

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARDROOM, RICHMOND
ON TUESDAY 15 OCTOBER 2024



RICHMOND SHIRE COUNCIL

CONFIRMED MINUTES

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PRESENT

Present when Mayor Wharton declared the meeting open at 9:42am were:

COUNCILLORS:

Cr Wharton, Cr Fox, Cr Easton, Cr Flute, Cr Johnston and Cr Brown.

STAFF:

Chief Executive Officer – Peter Bennett, Director of Corporate Services – Peta Mitchell, Director of Community Services and Development – Angela Henry, Director of Works – Syed Qadir and Minutes Secretary – Tiana Ievers and Tyarna Robinson.

PRAYER

Cr Brown read the prayer.

APOLOGIES

Nil

CONFIRMATION OF MINUTES

RESOLUTION 20241015.1

It was moved Cr Fox, seconded Cr Johnston and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Board Room, Richmond on Tuesday, 10 September 2024 be adopted as presented.

BUSINESS ARISING

Nil

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.1 Arts and Cultural Policy

EXECUTIVE SUMMARY

For the purposes of this policy, “cultural” is taken to mean all the customs and activities which constitute lifestyle; sense of identity and heritage of a particular group of people: in this instance, all the residents of Richmond Shire and its visitors. It includes history and heritage, design and ownership of public buildings and spaces; community events; visual and performing arts; and all other forms of creative activity. For the purpose of the development of this arts and cultural policy, the sports and recreation sector has not been included. Council developed a comprehensive Sports and Recreation Plan in 2010.

OFFICER’S RECOMMENDATION

That Council: adopt the Arts and Cultural Policy as presented.

RESOLUTION 20241015.2

It was moved Cr Johnston, seconded Cr Easton, and carried that Council accept Arts and Cultural Policy with changes.

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.2 Social Media Policy

EXECUTIVE SUMMARY

To establish the standards of use by Richmond Shire Council Staff who have access to Councils social media. Behaviour required of persons who are associated with Richmond Shire Council and who engage in social media.

OFFICER'S RECOMMENDATION

That Council: adopt the Social Media Policy as presented.

RESOLUTION 20241015.3

It was moved Cr Fox, seconded Cr Johnston and carried that Council adopt the Social Media Policy as presented.

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.3 Tertiary Bursary Policy

EXECUTIVE SUMMARY

To provide a source of financial assistance to Richmond Shire families, whose young adults are completing Year 12 and who have demonstrated sufficient talent to be successful at tertiary studies. Council will only accept submissions for commencement of studies within twelve months after graduation.

OFFICER'S RECOMMENDATION

That Council: adopt the Tertiary Bursary Policy as presented.

RESOLUTION 20241015.4

It was moved Cr Flute, seconded Cr Johnston and carried that Council adopt the Tertiary Bursary Policy as presented.

REFERENCE DOCUMENT

- Policy

Meeting Adjournment

RESOLUTION 20241015.5

It was moved Cr Fox, seconded Cr Johnston and carried that Council adjourn the meeting for morning tea at 9:51am.

RESOLUTION 20241015.6

It was moved Cr Johnston, seconded Cr Flute and carried that Council resume the meeting at 10:35am.

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.4 Housing Confidentiality Policy

EXECUTIVE SUMMARY

In the course of managing rental properties Richmond Shire Council frequently received enquiries from companies and agencies that are seeking information about tenants and former tenants.

The main purpose of this policy is to ensure that confidentiality is respected. In the course of delivering an effective housing service it is necessary for information about applicants and tenants to be collected and stored on computers and manual files. Richmond Shire Council Staff are placed in a position of trust when dealing with this information. In order to maintain integrity and credibility with our tenants and customers it is important that there are clear policy guidelines for managing confidential information. This policy statement is issued as a code of guidance for staff to ensure consistent application of the policy.

OFFICER'S RECOMMENDATION

That Council: adopt the Housing Confidentiality Policy as presented.

RESOLUTION 20241015.7

It was moved Cr Brown, seconded Cr Easton and carried that Council adopt the Housing Confidentiality Policy as presented.

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.5 Community Engagement Policy

EXECUTIVE SUMMARY

Community Engagement is now part of the everyday life of local government and is viewed as a central principle in the planning and decision-making process. The aim of this framework is to describe how the community and Council may communicate more effectively with one another. Council will then be better positioned to make informed decisions about issues that affect the local community. In turn, the community will enjoy a council that is more accountable and in tune with its wishes.

Richmond Shire Council's Community Engagement Policy has been developed in order to provide community members with a clear understanding of the avenues available for communication between themselves and Council. Specifically, it will identify the varying levels and types of engagement to suit particular circumstances. It is intended that this framework will give the community a clear understanding of the engagement process.

This strategy for community engagement will:

- Outline Council's commitment to a community engagement policy and strategy
- Define what Council means by engagement
- Describe effective ways of enhancing community engagement.

OFFICER'S RECOMMENDATION

That Council: adopt the Community Engagement Policy as presented.

RESOLUTION 20241015.8

It was moved Cr Brown, seconded Cr Johnston and carried that Council adopt the Community Engagement Policy as presented.

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.6 Information Privacy Policy

EXECUTIVE SUMMARY

To ensure the collection, use, disclosure and handling of all personal information by Council complies with all relevant legislation.

OFFICER'S RECOMMENDATION

That Council: adopt the Information Privacy Policy as presented.

RESOLUTION 20241015.9

It was moved Cr Brown, seconded Cr Fox and carried that Council adopt the Information Privacy Policy with changes.

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.7 Related Parties Policy

EXECUTIVE SUMMARY

From 2016/17, local governments (Councils) must disclose related party relationships, transactions and outstanding balances, including commitments, in the annual financial statements.

Related parties are the Mayor, Councillors, Chief Executive Officers (CEO), Senior Executives and their close family members and any entities that they control or jointly control. Any transactions between these parties, whether monetary or not, may need to be identified and disclosed. Disclosure will only be made if a transaction occurs and is material and the disclosure may be in aggregate.

OFFICER'S RECOMMENDATION

That Council: adopt the Related Parties Policy as presented.

RESOLUTION 20241015.10

It was moved Cr Johnston, seconded Cr Brown and carried that Council adopt the Related Parties Policy as presented.

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.8 OSHC Enrolment Priority Policy

EXECUTIVE SUMMARY

The Richmond Shire Council Outside of School Hours Care (OSHC) service demand has significantly increased, and the program has at times been booked to its highest capacity. As a result, OSHC has implemented the Federal Governments Priority of Access Guidelines and a waiting list process.

OFFICER'S RECOMMENDATION

That Council: adopt the OSHC Enrolment Priority Policy as presented.

RESOLUTION 20241015.11

It was moved Cr Fox, seconded Cr Johnston and carried that Council adopt the OSHC Enrolment Priority Policy as presented.

REFERENCE DOCUMENT

- Policy

3. REPORTS FOR CONSIDERATION – CORPORATE SERVICES

3.1 Monthly Financial Statements

EXECUTIVE SUMMARY

Council's monthly financial report in relation to the 2024/2025 adopted budgeted is presented for consideration, together with Statement of Comprehensive Income, Statement of Financial Position and Statement of Cash Flow as at 30 September 2024.

OFFICER'S RECOMMENDATION

That Council: Receive the monthly financial report presenting the progress made as at 30 September 2024 in relation to the 2024/2025 budget and including the:

- *Statement of Financial Position*
- *Statement of Comprehensive Income*
- *Statement of Cash Flows*

RESOLUTION 20241015.12

It was moved Cr Fox, seconded Cr Johnston and carried that Council receive the monthly financial report presenting the progress made as at 30 September 2024 in relation to the 2024/25 budget and including the:

- *Statement of Financial Position*
- *Statement of Comprehensive Income*
- *Statement of Cash Flows*

REFERENCE DOCUMENT

- Statement of Financial Position
- Statement of Comprehensive Income
- Statement of Cash Flows

Attendance

DOW Syed Qadir left the room at 10:51am

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.1 Preliminary Evaluation Assessment – Youth Camp

EXECUTIVE SUMMARY

Richmond Shire Council (Council) is seeking assistance with a preliminary evaluation of the feasibility to build and run a School Camp Complex located near the Richmond Lake frontage. The School Camp Complex is proposed to be developed on land located in the town of Richmond and owned by the Mount Isa Catholic Church. This proposed partnership between Council and Catholic Schools will support local businesses and provide an outdoor school campground for students from the Townsville to Mount Isa regions.

Moreover, the Project Preliminary Evaluation Assessment will:

- Provide Council an understanding of the overall practicality of the project and will offer insights as to the demands for this facility.
- Highlight potential economical, technical and operational challenges, allowing key stakeholders assess the likelihood of success before significant resources are invested.
- Enable Council to better understand accessible grant funding programs to support this project.
- Provide recommendations for advancing the project.

The Project Preliminary Evaluation Assessment (PPEA) will be undertaken generally in accordance with the Queensland Government Project Assessment Framework.

The PPEA will provide details regarding the range of issues to consider at preliminary evaluation stage of the project and to provide sufficient information to support future decisions as to whether to proceed further with the project by investing in developing a business case. It is understood Council is satisfied that the project aligns with Council's strategic and corporate planning requirements.

OFFICER'S RECOMMENDATION

That Council: accept the proposal and budget impact of \$19,120.00 (ex GST) Council to also nominate a working group to assist Peak Services in conjunction with Fr Mick Lowcock.

RESOLUTION 20241015.13

It was moved Cr Easton, seconded Cr Flute and carried that Council accept the Youth Camp proposal with conditions.

Attendance

DOW Syed Qadir re-entered the room at 11:00am

A request to create a subcommittee was asked and all Councillors agreed to participate.

REFERENCE DOCUMENT

- Proposal

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.2 Christmas Light Competition

EXECUTIVE SUMMARY

Each year Council provides the prizes for the Christmas Light Competition for Residential and Business and Decorate your Gate.

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Prizes are:

- Weekend for family at Mariners North and \$500 cash for first prize in each category
- \$250 cash for second place in each category and \$100 for third place in each category.

Total amount allocated each year is approx. \$4,500.00

OFFICER'S RECOMMENDATION

That Council: continues to support the Mayoral Christmas Light Competition and Decorate your Gate to the value of \$4,500.00

RESOLUTION 20240910.14

It was moved Cr Fox, seconded Cr Easton and carried that Council continue to promote and fund the annual Christmas Light and Decorate your Gate Competition within the Richmond Shire.

Council also discussed the placement of the newly purchased town Christmas Tree, with a unanimous decision made for it to be placed at the front of the Richmond Shire Council Administration Office.

REFERENCE DOCUMENT

- Nil

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.3 Community Gym

EXECUTIVE SUMMARY

Multiple requests have been made by itinerate workers for a daily rate for the use of the Gym.

OFFICER'S RECOMMENDATION

That Council: approve the request at \$10.00 per day, including a joining fee.

RESOLUTION 20241015.15

It was moved Cr Johnston, seconded Cr Brown and carried that Council accept the Community Gym daily rate proposal.

REFERENCE DOCUMENT

- Nil

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.4 Community Gym

EXECUTIVE SUMMARY

In addition to the daily rate request there has also been an increase in requests from workers for an increase in size of dumbbell sets.

OFFICER'S RECOMMENDATION

That Council: consider a budget allocation of \$2,000.00 to facilitate the purchase of 3 sets of heavier dumbbells.

Council unanimously agreed to source more cost-effective dumbbell sets.

REFERENCE DOCUMENT

- Nil

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.5 Photography Policy

EXECUTIVE SUMMARY

Our Out of School Hours Care (OSHC) Service is committed to creating and maintaining a child safe environment where children are safe and feel safe and their voices are heard about decisions that affect their lives. Child safety is embedded in our organisational leadership, governance, policies and procedures and culture. Children have the right to be protected from the misuse of photographic and video images whilst at the Service. To ensure the privacy of children and families is respected, our OSHC Service will only use photographs of children to support their learning and to record individual developmental progress with written authorisation from parents/guardians.

OFFICER'S RECOMMENDATION

That Council: adopt the Photography Policy as presented.

RESOLUTION 20241015.16

It was moved Cr Brown, seconded Cr Easton and carried that Council adopt the Photography Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.6 Rest Time Policy

EXECUTIVE SUMMARY

The United Nations Convention on the Rights of the Child states that all children and young people are guaranteed the right “to rest and leisure, to engage in play and recreational activities appropriate to the age of the child and to participate freely in cultural life and the arts”. (My Time, Our Place: Framework for School Age Care in Australia, (V2.0) p. 5). Our Out of School Hours Care (OSHC) Service will cater for the needs of individual children who may require a rest, or even a sleep, after a busy school day.

OFFICER'S RECOMMENDATION

That Council: adopt the Rest Time Policy as presented.

RESOLUTION 20241015.17

It was moved Cr Brown, seconded Cr Fox and carried that Council adopt the Rest Time Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.7 Sun Safe Policy

EXECUTIVE SUMMARY

Australia has one of the highest rates of skin cancer in the world with more than two in three Australians developing some form of skin cancer in their lifetime. Too much of the sun's UV radiation can cause sunburn, skin and eye damage and skin cancer. Infants and toddlers up to four years of age are particularly vulnerable to UV damage due to lower levels of melanin and a thinner stratum corneum (the outermost layer of skin). UV damage accumulated during childhood and adolescence is strongly associated with an increased risk of skin cancer later in life (Cancer Council Australia).

OFFICER'S RECOMMENDATION

That Council: adopt the Sun Safe Policy as presented.

RESOLUTION 20241015.18

It was moved Cr Brown, seconded Cr Johnston and carried that Council adopt the Sun Safe Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.8 Water Safety Policy

EXECUTIVE SUMMARY

The safety and supervision of children is paramount when in or around water.

This relates to water play, excursions near water, hot water, drinking water and hygiene practices with water in the Out of School Hours Care (OSHC) Service environment. Children will be supervised at all times during water play experiences to help keep children safe in and around water and support children's learning in a safe environment.

OFFICER'S RECOMMENDATION

That Council: adopt the Water Safety Policy as presented.

RESOLUTION 20241015.19

It was moved Cr Flute, seconded Cr Easton and carried that Council adopt the Water Safety Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.9 Animal and Pet Policy

EXECUTIVE SUMMARY

Having a relationship with a pet and/or animal can help children develop a caring disposition and skills such as nurturing, responsibility, empathy and improved communication. Having a pet in an Out of

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School Hours Care (OSHC) environment enables children who are not otherwise exposed to animals learn these skills. The pet will become part of the daily educational program and lead to activities and learning about other animals. The safety of children, however, is always our first priority. Our OSHC Service will ensure that no animal poses a health or safety risk to children, staff or visitors of the Service.

OFFICER'S RECOMMENDATION

That Council: adopt the Animal and Pet Policy as presented.

RESOLUTION 20241015.20

It was moved Cr Brown, seconded Cr Johnston and carried that Council adopt the Animal and Pet Policy as presented.

REFERENCE DOCUMENT

- Policy

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.10 Respect for Children Policy

EXECUTIVE SUMMARY

Within an Out of School Hours Care community, many different relationships are negotiated with and between children, educators and families. The way in which these relationships are established and maintained, and the way in which they remain visible, impacts on how the early childhood community functions. Relationships directly affect how children form their own identity, whether they feel safe and supported, and ultimately, their sense of belonging.

OFFICER'S RECOMMENDATION

That Council: adopt the Respect for Children Policy as presented.

RESOLUTION 20241015.21

It was moved Cr Johnston, seconded Cr Easton and carried that Council adopt the Respect for Children Policy as presented.

REFERENCE DOCUMENT

- Policy

Change of order of business to consider late items

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.9 Grid and Gate Policy

I, Councillor Easton inform the meeting that I have declared an interest in relation to item 2.9 Grid and Gate Policy, as a result that I am a landowner and could be affected by the changes in this Policy.

Due to the nature of the item, I will stay in the meeting when this item is discussed but not partake in the discussion.

EXECUTIVE SUMMARY

The Transport Infrastructure Act 1994 and Transport Operations (Road Use Management) Act 1995 impose a statutory duty on Council to construct, maintain and operate public roads to promote the safe transport of persons and goods, while the Local Government Act 2009 grants Council control of all roads in our local government area.

This policy sets the legal framework for Council to control the existence of grids upon public roads under its control.

OFFICER'S RECOMMENDATION

That Council: adopt the Grid and Gate Policy as presented.

RESOLUTION 20241015.22

It was moved Cr Fox, seconded Cr Flute, and carried that Council accept the Grid and Gate Policy as presented.

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.10 Public Interest Disclosure Policy

EXECUTIVE SUMMARY

A Public Interest Disclosure (PID) is a disclosure in the public interest of information about wrongdoing in the public sector.

The policy will assist the Richmond Shire Council, Management and staff by clearly outlining Council's approach to addressing a Public Interest Disclosure (PID) and to provide direction to persons contemplating making a disclosure. This policy is also intended to support other Council reporting mechanisms in relation to any alleged occurrences of wrongdoing or fraud.

The policy provides Councillors and Officers protection in accordance with the *Public Interest Disclosure Act 2010*, by protecting persons who disclosure unlawful, negligent or improper Council conduct, or conduct which endangers public health or safety or the environment.

OFFICER'S RECOMMENDATION

That Council: adopt the Public Interest Policy as presented.

RESOLUTION 20241015.23

It was moved Cr Fox, seconded Cr Johnston, and carried that Council accept the Public Interest Disclosure Policy as presented.

REFERENCE DOCUMENT

- Policy

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.11 Quality Part Time Work or Flexible Arrangements Policy

EXECUTIVE SUMMARY

To offer quality part time work or flexible arrangements to employees in accordance with the National Employment Standards.

OFFICER'S RECOMMENDATION

That Council: adopt the Quality Part Time Work or Flexible Arrangements Policy as presented.

RESOLUTION 20241015.24

It was moved Cr Fox, seconded Cr Brown, and carried that Council accept the Quality Part Time Work or Flexible Arrangements Policy as presented.

REFERENCE DOCUMENT

- Policy

3. REPORTS FOR CONSIDERATION – CORPORATE SERVICES

3.2 Operational Plan

EXECUTIVE SUMMARY

As required by Section 174(3) of the *Local Government Regulation 2012*, a progress report on the implementation of Council's 2024/2025 Operational Plan at the end of the September quarter is tabled for Council's consideration.

OFFICER'S RECOMMENDATION

That Council: receive and note the Quarter 1 progress report of RSC 2024/2025 Operational Plan for the September 2024 reporting period.

RESOLUTION 20241015.25

It was moved Cr Flute, seconded Cr Brown and carried that Council accept the Operational Plan as presented.

REFERENCE DOCUMENT

- Operational Plan

4. REPORTS FOR CONSIDERATION – COMMUNITY SERVICES

4.11 Lions Christmas Party

EXECUTIVE SUMMARY

Annually Council provides the fireworks for the Lions Christmas Party. Cost of the display is approximately \$3,300.00

OFFICER'S RECOMMENDATION

That Council: continue to support the Lions Christmas Party Fireworks Display to the value of \$3,300.00

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RESOLUTION 20241015.26

It was moved Cr Fox, seconded Cr Easton and carried that Council continue to support The Lions Christmas Party fireworks display.

REFERENCE DOCUMENT

- Nil

CLOSED SESSION

1. REPORTS FOR CONSIDERATION – WORKS

1.1 Solar System Quotes

RESOLUTION 20241015.27

It was moved Cr Fox, seconded Cr Johnston and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1)(c) the local government's budget;

RESOLUTION 20241015.28

It was moved Cr Fox, seconded Cr Easton and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1)(c) the local government's budget;

EXECUTIVE SUMMARY

Solar system installation on various Council buildings is a nominated project in the Works for Queensland grant. Initial investigation and costs are evaluated through a company where the layouts and sizes of each unit are completed based on the general usage and the roof space available.

In addition to the buildings, quotes were sought for the Council-owned houses and units. If the Council agrees to proceed, each Council house can get solar systems based on the roof space and the house size.

If the Council approves the size and specifications of each building, further quotes will be sought from other companies, but these quotes stand as the maximum amount requested.

OFFICER'S RECOMMENDATION

That Council: provide further instructions.

RESOLUTION 20241015.29

It was moved Cr Easton, seconded Cr Johnston and carried that Council put to tender the installation of solar panels on the Administration Building, Kronosaurus Korner and Water Treatment Plant.

REFERENCE DOCUMENT

- Quotes for Council Facilities

1. REPORTS FOR CONSIDERATION – WORKS

1.2 Oban Road Access

RESOLUTION 20241015.30

It was moved Cr Fox, seconded Cr Johnston and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1)(c) the local government's budget;

RESOLUTION 20241015.31

It was moved Cr Johnston, seconded Cr Easton and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1)(c) the local government's budget;

EXECUTIVE SUMMARY

Landowners requested an access road to their property. Quotes have been asked from the local contractors to undertake this job. Quotes are attached for the Council to review and approve. Works will be done before the end of this financial year if approved.

OFFICER'S RECOMMENDATION

That Council: provide further instructions.

RESOLUTION 20241015.32

It was moved Cr Easton, seconded Cr Johnston and carried that Council accept the proposed quote and proceed with the suggested works.

REFERENCE DOCUMENT

- Quotes

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.12 Legal Matter – Contractual Work

RESOLUTION 20241015.33

It was moved Cr Easton, seconded Cr Johnston and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1)(f) starting or defending legal proceedings involving the local government;

RESOLUTION 20241015.34

It was moved Cr Fox, seconded Cr Easton and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1)(f) starting or defending legal proceedings involving the local government;

EXECUTIVE SUMMARY

The electrical work completed for all Council facilities dating back to 2019 is required to be investigated due to multiple major faults and issues arising noted by electrical contractors.

Upon assessment from other electrical contractors, it has been noted that the work completed during this period is not up to the Australian Electoral Board standard.

OFFICER'S RECOMMENDATION

That Council: report the issues to the Australian Electrical Board for dangerous work.

RESOLUTION 20241015.35

It was moved Cr Fox, seconded Cr Flute and carried that Council report the issues to the appropriate Board for dangerous works.

REFERENCE DOCUMENT

- Nil

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.13 Development Application – Material Change of Use – Assessment 854

RESOLUTION 20241015.36

It was moved Cr Fox, seconded Cr Johnston and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1)(g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act;

RESOLUTION 20241015.37

It was moved Cr Easton, seconded Cr Flute and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1)(g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act;

EXECUTIVE SUMMARY

The purpose of this document is to provide an assessment of the development application for a proposed Extractive Industry (Sand Extraction) located on the Dutton River, on land described as Lot 5 and Lot 6 on RM13 and located at 402 Coalbrook Road, Richmond.

A letter to the landowner reiterating the use of the blocks adjacent to the house is also recommended.

OFFICER'S RECOMMENDATION

That Council: accept the Development Application.

RESOLUTION 20241015.38

It was moved Cr Easton, seconded Cr Fox and carried that Council accept the received Material Change of Use at 402 Coalbrook Road.

Council requested a letter be sent to the landowner reminding them that they cannot use 1 Woolgar Road as a base for their business.

REFERENCE DOCUMENT

- Development Assessment Report

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.14 Refuse Tip Contract

RESOLUTION 20241015.39

It was moved Cr Flute, seconded Cr Easton and carried that Council enter a closed session according to Local Government Regulation 2012 275, (1)(e) contracts proposed to be made by it;

RESOLUTION 20241015.40

It was moved Cr Easton, seconded Cr Johnston and carried that Council exit a closed session according to Local Government Regulation 2012 275, (1)(e) contracts proposed to be made by it;

EXECUTIVE SUMMARY

The refuse tip contract is due to be reviewed and expires on 01/01/2025. Council have made changes to the contract and will expire 31/12/2025.

OFFICER'S RECOMMENDATION

That Council: accept the Refuse Tip Contract as presented.

RESOLUTION 20241015.41

It was moved Cr Easton, seconded Cr Johnston and carried that Council accept the Refuse Tip Contract as presented.

Council requested local commercial businesses be notified of charges to be implicated for commercial dumping of tyres.

Council requested contact be made to the Contractor to remind him of the daily minimum working hours.

REFERENCE DOCUMENT

- Contract

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.15 EBA (Enterprise Bargaining Agreement) Update

RESOLUTION 20241015.42

It was moved Cr Brown, seconded Cr Fox and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1)(c) the local government's budget;

RESOLUTION 20241015.43

It was moved Cr Easton, seconded Cr Flute and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1)(c) the local government's budget;

EXECUTIVE SUMMARY

Council's current EBA expired 31st August 2022. Council has engaged Peak Services to help complete the new EBA negotiations.

Christopher Lowe from Peak Services has proposed that we reach out again to the unions and attempt to do a rollover agreement with a fair and reasonable wage increase.

The final draft is attached for reading.

OFFICER'S RECOMMENDATION

That Council: accept the Draft Richmond Shire Council Certified Agreement 2022.

RESOLUTION 20241015.44

It was moved Cr Easton, seconded Cr Brown and carried that Council accept the Certified Agreement 2022.

REFERENCE DOCUMENT

- Draft Richmond Shire Council Certified Agreement 2022

2. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

2.16 Maxwelton Blocks of Land

RESOLUTION 20241015.45

It was moved Cr Easton, seconded Cr Flute and carried that Council enter a closed session according to the Local Government Regulation 2012 275, (1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

RESOLUTION 20241015.46

It was moved Cr Fox, seconded Cr Flute and carried that Council exit a closed session according to the Local Government Regulation 2012 275, (1)(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

EXECUTIVE SUMMARY

Council have previously discussed potentially selling blocks of land at Maxwelton Township. The map attached indicates all blocks of land owned by Council for your information.

OFFICER'S RECOMMENDATION

That Council: discuss the potential sale of Council owned blocks of land.

RESOLUTION 20241015.47

It was moved Cr Easton, seconded Cr Brown and carried that Council source an online auction agent to auction off selected Council owned blocks of land at Maxwelton.

REFERENCE DOCUMENT

- Map

GENERAL BUSINESS

Cr Fox requested approval from Council to donate two powered sites and camping space for 25 people participating in MADCOW, MADRIDE charity ride in July 2025. Council unanimously agreed to donating accommodation.

Cr Johnston requested the boat loading ramp at Lake Fred Tritton be inspected and repaired as a significant piece of concrete is missing from the lower part of the ramp.

Cr Brown noted that the blue cover on the floating pontoon at Lake Fred Tritton is starting to lift and requested it be inspected and repaired.

Cr Easton requested the 2019 Monsoon event be added to the flood marker tree.

Cr Easton asked if data could start to be collected for road works and landowners when taking water from their bores.

Cr Easton requested approval from Council to purchase paint to upgrade an old tractor which would be sourced personally to use as displays in the township.

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARDROOM, RICHMOND
ON TUESDAY 15 OCTOBER 2024

Cr Flute requested Council write to a concerned community member with more information regarding water access and usage.

Cr Wharton updated Council on the submission to Department of Transport and Main Roads requesting to close the Campaspe rest stop, informing Council that he has also had letters of support ready to be forwarded.

CLOSE OF MEETING

RESOLUTION 20241015.48

It was moved Cr Fox, seconded Cr Johnston and carried that the information reports be received and noted.

Meeting closure

RESOLUTION 20241015.49

It was moved Cr Flute, seconded Cr Easton and carried that the meeting close at 12:42pm.

Next Ordinary Meeting

19 November 2024.

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 15 October 2024.



Mayor