



Richmond Shire Council

PO Box 18, Richmond QLD 4822
65 Goldring Street, Richmond QLD 4822

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Facsimile: (07) 4719 3372

Email: enquiries@richmond.qld.gov.au
Website: <https://www.richmond.qld.gov.au/>

Office Use Only	
Received by:	
Microchip #:	<input type="checkbox"/>
Pensioner:	<input type="checkbox"/>

Application for Animal Registration

If you have any specific enquiries regarding fees or how to complete this form, please contact Administration. Please complete this application in BLOCK LETTERS and tick boxes where applicable. Enter "N/A" if the question does not apply. Complete all sections unless otherwise stated.

Applicant Details	Full Name(s) of Applicant:	
	Residential Address:	
	Postal Address:	
	Contact No:	
	Email Address:	
Emergency Contact Details	Name:	Contact No:
	Residential Address:	

Animal Details						
ANIMAL 1			ANIMAL 2			
<input type="checkbox"/> Cat	<input type="checkbox"/> Dog		<input type="checkbox"/> Cat	<input type="checkbox"/> Dog		
Name:			Name:			
Sex:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	Sex:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Desexed:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Desexed:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Breed:			Breed:			
Age	____ Year/s	____ Month/s	Age	____ Year/s	____ Month/s	
Colour:			Colour:			
Other features/marks:			Other features/marks:			
Microchip	<input type="checkbox"/> Exempt	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Microchip	<input type="checkbox"/> Yes	<input type="checkbox"/> No
STAFF ONLY			STAFF ONLY			
RSC Tag No:			RSC Tag No:			

Address (at which the animal/s is kept)	<input type="checkbox"/> as above	<input type="checkbox"/> different (please state below)
Street Address:		

Regulated Animals Only		
<input type="checkbox"/> Restricted	<input type="checkbox"/> Dangerous Dog	<input type="checkbox"/> Menacing Dog

Declaration
I apply for the registration of the animal/s described above and declare that the particulars are correct in every detail and that I have read the Council's Terms and Conditions below.
Applicants Signature: Date:

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PRIVACY NOTICE: Any personal information you have supplied to or is collected by the Richmond Shire Council will only be stored and processed by the Council for lawful purposes directly related to the functions and activities of the Council. Any personal information supplied will only be disclosed to a third party for the purpose of performing a lawful function or activity and for no other purpose.

Applicant's Declaration	<ol style="list-style-type: none"> 1. Please cancel the registration for (<i>animal name</i>) as I no longer own this animal. Date: <li style="padding-left: 20px;">a. OR 2. I hereby apply for registration of the animal/s listed overleaf and declare that the details are correct to the best of my knowledge. Where the pensioner's or unemployed concession has been applied for, I authorise the Department of Human Services to divulge to Council as much of the information contained in my records as is necessary to determine my eligibility for such concession and no other purpose. 3. I fully understand that it is my responsibility to ensure each of the animals listed overleaf are: <ol style="list-style-type: none"> a. Properly cared for and given adequate food, water, exercise and shelter b. Suitably restrained to my property and unable to wander at large c. Unable to cause risk, injury or danger to other people or animals d. Unable to cause a nuisance or hazard to health or safety 4. I fully understand that I have a legal obligation to advise Richmond Shire Council of any changes to the information contained on this registration form within 7 days of the change as required by section 54 of the Animal Management (Cats and Dogs) Act 2008. 5. I undertake to declare any restricted dogs in the "Breed" field overleaf. I understand that a restricted dog is any dog of the following breeds, including cross breeds of these breeds. These breeds are the Dogo Argentino, Fila Brasileiro, Japanese Tosa and American Pit Bull Terrier. Further, I am aware that it is an offence to breed or supply the above breeds and that a permit is required for their keeping. 6. I fully understand that it is an offence to fail to declare whether any of the animals listed overleaf are regulated dogs. (A regulated dog includes a declared dangerous dog, a declared menacing dog or a restricted dog) 7. I hereby declare that the information I have provided on this form is true and correct. <p>Name: Signature</p> <p>Date:</p> <p>You are providing personal information which will only be used for Council business activity specific to your enquiry, request, or application. Your personal information is managed in accordance with the Information Privacy Act 2009, will only be handled by persons authorised to do so and will not be disseminated unless you have given Council permission to do so or the disclosure is required by law.</p>
Rebate Conditions	Pensioners – To be entitled to the pensioner fee, the pensioner must hold a current Pension Concession Card (Old Age, Disability Support, Supporting Parent, or Veterans Affairs Gold Card). This must be produced each time the registration fee is paid. Refer to fees and charges for current cost.
Desexing	To be entitled to a desexed rebate, proof of desexing must be provided. Refer to fees and charges for current cost.
Replacement of lost registration tag/s	Should a registration tag be lost or destroyed, a replacement tag can be issued by visiting Council Office, 65 Goldring Street Richmond and making payment of the relevant fee.

OFFICE ONLY	
FEE:	RECEIPT NUMBER:
DATE:	

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