



## **DIRECTOR OF WORKS**

**VRN 12 / 22**

### **About Richmond Shire:**

The position is based at Richmond, situated 500km west of Townsville on the Flinders Highway in North West Queensland. The Shire of Richmond is approximately 26,000 square kilometres. Richmond is a hive of activity during tourist season (April to October), and there are regular community events, rodeos and races, providing year round fun and entertainment. A large recreational lake is used for water sports, while the numerous park areas provide cool grassy spots to rest awhile. The surrounding region has all the beauty and dramatic landscapes of the outback.

### **The Position:**

As a contributing member of the Council's Executive team and with an emphasis on high level project planning and management, you will be responsible for ensuring all works programs are delivered on time, to standard and within budget. This will include proactively developing, planning and implementing the annual works program, overseeing all infrastructure technical design, internal/external relationship development, and staff mentoring and development.

The successful candidate will possess the following knowledge and skills: -

#### **Essential**

- Tertiary qualifications in a related field (e.g. Project Management, Civil Engineering), and/or extensive relevant experience.
- Demonstrated experience with multimillion dollar road construction and maintenance projects.
- Knowledge of the goals, organisational principles and legislation underlying the strategic direction and activities of civil engineering activities in Queensland Local Government.
- Highly effective written and verbal communication, consultation and negotiation skills, with the demonstrated ability to represent the Works Department and Council at senior levels.
- High level of computer skills including the use of MapInfo and Microsoft Office and the ability to rapidly acquire knowledge of corporate programs (e.g. IT Vision and InfoXpert)
- Drivers Licence current C Class Manual
- National White Card or Queensland Blue Workplace Health & Safety Construction Industry.
- Demonstrated time management and organisational skills

#### **Desirable**

- Professional membership of a relevant body (e.g. Engineers Australia)
- Experience with water and sewerage projects would be a distinct advantage.
- Experience with Natural Disaster Recovery and Relief Arrangements (NDRRA), waste management and aerodromes will be highly regarded

Council will offer a highly competitive salary, subsidised house rental, motor vehicle and five weeks' annual leave

**Closing Date:** Friday 5 November 2021 at 5.00pm

Please send your application form, Key Selection Criteria responses, and your resume (including at least 2 referees) to

**Peter Bennett**

**Chief Executive Officer**

**Richmond Shire Council**

PO Box 18, Richmond QLD 4822 or Email: [jobs@richmond.qld.gov.au](mailto:jobs@richmond.qld.gov.au)