

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE WOOLGAR ROOM, RICHMOND  
ON TUESDAY 09 APRIL 2024



# **RICHMOND SHIRE COUNCIL**

## **CONFIRMED MINUTES**

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<b>CONTENTS</b>
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	Commencement of Meeting
	Signing of Attendance Book
	Reading of Official Prayer
	Leave of Absence
	Confirmation of Minutes
	Declarations of Interest
	Business Arising from Previous Meetings
Item 1	Reports for Consideration – Works
Item 2	Reports for Consideration – Office of the Chief Executive Officer
Item 3	Reports for Consideration – Corporate Services
Item 4	Reports for Consideration – Community Services
Item 5	Reports for Consideration – Tourism and Marketing
	Late Reports
	Confidential Reports
Item 6	General Business
Item 7	Close of Meeting

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE WOOLGAR ROOM, RICHMOND  
ON TUESDAY 09 APRIL 2024

**PRESENT**

Present when Mayor Wharton declared the meeting open at 12:03pm were:

**COUNCILLORS:**

Cr Wharton, Cr Fox, Cr Brown, Cr Easton, Cr Flute and Cr Johnston

**STAFF:**

Chief Executive Officer – Peter Bennett, Director of Corporate Services – Peta Mitchell and Minutes Secretary Tiana Grant

**PRAYER**

Cr Wharton read the prayer

**APOLOGIES**

Director of Works – Syed Qadir and Director of Community Services and Development – Angela Henry

**CONFIRMATION OF MINUTES**

***RESOLUTION 20240409.1***

*It was moved Cr Fox seconded Cr Johnston and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Board Room, Richmond on Thursday, 14 March 2024 be adopted as presented.*

**BUSINESS ARISING**

Nil

Cr Wharton welcomed Councillors to the first meeting of the term.

Previous Councillors notified the new Councillors that between Council and Richmond State School, there is a joint agreement that we would like to have a relationship again which involves inviting students to attend parts of Council Meetings, students meeting with employees regarding relevant subjects and Council in attendance to School events.

**2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**2.1 Richmond Cemetery Management Policy**

**EXECUTIVE SUMMARY**

To provide the community with a dignified and responsive cemetery and memorialisation service and to ensure that the Shire's cemeteries are managed in accordance with statutory requirements. It is also to ensure that the conduct of those working in the Shire's cemeteries is in accordance with appropriate Workplace Policies.

**OFFICER'S RECOMMENDATION**

***That Council: adopt the Richmond Cemetery Management Policy as presented.***

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CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE WOOLGAR ROOM, RICHMOND  
ON TUESDAY 09 APRIL 2024

**RESOLUTION 20240409.2**

*It was moved Cr Fox seconded Cr Johnston and carried that Council adopt the Richmond Cemetery Management Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**2.2 Garbage Collection Policy**

**EXECUTIVE SUMMARY**

To provide quality waste collection services to the community of Richmond.

**OFFICER'S RECOMMENDATION**

*That Council: adopt the Garbage Collection Policy as presented.*

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**RESOLUTION 20240409.3**

*It was moved Cr Brown seconded Cr Flute and carried that Council adopt the Garbage Collection Policy with changes.*

**REFERENCE DOCUMENT**

- Policy

**2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**2.3 Uniform Policy**

**EXECUTIVE SUMMARY**

To provide a corporate uniform including personal protective equipment that clearly identifies staff as Richmond Shire Council employees.

**OFFICER'S RECOMMENDATION**

*That Council: adopt the Uniform Policy as presented.*

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**RESOLUTION 20240409.4**

*It was moved Cr Easton seconded Cr Fox and carried that Council adopt the Uniform Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**2.4 Motor Vehicle Use Policy**

**EXECUTIVE SUMMARY**

This policy is to outline the conditions under which a vehicle is used by identified employees of Richmond Shire Council (Council) and the obligations of employees who have been provided with a vehicle.

**OFFICER'S RECOMMENDATION**

***That Council: adopt the Motor Vehicle Use Policy as presented.***

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**RESOLUTION 20240409.5**

*It was moved Cr Fox seconded Cr Johnston and carried that Council adopt the Motor Vehicle Use Policy with changes.*

**REFERENCE DOCUMENT**

- Policy

**2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**2.5 Enterprise Risk Management Policy**

**EXECUTIVE SUMMARY**

The purpose of this Policy is to state the commitment of Richmond Shire Council (“Council”) to implement a systematic risk management framework to identify and address risks which may impact the performance, objectives and legal compliance of the organisation and its workforce, and to assign responsibility for the framework’s implementation.

**OFFICER'S RECOMMENDATION**

***That Council: adopt the Enterprise Risk Management Policy as presented.***

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**RESOLUTION 20240409.6**

*It was moved Cr Easton seconded Cr Johnston and carried that Council adopt the Enterprise Risk Management Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**2.6 Richmond Racecourse Camping Policy**

**EXECUTIVE SUMMARY**

Provide camping facilities at the Richmond Racecourse in the event that Lakeview Caravan Park is unable to take further bookings.

**OFFICER'S RECOMMENDATION**

***That Council: adopt the Richmond Racecourse Camping Policy as presented.***

---

**RESOLUTION 20240409.7**

*It was moved Cr Johnston seconded Cr Easton and carried that Council adopt the Richmond Racecourse Camping Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**2.7 Working Safely in Hot Conditions Policy**

**EXECUTIVE SUMMARY**

This toolbox talk provides employees of Council guidance on how to manage the risks associated with working in hot conditions and information on what to do if a worker begins to suffer from a heat-related illness.

Working in heat can be hazardous and can cause harm to workers. The human body needs to maintain a body temperature of approximately 37 degrees Celsius.

**OFFICER'S RECOMMENDATION**

*That Council: adopt the Working Safely in Hot Conditions Policy as presented.*

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**RESOLUTION 20240409.8**

*It was moved Cr Fox seconded Cr Johnston and carried that Council adopt the Working Safely in Hot Conditions Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**2.8 Traffic Management of Works within the Road Reserve Policy**

**EXECUTIVE SUMMARY**

The purpose of this Policy is to state the responsibilities of Richmond Shire Council ("Council") employees and management in ensuring that standardised procedures for traffic management are used at all works within the road reserve to provide for the safety of road users and workers and to minimise the disruption and inconvenience to road users.

**OFFICER'S RECOMMENDATION**

*That Council: adopt the Traffic Management of Works within the Road Reserve Policy as presented.*

---

**RESOLUTION 20240409.9**

*It was moved Cr Easton seconded Cr Johnston and carried that Council adopt the Traffic Management or Works within the Road Reserve Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**2.9 Stable Hire Policy**

**EXECUTIVE SUMMARY**

To establish criteria for the use of the Stables located at the Richmond Shire Council Racecourse.

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE WOOLGAR ROOM, RICHMOND  
ON TUESDAY 09 APRIL 2024

Council operates and maintains horse stabling at Richmond Racecourse and agrees to rent stables, feed rooms and allow usage of other facilities for a period of 12 months at a time.

**OFFICER'S RECOMMENDATION**

***That Council: adopt the Stable Hire Policy as presented.***

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**RESOLUTION 20240409.10**

*It was moved Cr Fox seconded Cr Johnston and carried that Council adopt the Stable Hire Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES**

**4.1 Multicultural Policy**

**EXECUTIVE SUMMARY**

Australia is an increasingly multicultural society and as we recognise more cultural and ethnic diversity, it is imperative we lead children in recognising, respecting and accepting similarities and differences in cultures. The cultural beliefs, linguistic and religious diversity represented within our Out of School Hours Care Service (OSHC) and wider community helps to form the foundation of the program being implemented to ensure we are promoting an inclusive environment for all children.

**OFFICER'S RECOMMENDATION**

***That Council: approve the Multicultural Policy as presented.***

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**RESOLUTION 20240409.11**

*It was moved Cr Fox seconded Cr Flute and carried that Council adopt the Multicultural Policy as presented.*

**REFERENCE DOCUMENT**

- Form

**4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES**

**4.2 Children's Belongings Policy**

**EXECUTIVE SUMMARY**

We acknowledge that children may bring certain personal belongings with them to the Outside School Hours Care (OSHC) Service each day, and as such, it is important to clarify responsibilities, and ensure items brought to the Service are safe and appropriate. This policy therefore outlines the types of belongings that children may bring with them on a regular basis and the level of associated responsibility.

**OFFICER'S RECOMMENDATION**

***That Council: adopt the Clinical Children's Belongings Policy as presented.***

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**RESOLUTION 20240409.12**

*It was moved Cr Brown seconded Cr Fox and carried that Council adopt the Children's Belongings Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES**

**4.3 Cyber Safety Policy**

**EXECUTIVE SUMMARY**

Cyber safety is the safe and responsible use of Information and Communication Technologies (ICT). It involves being respectful of other people online, using good 'netiquette' (internet etiquette), and above all, is about keeping information safe and secure to protect the privacy of individuals. Our Out of School Hours Care Service (OSHC) is committed to create and maintain a safe online environment with support and collaboration with staff, families and community. As a child safe organisation, our Service embeds the Child Safe Standards and continuously address risks to ensure children are safe in physical and online environments.

**OFFICER'S RECOMMENDATION**

*That Council: adopt the Cyber Safety Policy as presented.*

---

**RESOLUTION 20240409.13**

*It was moved Cr Easton seconded Cr Brown and carried that Council adopt the Cyber Safety Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES**

**4.4 Dealing with Infectious Diseases Policy**

**EXECUTIVE SUMMARY**

The National Quality Standard requires education and care services implement specific strategies to minimise the spread of infectious illness and maintain a healthy environment for all children, staff, educators and families. The spread of infections in the education and care environment is facilitated by microbial contamination of the environment, as well as the greater exposure to young children who are still developing hygienic behaviours and habits. Our Out of School Hours Care (OSHC) Service will minimise children's and staff's exposure to infectious diseases by adhering to all recommended guidelines from relevant authorities regarding the prevention of infectious diseases, promoting practices that reduce the transmission of infection, ensuring the exclusion of sick children and educators, supporting child immunisation, and implementing effective hygiene practices.

**OFFICER'S RECOMMENDATION**

*That Council: adopt the Dealing with Infectious Diseases Policy as presented.*

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**RESOLUTION 20240409.14**

*It was moved Cr Johnston seconded Cr Fox and carried that Council adopt the Dealing with Infectious Diseases Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES**

**4.5 Immunisation Policy**

**EXECUTIVE SUMMARY**

When groups of children are together, illness and disease can spread rapidly. Preventable diseases such as measles and whooping cough can have serious health consequences for children, and especially young children. Staff members who work in school-aged care services are also at increased risk of contracting certain infectious illnesses due to the close proximity of working with children. Immunisation is therefore an important health measure and an effective way of protecting children and adults from harmful diseases by reducing the spread of disease.

**OFFICER'S RECOMMENDATION**

*That Council: adopt the Immunisation Policy as presented.*

---

**RESOLUTION 20240409.15**

*It was moved Cr Johnston seconded Cr Fox and carried that Council adopt the Immunisation Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES**

**4.6 Incident, Injury, Trauma & Illness Policy**

**EXECUTIVE SUMMARY**

The health and safety of all staff, children, families and visitors to our Out of School Hours Care (OSHC) Service is of the utmost importance. We aim to reduce the likelihood of incidents, illness, accidents and trauma through implementing comprehensive risk management, effective hygiene practices and the ongoing professional development of all staff to respond quickly and effectively to any incident or accident.

**OFFICER'S RECOMMENDATION**

*That Council: adopt the Incident, Injury, Trauma & Illness Policy as presented.*

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**RESOLUTION 20240409.16**

*It was moved Cr Easton seconded Cr Fox and carried that Council adopt the Incident, Injury, Trauma & Illness Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES**

**4.7 Sick Children Policy**

**EXECUTIVE SUMMARY**

Children come into contact with many other children and adults within the Service increasing their exposure to others who may be sick or carrying an infectious illness. The National Quality Standard requires the Out of School Hours (OSHC) Service to implement specific strategies to minimise the spread of infectious illness and maintain a healthy environment for all children, educators and families. We acknowledge the difficulty of keeping children at home or away from school and OSHC when they are sick and the pressures this causes for parents, however our Service aims to minimise the transmission of infectious diseases by adhering to regulations and policies protecting the health of all children, staff, families and visitors.

**OFFICER'S RECOMMENDATION**

*That Council: adopt the Sick Children Policy as presented.*

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**RESOLUTION 20240409.17**

*It was moved Cr Johnston seconded Cr Easton and carried that Council adopt the Sick Children Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

**4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES**

**4.8 Privacy and Confidentiality Policy**

**EXECUTIVE SUMMARY**

Privacy is acknowledged as a fundamental human right. Our Out of School Hours Care (OSHC) Service has an ethical and legal responsibility to protect the privacy and confidentiality of children, individuals and families as outlined in the Early Childhood Code of Ethics, Education and Care Services National Regulations and the Privacy Act 1988 (Cth). The right to privacy of all children, their families, and educators and staff of the OSHC Service will be upheld and respected, whilst ensuring that all children have access to high quality early years care and education. All staff members will maintain confidentiality of personal and sensitive information to foster positive trusting relationships with families.

**OFFICER'S RECOMMENDATION**

*That Council: adopt the Privacy and Confidentiality Policy as presented.*

---

**RESOLUTION 20240409.18**

*It was moved Cr Fox seconded Cr Johnston and carried that Council adopt the Privacy and Confidentiality Policy as presented.*

**REFERENCE DOCUMENT**

- Policy

*Change of order of business to consider late items*

## 2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 2.10 Elected Members 2024 Workshop

#### EXECUTIVE SUMMARY

Peak Services have forwarded Council their 2024 Elected Member Training Calendar for Councillors to add which training workshops they wish to attend to their calendars for the 2024 year.

#### OFFICER'S RECOMMENDATION

*That Council: note the workshop dates and advise availability to attend any applicable.*

---

After discussion, it was agreed that the Councillors would look into each training session and email CEO Peter Bennett which ones they wish to attend and CEO Peter Bennett will then organise it from there.

#### REFERENCE DOCUMENT

- Calendar

## 3. REPORTS FOR CONSIDERATION – CORPORATE SERVICES

### 3.1 Monthly Financial Statements

#### EXECUTIVE SUMMARY

Council's monthly financial report in relation to the 2023/24 adopted budget is presented for consideration, together with Statement of Comprehensive Income, Statement of Financial Position and Statement of Cash Flow as at 31 March 2024.

#### OFFICER'S RECOMMENDATION

*That Council: receive the monthly financial report presenting the progress made as at 31 March 2024 in relation to the 2023/24 budget and including the:*

- *Statement of Financial Position*
  - *Statement of Comprehensive Income*
  - *Statement of Cash Flows*
  - *Operational Budget*
  - *Capital Works in Progress*
- 

#### RESOLUTION 20240409.19

*It was moved Cr Fox seconded Cr Johnston and carried that Council receive the monthly financial report presenting the progress made as at 31 March 2024 in relation to the 2023/24 budget and including the:*

- *Statement of Financial Position*
- *Statement of Comprehensive Income*
- *Statement of Cash Flows*
- *Operational Budget*
- *Capital Works in Progress*

#### REFERENCE DOCUMENT

- Statement of Financial Position
- Statement of Comprehensive Income
- Statement of Cash Flows

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE WOOLGAR ROOM, RICHMOND  
ON TUESDAY 09 APRIL 2024

- Operational Budget
- Capital Works in Progress

**3. REPORTS FOR CONSIDERATION – CORPORATE SERVICES**

**3.2 Operational Plan**

**EXECUTIVE SUMMARY**

As required by Section 174(3) of the *Local Government Regulation 2012*, a progress report on the implementation of Council's 2023/2024 Operational Plan at the end of the March quarter is tabled for Council's consideration.

**OFFICER'S RECOMMENDATION**

***That Council: receive and note the Quarter 3 progress report of RSC 2023/2024 Operational Plan for the March 2024 reporting period.***

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**RESOLUTION 20240409.20**

*It was moved Cr Johnston seconded Cr Flute and carried that Council receive the Quarter 3 progress report of RSC 2023/2024 Operational Plan for the March 2024 reporting period.*

**REFERENCE DOCUMENT**

- Operational Plan 2023-2024 March Quarter

**CLOSED SESSION**

**2. REPORTS FOR CONSIDERATION – Office of the Chief Executive Officer**

**2.11 Swimming Pool Management Contract**

**RESOLUTION 20240409.21**

*It was moved Cr Fox, seconded Cr Johnston and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1) (e) contracts proposed to be made by it;*

**RESOLUTION 20240409.22**

*It was moved Cr Fox, seconded Cr Johnston and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1) (e) contracts proposed to be made by it;*

**EXECUTIVE SUMMARY**

The Richmond Swimming Pool Management Contract is due to expire on 30 May 2024 with an option to renew for a further two years.

Minor changes have been made to the Contract as stated in the background. However, Council need to discuss potential changes that CEO Peter Bennett will bring up in the meeting.

The Pool Contractor was contacted to make any changes they required; however, they did not have any requests for changes.

**OFFICER'S RECOMMENDATION**

***That Council: discuss the changes made and agree to approve the Contract for signing.***

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CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE WOOLGAR ROOM, RICHMOND  
ON TUESDAY 09 APRIL 2024

After a lengthy discussion, Council unanimously agreed to hold over the Contract for CEO Peter Bennett to make necessary changes before bringing it back to Council for approval.

**REFERENCE DOCUMENT**

- Contract

**Meeting Adjournment**

**RESOLUTION 20240409.23**

*It was moved Cr Easton, seconded Cr Flute and carried that Council adjourn the meeting for Lunch at 1:04pm.*

**RESOLUTION 20240409.24**

*It was moved Cr Fox, seconded Cr Flute and carried that Council resume the meeting at 1:47pm.*

<b>2. REPORTS FOR CONSIDERATION – Office of the Chief Executive Officer</b>
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**2.12 Richmond State School Chaplaincy Donation**

I, Councillor Fox inform the meeting that I have declared an interest in relation to item 2.12 Richmond State School Chaplaincy Donation, as a result that I am on the Chaplaincy Board for Richmond State School.

Due to the nature of the item, I will leave the meeting when this item is discussed.

**Attendance**

Cr Fox declared an Interest and left the room at 1:51pm.

**RESOLUTION 20240409.25**

*It was moved Cr Johnston, seconded Cr Easton and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1) (c) the local government's budget;*

**RESOLUTION 20240409.26**

*It was moved Cr Easton, seconded Cr Johnston and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1) (c) the local government's budget;*

**EXECUTIVE SUMMARY**

Richmond Shire Council have donated to Scripture Union Australia for many years for the Richmond State School Chaplaincy Program to continue. In March 2023, Council approved to donate for another year, however agreed to reconsider in 2024.

**OFFICER'S RECOMMENDATION**

***That Council: discuss the options to donate \$10,000.00 for 2024 or to reconsider.***

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**RESOLUTION 20240409.27**

*It was moved Cr Easton, seconded Cr Johnston and carried that Council donate \$5,000.00 plus accommodation for 2024.*

**Attendance**

Cr Fox re-entered the room at 2:01pm.

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE WOOLGAR ROOM, RICHMOND  
ON TUESDAY 09 APRIL 2024

**REFERENCE DOCUMENT**

- Tax Invoice, two latest Reports and Letter from RSC

**2. REPORTS FOR CONSIDERATION – Office of the Chief Executive Officer**

**2.13 Golf Australia**

**RESOLUTION 20240409.28**

*It was moved Cr Easton, seconded Cr Flute and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1) (c) the local government's budget;*

**RESOLUTION 20240409.29**

*It was moved Cr Fox, seconded Cr Johnston and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1) (c) the local government's budget;*

**EXECUTIVE SUMMARY**

Council have received a proposal from Golf Australia to consider hosting the 2025 Outback Queensland Masters (OQM).

**OFFICER'S RECOMMENDATION**

***That Council: accept the proposal to sponsor Golf Australia Event in Richmond 2025.***

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Cr Wharton noted that he would ask the Richmond Golf Club if they would be interested in sharing the costs with Richmond Shire Council.

**RESOLUTION 20240409.30**

*It was moved Cr Easton, seconded Cr Johnston and carried that Council accept the proposal to be a Mateship Level Sponsor and agreed in-kind requests from Golf Australia.*

**REFERENCE DOCUMENT**

- Proposal

**GENERAL BUSINESS**

Cr Wharton asked the Councillors why they chose to become a candidate and what they would like to see for the future of Richmond Shire.

Cr Easton wished to be a part of the team to better the Richmond Shire. Cr Fox wishes to concentrate and complete the current goals on the list and Cr Johnston agreed.

Cr Brown reiterated that she would like to see the Cambridge Crossing Bridge completed within this term. Cr Brown also asked if Council would consider training an employee to become a qualified snake catcher. Council advised that they would look into courses.

Cr Brown advised that the bend near Alick Creek at Maxwellton is quite dangerous due to high prickly bushes and requested they be poisoned.

Cr Brown also asked if Richmond Shire Council would consider having a volunteer work camp for Prisoners. Council will investigate further and bring information back to a future Council Meeting.

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE WOOLGAR ROOM, RICHMOND  
ON TUESDAY 09 APRIL 2024

Cr Brown asked for an update on the plans with the prickly acacia and Green Day Energy. Cr Wharton provided an update.

Cr Flute asked for an update on the new road at the Maxwellton Yards. CEO Peter Bennett advised that the Tender would close this month. However, it is still quite wet for works to start.

Cr Brown enquired about the water meters, water allocations and charging for water. It was agreed to hold this conversation over to the May budget meeting.

Cr Fox thanked Richmond Shire Council for their contribution towards International Women's Day 2024. Cr Fox also advised that the recent Sunday Markets were a success and is looking forward to more in the future.

Cr Fox advised that at the last Consumer Advisory Council Meeting, they would be changing their focus and structure and focusing on outpatient process and rural services for Richmond.

Cr Fox asked if Council had received an application from Richmond Wagon Adventures regarding a seasonal pass for a designated wet area at the Richmond Racecourse and Lake Fred Tritton. CEO Peter Bennett advised that this has already been approved.

Cr Wharton advised Council that they are in the works with the two local pubs to shut Goldring Street on the night of Friday 14 June 2024 for a street party, as there is no Cocktail Party for the Richmond Field Days this year. All Councillors agreed that this was a good idea.

Cr Johnston asked for an update on the storm water upgrade project, as there is still a residence in Simpson Street that is severely affected by floodwater. CEO Peter Bennett noted that he had been contacted and advised that Council are sourcing an external Engineer to work on a solution for this problem.

Cr Johnston asked if the Careers Expo was still going ahead. CEO Peter Bennett advised that it is.

Cr Easton asked if a grader would be on the Coalbrook Road soon as it was unsafe. CEO Peter Bennett advised he'd follow up with the Works Manager after the meeting.

Cr Brown asked for an update on the town drainage works. CEO Peter Bennett advised that the contractors were not finished yet and would be returning to finish the works soon.

<b>CLOSE OF MEETING</b>
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**RESOLUTION 20240314.31**

*It was moved Cr Fox, seconded Cr Flute, and carried that the information reports be received and noted.*

**Meeting closure**

**RESOLUTION 20240314.32**

*It was moved Cr Fox, seconded Cr Johnston and carried that the meeting close at 2:53pm.*

CONFIRMED MINUTES OF THE ORDINARY MEETING  
OF THE RICHMOND SHIRE COUNCIL HELD IN THE WOOLGAR ROOM, RICHMOND  
ON TUESDAY 09 APRIL 2024

**Next Ordinary Meeting**

21 May 2024.

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 09 April 2024.



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**Mayor**