

UNCONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 20 APRIL 2021

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:03am
were:

COUNCILLORS:

Cr Wharton, Cr Bawden, Cr Fox, Cr Kennedy, Cr Geary, Cr Kuhl

STAFF:

Chief Executive Officer – Peter Bennett, Director of Community Development & Services –
Angela Henry, Director of Corporate Services – Peta Mitchell, Director of Works – Bart
Servaas and Minutes Secretary – Tiana Grant

PRAYER

Cr Wharton read the prayer

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20210420.1

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 16 March 2021 be adopted with changes.

Cr Kuhl requested to rescind Resolution 20210316.2 as changes had been made and Agistees on the Town Common and 20 Mile had to destock by 50% by the end of April.

RESOLUTION 20210420.2

It was moved Cr Fox, seconded Cr Kennedy and carried that Council rescind the resolution to advise all agistees that if the Commons have not received substantial rainfall by March 30, 2021 they need to destock by the end of April.

RESOLUTION 20210420.3

It was moved Cr Fox, seconded Cr Kennedy and carried that Council advise all agistees on the Maxwelton Common and 20 Mile to destock 50% of their cattle by the end of April 2021.

DECLARATIONS OF INTEREST

Mayor Wharton called for Declarations of Interest in matters listed on the Agenda:

ACTION ITEMS AND RESOLUTIONS

MATTERS ARISING

ITEM 1.0 MATTERS ARISING

Cr Kuhl asked for an update on the water pressure at the Live Weigh Scales. DOW Bart Servaas responded that he tested the water pressure and believed the pressure was sufficient enough.

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Cr Kuhl noted that when a tap is on in the Saleyards, the pressure drops and is not enough pressure for trucks to use the Wash Down Bay. Cr Wharton requested this work to be a priority.

Change of order of business to consider late items

DIRECTOR OF WORKS REPORT

ITEM 2.0 DIRECTOR OF WORKS PROGRESS REPORT

Noted

TECHNICAL OFFICERS REPORT

ITEM 3.0 TECHNICAL OFFICERS PROGRESS REPORT

Nil report

WATER AND SEWERAGE OFFICERS REPORT

ITEM 4.0 WATER AND SEWERAGE OFFICERS PROGRESS REPORT

Noted

AERODROME REPORTING OFFICERS REPORT

ITEM 6.0 AERODROME REPORTING OFFICERS PROGRESS REPORT

Nil report

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS PROGRESS REPORT

Noted

Council discussed the Aerodrome incident and agreed to meet with the individuals involved for an internal report.

Cr Geary noted that he had a member of the community advise him that the 20 Mile had recently been 1080 Baited, however no signage has been placed around.

Cr Kuhl requested for an update on current Water Agreements Council have on file.

AGISTMENT ON TOWN COMMONS REPORT

ITEM 10.0 AGISTMENT ON TOWN COMMONS PROGRESS REPORT

Noted

LOCAL LAWS OFFICERS REPORT

ITEM 12.0 LOCAL LAWS OFFICERS PROGRESS REPORT

Noted

Council discussed the Local Laws Officers concerns regarding the Horse Stable Agreements for the Residential area.

It was agreed that land in the residential area that had a Stable agreement with Council would be allowed to hold horses and horses that were injured or sick could stay in a yard for a short period of time.

Council also discussed the accessibility along the laneways for safety, access and maintenance issues and unanimously agreed to notify the community that Council will be laying white gravel to every laneway in the township so landowners must remove everything from the laneways at the rear of their property.

TOWN SERVICES REPORT

ITEM 13.0 TOWN SERVICES PROGRESS REPORT

Noted

Cr Wharton advised that the Sunflowers planted on the outskirts of town will need to be watered and requested Councils water truck water the sunflower seeds weekly.

Attendance

Cr Wharton left the room at 9:50am

Cr Wharton re-entered the room at 9:53am

Cr Wharton left the room and Cr Bawden took the chair at 9:55am.

WORKPLACE HEALTH AND SAFETY REPORT

ITEM 15.0 WORKPLACE HEALTH AND SAFETY PROGRESS REPORT

Noted

Meeting Adjournment

RESOLUTION 20210420.4

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that the meeting adjourn for Morning Tea at 10:00am.

During the Morning Tea break Council presented Craig Tsaousis his 10 years of service with Richmond Shire Council.

RESOLUTION 20210420.5

It was moved Cr Fox, Seconded Cr Kennedy and carried that the meeting resume at 10:30am.

Attendance

Cr Wharton resumed the chair at 10:35am

BUILDING AND TOWN PLANNING REPORT

ITEM 16.0 BUILDING AND TOWN PLANNING PROGRESS REPORT

Nil report

FINANCE AND ADMINISTRATION REPORT

ITEM 18.0 FINANCE PROGRESS REPORT

Noted

Council read over the Operational Plan 2020-2021.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 21.0 POLICIES, PROCEDURES AND LOCAL LAWS REPORT

Noted

Council discussed the Uniform Policy and agreed that changes were needed.

Change of order of business to return to the main Agenda

WORKSHOP FOREMAN REPORT

ITEM 5.0 WORKSHOP OFFICERS PROGRESS REPORT

Noted

WILD DOG CONTRACTORS REPORT

ITEM 8.0 WILD DOG CONTRACTORS PROGRESS REPORT

Noted

SALEYARD CONTRACTORS REPORT

ITEM 9.0 SALEYARD CONTRACTORS PROGRESS REPORT

Nil report

REFUSE TIP CONTRACTORS REPORT

ITEM 11.0 REFUSE TIP CONTRACTORS PROGRESS REPORT

Noted

POOL MANAGERS REPORT

Item 14.0 POOL MANAGERS PROGRESS REPORT

Noted

Council agreed to source other quotes for works at the Swimming Pool to comply with the Procurement Policy and request works begin by July 1, 2021.

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 17.0 CHIEF EXECUTIVE OFFICERS PROGRESS REPORT

Noted

FINANCE AND ADMINISTRATION REPORT

ITEM 18.0 FINANCE PROGRESS REPORT

Noted

RESOLUTION 20210420.6

It was moved Cr Kuhl, Seconded Cr Fox and carried that the 2019 Financial Statements be approved with changes.

Cr Wharton requested DCS Peta Mitchell confirm the current population of Richmond and add Vanadium to the Shires outlook.

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 19.0 REGIONAL DEVELOPMENT AUSTRALIA PROGRESS REPORT

Nil report

In hiatus awaiting confirmation of the new committee. Cr Frank Beveridge has been reappointed as Chair.

CORRESPONDENCE AND TABLED ITEMS

ITEM 20.0 INWARDS CORRESPONDENCE REPORT

Nil report

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 21.0 POLICIES, PROCEDURES AND LOCAL LAWS REPORT

Noted

RESOLUTION 20210420.7

It was moved Cr Kuhl, Seconded Cr Geary and carried that Council adopt the Water Usage Policy as presented.

RESOLUTION 20210420.8

It was moved Cr Geary, Seconded Cr Fox and carried that Council adopt the Grid Subsidy Replacement Policy as presented.

DIRECTOR OF COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 22.0 DIRECTOR OF COMMUNITY SERVICES PROGRESS REPORT

Noted

DCDS Angela Henry asked Council that if Arts Queensland do not fund the boom lift for the continuation works of the Water Tower Mural design that the funds could come out of RADF funding. Council unanimously approved to fund this project.

Council discussed the criteria for the Community Drought Support Vouchers and agreed that to be eligible for the funding the land must have a permanent dwelling and occupied.

COMMUNITY DEVELOPMENT OFFICER'S REPORT

ITEM 23.0 COMMUNITY DEVELOPMENT OFFICERS PROGRESS REPORT

Noted

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 24.0 RICHMOND AGED CARE CO-ORDINATOR'S PROGRESS REPORT

Noted

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 25.0 OSHC CO-ORDINATOR'S PROGRESS REPORT

Noted

RESOLUTION 20210420.9

It was moved Cr Fox, Seconded Cr Geary and carried that Council adopt the Additional Needs Policy as presented.

RESOLUTION 20210420.10

It was moved Cr Kennedy, Seconded Cr Kuhl and carried that Council adopt the Administration of Medication Policy as presented.

RESOLUTION 20210420.11

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council adopt the Anti-Bias Inclusion Policy as presented.

RESOLUTION 20210420.12

It was moved Cr Fox, Seconded Cr Geary and carried that Council adopt the Children's Belongings Policy as presented.

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RESOLUTION 20210420.13

It was moved Cr Bawden, Seconded Cr Geary and carried that Council adopt the Control of Infectious Diseases Policy as presented.

RESOLUTION 20210420.14

It was moved Cr Kuhl, Seconded Cr Fox and carried that Council adopt the Curriculum Pedagogy Educators Training Policy as presented.

RESOLUTION 20210420.15

It was moved Cr Bawden, Seconded Cr Geary and carried that Council adopt the Cyber Safety Policy as presented.

RESOLUTION 20210420.16

It was moved Cr Fox, Seconded Cr Kuhl and carried that Council adopt the Gender Equity Policy as presented.

RESOLUTION 20210420.17

It was moved Cr Bawden, Seconded Cr Kennedy and carried that Council adopt the Immunisation Policy as presented.

RESOLUTION 20210420.18

It was moved Cr Kuhl, Seconded Cr Fox and carried that Council adopt the Incident Injury Trauma Illness Policy as presented.

RESOLUTION 20210420.19

It was moved Cr Bawden, Seconded Cr Geary and carried that Council adopt the Multicultural Policy as presented.

RESOLUTION 20210420.20

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council adopt the Privacy and Confidentiality Policy as presented.

RESOLUTION 20210420.21

It was moved Cr Kuhl, Seconded Cr Fox and carried that Council adopt the Sick Children Policy as presented.

RESOLUTION 20210420.22

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council adopt the Supervision Policy as presented.

LIBRARIAN'S REPORT

ITEM 26.0 LIBRARIAN'S PROGRESS REPORT

Noted

TOURISM AND MARKETING REPORT

ITEM 27.0 TOURISM AND MARKETING OFFICER'S PROGRESS REPORT

Noted

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 28.0 MANAGER'S REPORT

Noted

It was noted that the garden at the front of the Caravan Park is looking rather sparse and it has been requested that it is rejuvenated.

DCS Peta Mitchell to request a review of the figures presented from the Caravan Park Managers.

RESOLUTION 20210420.23

It was moved Cr Kuhl, Seconded Cr Geary and carried that Council enter closed session According to the Local Government Regulation 2012 Section 254J (3) (g) to consider the Access to CCTV Footage Request.

RESOLUTION 20210420.24

It was moved Cr Kuhl, Seconded Cr Fox and carried that Council exit closed session according to Local Government Regulation 2012 Section 254J (3) (g).

Council discussed and agreed to reject the request from Queensland Police Service for a number of reasons.

RESOLUTION 20210420.25

It was moved Cr Kuhl, Seconded Cr Fox and carried that Council reject the application for access to Richmond Shire Councils CCTV.

GENERAL BUSINESS

ITEM 29.0 GENERAL BUSINESS

Cr Wharton reminded Council of the road realignment application at Maryron from some time ago and updated Council on the outcome.

Cr Fox asked if it was up to Council or Richmond State School contact TMR to request for red slow zones on the highway. Cr Wharton noted that it would be up to the School to contact TMR.

Cr Geary questioned if the Lake could be sprayed again as the weed is overtaking the outer lake. Cr Wharton advised that Council would spray again in the winter months when the community are not using it as much.

Cr Geary also asked for an update on the steel frame at the lake as it has not been fixed yet and is quite dangerous. DOW Bart Servaas to follow up.

Cr Geary noted that the water pipe at the aerodrome had not been fixed yet and was still leaking. DOW Bart Servaas advised that the Plumbers were aware and have parts ordered.

Cr Kennedy noted that a maintenance grader was needed on the shoulders on the Croydon Road.

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Cr Kennedy also requested that the gravel placed on the Cambridge Crossing be removed and stockpiled ready for the next wet season now that the river has stopped running.

Cr Kuhl requested another officer learn how to fix the free to air television when the Chief Executive Officer is on leave. CEO Peter Bennett agreed that another officer should know and that he would show the Caravan Park Managers.

Cr Kennedy confirmed the Queensland Rugby League date was Saturday 17 July 2021.

CEO Peter Bennett confirmed with Council that the Queensland Reconstruction Authority funding received for finplings was only for Barramundi.

RESOLUTION 20210420.26

It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.

Meeting closure

RESOLUTION 20210420.27

It was moved Cr Geary, seconded Cr Fox and carried that the meeting close at 1:18pm.

Next Ordinary Meeting

25 May 2021

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 20 April 2021.

Mayor