Library.	Both displays growing through new displays and library opening extra days.
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
1.2 Raise the profile of Richmond as a great place to live, work and visit	Councillors, CEO	Continue to provide support community clubs and organisations	Support provided to clubs as requested.
	Councillors, CEO	Opening Richmond Library on Saturday during April to September to allow for greater access to the community and visitors.	Completed a successful tourist season opening Saturday morning. Will begin again in 2026.
	Councillors, CEO	Develop an artisans and makers group to connect like minded creatives for inspiration, conversation and community support.	Unfinished Projects Club has started.
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
1.3 Promote a new hospital to be built for Richmond	Councillors, CEO	Continue to work with the State Government for the development and construction of the new Richmond Hospital.	Ongoing with engagement and review of planning with State Government.
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
1.4 Promote a Queensland Ambulance Service standalone service for Richmond	Councillors, CEO	Continue to work with the State Government and emergency services to advocate for Ambulance Service.	Ongoing with engagement with State Government.

2. OUR ENVIRONMENT

To maintain and enhance a healthy living environment

CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
2.1 To investigate and promote solar and renewable energy sources	Councillors, CEO	Installing solar panels on Council infrastructure.	Supplier has been engaged and planning has began.
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
2.2 Mitigate the impact of natural disasters through best practice disaster management.	Councillors, CEO	Provide a bulk kerbside waste collection annually before storm season	Is in planning.
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
2.3 Maintain and improve infrastructure that promotes an active lifestyle like the football oval, walking tracks, gym, lake and racecourse	Councillors, CEO	Continual maintenance and improvement to facilities that promote a active lifestyle. This may include upgrade from sand to softfall at Bobby Murray Park, upgrade to the roof at the gym building.	Ongoing.

3. OUR ECONOMY

To facilitate and foster economic development, industries, innovative projects, while continually upgrading and maintaining public infrastructure, to meet the growth of the Shire

ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
3.1 Work with mining groups, Copper String and emerging industries to grow Richmond	Councillors, CEO	Continue to advocate for the completion of the Copper String project and other mining groups to allow for development in the Shire.	Continue to work with mining groups and Government agencies.
ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
3.2 Attract and retain skilled workers and residents	CEO	Commitment to ongoing upskilling of staff and residents where available.	Ongoing training of staff.
ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
3.3 Investigate future locations for residential and industrial land	CEO	Work with the State Government to purchase land for future development.	Ongoing.
ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
3.4 Promote the Shire as a location to develop business	CEO	Continue development of the Maxwellton common grain facility and Maxwellton saleyards	Saleyards and Common grain facility almost at completion.

4.OUR LEADERSHIP

To pursue excellence as an organisation through transparent and accountable Local Government that provides professional, strategic and operational management and leadership

CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
4.1 Establish scholarships and mentoring programs to foster young leaders.	Councillors, CEO	Continued availability of university and trade sholarships for Richmond residents.	Ongoing. Council involved with Career's Week at Richmond State School.
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
4.2 Councillors are regularly available for community members to raise issues of concerns.	Councillors, CEO	Councillor contact information is available on the Council's website and up to date. Regular information is released through Council Newsletter, Council Communication emails and Facebook page.	Newsletter produced each month.
	Councillors, CEO	Council to hold quarterly meetings to engage and update the community of Council's activities.	Quarterly community meetings have been well attended.
	Councillors, CEO	Undertake community consultation activities to seek the community's feedback and aspirations to inform future Council prioritises and services. This will form a new Community Plan	Has not yet commenced.
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
4.3 Participate in regional collaboration	Councillors, CEO	Continued membership in groups such as Regional Roads and Transport Group and North West Queensland Regional Organisation of Councils.	Continued membership.

5. OUR SERVICES

To plan for future infrastructure requirements to meet the growth of the Richmond Shire while continually upgrading and maintaining Council's road network, assets and facilities

CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
5.1 Continuous upgrades to the Council's water, sewerage and stormwater.	Councillors, CEO	Upgrades to stormwater system in Richmond township.	Work has commenced in multiple location.
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
5.2 Increase resident satisfaction with Council's local road network	Councillors, CEO	Maintenance grading, pothole patching and sealing as required. Coalbrook Road and Maxwellton Frontage being sealed under Roads to Recovery (RTR) and Transport Infrastructure Development Scheme (TIDS)	Ongoing.
	Councillors, CEO	Seek funding for improvements to the Cambridge Crossing on the Richmond Croydon Road.	Continue to seek funding.
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
5.3 To seek funding for further development of Council's building infrastructure	Councillors, CEO	Develop a future plan for the Richmond Civic Centre and Kronosaurus Korner.	Continue to work with Kronosaurus Korner Board for future plans.
CORPORATE PLAN ACTION	RESPONSIBILITY	PERFORMANCE MEASUREMENT	UPDATE
5.4 Implement Shire roads improvement program	Councillors, CEO	Upgrade plant and equipment in accordance with Council's replacement program to maintain a quality fleet.	Ongoing.