

UNCONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 15 JUNE 2021

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:05am
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Fox, Cr Kennedy, Cr Geary

STAFF:

Chief Executive Officer – Peter Bennett, Director of Works – Bart Servaas, Director of
Corporate Services – Peta Mitchell and Minutes Secretary – Tiana Grant

PRAYER

Cr Kennedy read the prayer

APOLOGIES

Director of Community Development & Services – Angela Henry

CONFIRMATION OF MINUTES

RESOLUTION 20210615.1

It was moved Cr Kennedy seconded Cr Fox and carried that the Minutes of the General Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 20 May 2021 be adopted with changes.

DECLARATIONS OF INTEREST

Mayor Wharton called for Declarations of Interest in matters listed on the Agenda:

Item 17.7 Outstanding rates over or close to three years

I, Councillor Fox inform the meeting that I have declared an interest in relation to item 17.7 CEO's Report – Outstanding Rates of A170, A171 and A206, as a result that I am related to the owners.

As a result of the conflict of interest, I will be leaving the meeting room while the matter is being discussed.

Item 20.1 Maxwelton Race Club

We, Councillors Wharton, Kuhl, Fox, Kennedy and Geary inform the meeting that we have declared an interest in relation to item 20.1 Correspondence – Maxwelton Race Club, as a result of being lifelong members to the club.

As a result of the conflict of interest, no one will be leaving the room and all Councillors will be in discussions.

ACTION ITEMS AND RESOLUTIONS

ITEM 1.0 MATTERS ARISING

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Noted

Change of business to consider late items

DIRECTOR OF WORKS REPORT

ITEM 2.0 DIRECTOR OF WORKS PROGRESS REPORT

Noted

DOW Bart Servaas advised Council of all the works happening in the Shire and what works needed to be completed by the end of the financial year.

DOW Bart Servaas also noted that the installation works for the water meters have started and he hopes to have 100 in by the end of June.

CEO Peter Bennett requested DOW Bart Servaas to have a look at the damage trucks are doing to the Richmond-Winton Road.

TECHNICAL OFFICERS REPORT

ITEM 3.0 TECHNICAL OFFICERS PROGRESS REPORT

Nil report

WATER AND SEWERAGE OFFICERS REPORT

ITEM 4.0 WATER AND SEWERAGE OFFICERS PROGRESS REPORT

Noted

Council agreed to make a file note on the rates assessment A1039 that an agreement was made with Council and the Landowner that it was sold at a discount rate due to the power line going through the block. This will minimise any future confusion.

AERODROME REPORTING OFFICERS REPORT

ITEM 6.0 AERODROME REPORTING OFFICERS PROGRESS REPORT

Nil report

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS PROGRESS REPORT

Nil report

AGISTMENT ON TOWN COMMONS REPORT

ITEM 10.0 AGISTMENT ON TOWN COMMONS PROGRESS REPORT

Noted

LOCAL LAWS OFFICERS REPORT

ITEM 12.0 LOCAL LAWS OFFICERS PROGRESS REPORT

Noted

Cr Wharton brought up the amount of dogs roaming the streets again. Council discussed making changes to the Fees & Charges to tighten rules around animals.

Council to investigate the issues with animals and bring information to the next Council Meeting.

Cr Wharton also brought up that households are still watering outside of hours. DOW Bart Servaas noted that the new water meter system should give Council statistics on who is watering more than needed in the future.

Council discussed illegal camping at Lake Fred Tritton, the Caravan Park and the RV Park.

It was agreed that the Local Laws Officer is to monitor illegal camping at the Lake more often and leave the RV Park for now.

CEO Peter Bennett to advise the Caravan Park Managers to close the bottom gates at the Park to minimise patrons coming into the Park after hours and not paying.

The Managers are to change the amenities password more often.

Attendance

DCS Peta Mitchell left the room at 9:39am.

Council noted the quote for Mosquito spraying and will look at it again when they are bad.

Cr Wharton asked for the Helicopter to scare the birds around town again for two afternoons and to start the bird scaring program again.

TOWN SERVICES REPORT

ITEM 13.0 TOWN SERVICES PROGRESS REPORT

Noted

Council commended the work of Town Services for the beautification works at the Racecourse.

Attendance

DCS Peta Mitchell re-entered the room at 9:39am.

WORKPLACE HEALTH AND SAFETY REPORT

ITEM 15.0 WORKPLACE HEALTH AND SAFETY PROGRESS REPORT

Noted

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 17.0 CHIEF EXECUTIVE OFFICERS PROGRESS REPORT

Item 17.5 LGAQ

Noted

Cr Wharton, Cr Kennedy, new Councillor and CEO Peter Bennett will attend the Annual LGAQ Conference in Mackay.

Meeting Adjournment

RESOLUTION 20210615.2

It was moved Cr Fox, Seconded Cr Kennedy and carried that the meeting adjourn for Morning Tea at 9:55am.

During the Morning Tea break, Steven Single attended to speak about the Federal Certification Council had just been successful in obtaining.

Steven advised that they will continue to work with QSolutions over the next three year to ensure that Council continually follow the rules of the certificate.

Council thanked Steve and everyone involved in the completion of the certificate as this is a great accomplishment for Richmond Shire Council.

RESOLUTION 20210615.3

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that the meeting resume at 10:41am.

Attendance

Cr Wharton, Cr Fox, Cr Kennedy, Cr Geary, Cr Kuhl, Chief Executive Officer – Peter Bennett, Director of Corporate Services Peta Mitchell, Director of Works – Bart Servaas and Minutes Secretary – Tiana Grant.

CEO Peter Bennett advised Council that a Deputy Mayor had to be decided and declared at the Council Meeting as it is illegal not to have a Deputy Mayor.

RESOLUTION 20210615.4

It was moved Cr Geary, Seconded Cr Kennedy and carried that Council declare that the Deputy Mayor role is vacant.

Cr Wharton called for nominations and Cr Fox called for Cr Kuhl to take the vacant position. Council unanimously agreed to vote for Cr Kuhl.

Cr Kuhl accepted the role.

FINANCE AND ADMINISTRATION REPORT

ITEM 18.0 FINANCE PROGRESS REPORT

Noted

Attendance

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Cr Fox left the room at 10:57am
Cr Fox re-entered the room at 10:59am

RESOLUTION 20210615.5

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council enter a closed session According to the Local Government Regulation 2012 Section 254J (3) (c) to consider writing off a debt.

RESOLUTION 20210615.6

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council exit closed session according to Local Government Regulation 2012 Section 254J (3) (c).

RESOLUTION 20210615.7

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council write off Debtor 10421 for \$254.05 as they have passed away and the Estate has no funds to pay the outstanding amount.

Attendance:

Cr Fox declared an interest and left the room at 11:06am.

Council discussed various properties in the Richmond Shire that have a substantial amount owing on their rates or who have not made payment in three years.

RESOLUTION 20210615.8

It was moved Cr Kennedy, Seconded Cr Kuhl and carried that Council enter a closed session According to the Local Government Regulation 2012 Section 254J (3) (e) to consider options for outstanding rates on various properties in the Richmond Shire.

Council discussed assessments A170, A171 and A206 while Cr Fox was out of the room.

As A171 is not at three years yet due to some payment being made, Council agreed to hold off until the three year term.

RESOLUTION 20210615.9

It was moved Cr Kennedy, Seconded Cr Kuhl and carried that Council exit closed session according to Local Government Regulation 2012 Section 254J (3) (e).

RESOLUTION 20210615.10

It was moved Cr Kennedy, Seconded Cr Geary and carried that Council start proceedings to sell A170 and A206 as no payment has been made towards them for three years.

Attendance

Cr Fox re-entered the room at 11:17am.

RESOLUTION 20210615.11

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council enter a closed session According to the Local Government Regulation 2012 Section 254J (3) (e) to consider options for outstanding rates on various properties in the Richmond Shire.

Council discussed assessments A1024, A840, A326, A108, A99, A147, A161, A307, A304, A353, A872, A502, A855, A28, A30, A33, A1022.

RESOLUTION 20210615.12

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It was moved Cr Kennedy, Seconded Cr Kuhl and carried that Council exit closed session according to Local Government Regulation 2012 Section 254J (3) (e).

RESOLUTION 20210615.13

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council start proceedings to sell A840, A326, A502 and A33 as no payment has been made towards them for three years.

RESOLUTION 20210615.14

It was moved Cr Kennedy, Seconded Cr Geary and carried that Council request a formal payment plan from the owners for A108, A99, A147, A161, A304, A872, A307 and A353 as no continuous payment is being made.

RESOLUTION 20210615.15

It was moved Cr Kennedy, Seconded Cr Kuhl and carried that Council write to the owners of A1024 as the current repayments need to be increased to have a noticeable reduction in price.

RESOLUTION 20210615.16

It was moved Cr Kuhl, Seconded Cr Geary and carried that Council contact the Solicitors and receive legal action on A855 A28 A30 A1022.

RESOLUTION 20210615.17

It was moved Cr Fox, Seconded Cr Geary and carried that Council enter a closed session According to the Local Government Regulation 2012 Section 254J (3) (g) to consider the Saleyards Contract

RESOLUTION 20210615.18

It was moved Cr Kennedy, Seconded Cr Fox and carried that Council exit closed session according to Local Government Regulation 2012 Section 254J (3) (g).

RESOLUTION 20210615.19

It was moved Cr Kuhl, Seconded Cr Fox and carried that Council accept the only Expression of Interest Received.

RESOLUTION 20210615.20

It was moved Cr Geary, Seconded Cr Kuhl and carried that Council accept the Saleyards Contract with changes.

Attendance

CEO Peter Bennett left the room at 11:54am.

CEO Peter Bennett re-entered the room at 11:58am.

Change of order of business to return to normal agenda.

WORKSHOP FOREMAN REPORT

ITEM 5.0 WORKSHOP OFFICERS PROGRESS REPORT

Noted

WILD DOG CONTRACTORS REPORT

ITEM 8.0 WILD DOG CONTRACTORS PROGRESS REPORT

Noted

Council discussed the potential to source other funding to continue the Wild Dog Contract. Council to contact the contractor requesting data for Council to progress further.

SALEYARD CONTRACTORS REPORT

ITEM 9.0 SALEYARD CONTRACTORS PROGRESS REPORT

Noted

Tabled items for closed meeting.

Attendance

Cr Kuhl declared an interest and left the room at 12:29pm.

RESOLUTION 20210615.21

It was moved Cr Fox, Seconded Cr Kennedy and carried that Council enter a closed session According to the Local Government Regulation 2012 Section 254J (3) (g) to consider Tenders 08-14.

RESOLUTION 20210615.22

It was moved Cr Kennedy, Seconded Cr Geary and carried that Council exit closed session according to Local Government Regulation 2012 Section 254J (3) (g).

RESOLUTION 20210615.23

It was moved Cr Fox, Seconded Cr Geary and carried that Council accept the recommendations from the Workshop Supervisor for Tender 2021_08, 2021_09, 2021_11, 2021_12, 2021_13 and 2021_14.

Attendance

Cr Kuhl re-entered the room at 12:29pm

Cr Fox left the room at 12:29pm

Cr Fox re-entered the room at 12:33pm

REFUSE TIP CONTRACTORS REPORT

ITEM 11.0 REFUSE TIP CONTRACTORS PROGRESS REPORT

Noted

CEO Peter Bennett advised that there was a plan for the concrete from the Top Crossing and it will be added to the budget.

POOL MANAGERS REPORT

Item 14.0 POOL MANAGERS PROGRESS REPORT

Noted

Attendance

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Cr Wharton left the room at 12:49pm and Cr Kuhl took the chair.

CEO Peter Bennett mentioned that he would consider a local for the contract of the Pool.

Meeting Adjournment

RESOLUTION 20210615.24

It was moved Cr Kennedy, Seconded Cr Fox and carried that the meeting adjourn for Lunch at 1:02pm.

RESOLUTION 20210615.25

It was moved Cr Kuhl, Seconded Cr Geary and carried that the meeting resume at 1:30pm.

Attendance

Cr Wharton, Cr Fox, Cr Kennedy, Cr Geary, Cr Kuhl, Chief Executive Officer – Peter Bennett, Director of Corporate Services Peta Mitchell, Director of Works – Bart Servaas and Minutes Secretary – Tiana Grant.

BUILDING AND TOWN PLANNING REPORT

ITEM 16.0 BUILDING AND TOWN PLANNING PROGRESS REPORT

Nil report

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 17.0 CHIEF EXECUTIVE OFFICERS PROGRESS REPORT

Item 17.1-17.3

Noted

Item 17.4 Roberts Nehmer McKee Lawyers

RESOLUTION 20210615.26

It was moved Cr Kuhl, Seconded Cr Geary and carried that Council allow Roberts Nehmer McKee Lawyers to investigate the 40 lots of land all together at Hulberts.

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 19.0 REGIONAL DEVELOPMENT AUSTRALIA PROGRESS REPORT

Nil report

CORRESPONDENCE AND TABLED ITEMS

ITEM 20.0 INWARDS CORRESPONDENCE REPORT

Item 20.1 Maxwelton Race Club

All councillors declared an interest but chose to partake in the correspondence.

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After discussion, Council agreed to follow the current Rural Fence Subsidy Scheme Policy. Council also asked for the distance of the fencing and costings and if it includes a trough for potential standard stock.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 21.0 POLICIES, PROCEDURES AND LOCAL LAWS REPORT

Item 21.1 – 21.7

RESOLUTION 20210616.27

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council adopt the Asset Disposal Policy as presented.

RESOLUTION 20210616.28

It was moved Cr Fox, Seconded Cr Kuhl and carried that Council adopt the Uniform Policy as presented.

RESOLUTION 20210616.29

It was moved Cr Geary, Seconded Cr Kennedy and carried that Council adopt the Corporate Credit Card Policy as presented.

RESOLUTION 20210616.30

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council adopt the Internal Audit Policy as presented.

RESOLUTION 20210616.31

It was moved Cr Fox, Seconded Cr Geary and carried that Council adopt the Asset Management Policy as presented.

RESOLUTION 20210616.32

It was moved Cr Kennedy, Seconded Cr Kuhl and carried that Council adopt the Fraud & Corruption Policy as presented.

RESOLUTION 20210616.33

It was moved Cr Fox, Seconded Cr Kennedy and carried that Council adopt the Centre Parking Policy with changes.

DIRECTOR OF COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 22.0 DIRECTOR OF COMMUNITY SERVICES PROGRESS REPORT

Noted

COMMUNITY DEVELOPMENT OFFICER'S REPORT

ITEM 23.0 COMMUNITY DEVELOPMENT OFFICERS PROGRESS REPORT

Noted

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 24.0 RICHMOND AGED CARE CO-ORDINATOR'S PROGRESS REPORT

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Noted

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 25.0 OSHC CO-ORDINATOR'S PROGRESS REPORT

Noted

LIBRARIAN'S REPORT

ITEM 26.0 LIBRARIAN'S PROGRESS REPORT

Noted

TOURISM AND MARKETING REPORT

ITEM 27.0 TOURISM AND MARKETING OFFICER'S PROGRESS REPORT

Noted

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 28.0 MANAGER'S REPORT

Noted

GENERAL BUSINESS

ITEM 29.0 GENERAL BUSINESS

Cr Kuhl requested an update on current water agreements for stock routes. Request to update the list and bring to the next Council Meeting in July.

Cr Kennedy advised Council that he attended the Glencore OWFOS Community Capacity Building Roadshow for local groups which he felt was a success. They spoke about potentially starting an athletics clubs and Cr Kennedy requested if a shed could be built to place the equipment in it. Council requested a proposal from the club and Council would possibly apply for a grant.

Cr Fox asked if the Richmond State School could request in-kind support for an Agriculture project. It was noted that a request form should be filled in and given to the Administration Officer.

CEO Peter Bennett asked Council to consider the Caravan Park Contract and if Kronosaurus Korner will continue to manage the park.

Cr Wharton will speak with Kronosaurus Korner Staff under his portfolio and give information next Council Meeting.

CEO Peter Bennett discussed the tender approval for the North West & Central West Flood Warning Devices.

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RESOLUTION 20210616.34

It was moved Cr Kuhl, Seconded Cr Fox and carried that Council approve the recommendation of Qteq Pty Ltd for the automatic flood warning infrastructure across the North West Queensland Region.

CEO Peter Bennett advised Council that new funding has become available to apply for under local roads and community infrastructure.

RESOLUTION 20210616.35

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council apply for the LRCI Phase 2 funding to fund the upgrade works to the Richmond Swimming Pool.

RESOLUTION 20210525.36

It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.

Attendance

Cr Wharton left the meeting at 2:47pm and Cr Kuhl took the chair.

Meeting closure

RESOLUTION 20210525.37

It was moved Cr Kuhl, seconded Cr Kennedy and carried that the meeting close at 2:50pm.

Next Ordinary Meeting

20 July 2021

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 15 June 2021.

Mayor