

CONFIRMED MINUTES OF THE ORDINARY MEETING
OF THE RICHMOND SHIRE COUNCIL HELD IN THE BOARD ROOM, RICHMOND ON
TUESDAY 21 SEPTEMBER 2021

PRESENT

Present when the Mayor Cr Wharton declared the meeting open at 8:00am
were:

COUNCILLORS:

Cr Wharton, Cr Kuhl, Cr Kennedy, Cr Geary

Cr Wharton advised that Cr Fox would arrive late.

STAFF:

Chief Executive Officer – Peter Bennett, Director of Community Services and Development
– Angela Henry, Director of Corporate Services – Peta Mitchell, Minutes Secretary –
Stephanie Fields

PRAYER

Cr Kennedy read the prayer.

APOLOGIES

Cr Buick and Director of Works – Bart Servaas

RESOLUTION 20210921.1

*It was moved Cr Kuhl seconded Cr Kennedy and carried that Cr Buick is on approved leave
for the September 2021 Council Meeting.*

CONFIRMATION OF MINUTES

RESOLUTION 20210921.2

*It was moved Cr Kuhl seconded Cr Geary and carried that the Minutes of the General
Meeting of the Richmond Shire Council held in the Boardroom, Richmond on Tuesday 17
August 2021 be adopted as presented.*

DECLARATIONS OF INTEREST

Mayor Wharton called for Declarations of Interest in matters listed on the Agenda:

Nil

ACTION ITEMS AND RESOLUTIONS

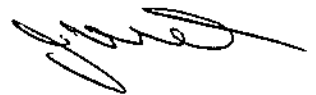
ITEM 1.0 MATTERS ARISING

Nil

DIRECTOR OF WORKS REPORT

ITEM 2.0 DIRECTOR OF WORKS PROGRESS REPORT

Noted



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CEO Peter Bennett advised that the pool works are scheduled to be complete mid to end of October.

Attendance

Cr Fox entered the meeting at 8:08am.

Cr Kuhl raised the issue of over grown regrowth on the side of road after Burleigh Crossing towards Peterfield Station. Request for it to be poisoned or cleared.

Cr Wharton requested that the Council dams at Ardbrin, Burleigh and Coalbrook need to be desilted. A new location was discussed for a new Council Dam between Mount Norman and Middle Park. Request Cr Kennedy to discuss with the owner of Mount Norman.

Council noted that there is no legal or safety requirement to relocate the residence at the Richmond Airport. The house at the Richmond Airport will not be moved.

TECHNICAL OFFICERS REPORT

ITEM 3.0 TECHNICAL OFFICERS PROGRESS REPORT

Nil report

WATER AND SEWERAGE OFFICERS REPORT

ITEM 4.0 WATER AND SEWERAGE OFFICERS PROGRESS REPORT

Noted

Cr Geary asked about the septic smell at Charlie Wehlow Oval and requested a report on the issue.

Council requested for the concrete at the Pioneer Park toilets to be sealed.

Cr Kennedy asked for an update on the insurance repair work on the Water Treatment Plant water tank. CEO Peter Bennett to follow up.

Cr Kuhl asked about the upgrade to the Water Treatment Plant. Request for DOW Bart Servaas to follow up when the contractor will be coming for a site visit.

CEO Peter Bennett advised that the new taggle water meters table systems are being installed and should be complete by the end of October. Water allocations will be discussed in July 2022.

Attendance

Minutes Secretary Tiana Grant entered the meeting at 8:28am.

Cr Wharton noted that the beeping septic issue at the Racecourse is still ongoing. The pump system beeps when the tank is getting full.

WORKSHOP FOREMAN REPORT

ITEM 5.0 WORKSHOP OFFICERS PROGRESS REPORT

Noted

AERODROME REPORTING OFFICERS REPORT

ITEM 6.0 AERODROME REPORTING OFFICERS PROGRESS REPORT

Noted

The Aerodrome Report was discussed and Council agreed to hold over until October Meeting when DOW Bart Servaas was in attendance.

RURAL LAND OFFICERS REPORT

ITEM 7.0 RURAL LANDS OFFICERS PROGRESS REPORT

Noted

Cr Kuhl noted that a letter is sent to Agistees every year advising of the Agistment price increase. This year they didn't receive one and requested Council send a letter out advising of the new fees.

SALEYARD CONTRACTORS REPORT

ITEM 8.0 SALEYARD CONTRACTORS PROGRESS REPORT

Noted

Cr Wharton requested for the Bougainvilleas across from the Jack Brown Lions Park be replaced.

AGISTMENT ON TOWN COMMONS REPORT

ITEM 9.0 AGISTMENT ON TOWN COMMONS PROGRESS REPORT

Noted

LOCAL LAWS OFFICERS REPORT

ITEM 11.0 LOCAL LAWS OFFICERS PROGRESS REPORT

Noted

TOWN SERVICES REPORT

ITEM 12.0 TOWN SERVICES PROGRESS REPORT

Noted

POOL MANAGERS REPORT

Item 13.0 POOL MANAGERS PROGRESS REPORT

Nil report

CEO Peter Bennett to follow up on Position Descriptions to finalise the advertisement for a new pool Contractor/Manager.

WORKPLACE HEALTH AND SAFETY REPORT

ITEM 14.0 WORKPLACE HEALTH AND SAFETY PROGRESS REPORT

Noted

Council requested the WHS Officer follow up and check all Council defibrillators monthly or as safety regulations require.

CHIEF EXECUTIVE OFFICER'S REPORT

ITEM 16.0 CHIEF EXECUTIVE OFFICERS PROGRESS REPORT

Item 16.1-3

Noted

Item 16.4 LGAQ

RESOLUTION 20210921.3

It was moved Cr Fox, Seconded Cr Kennedy and carried that Council approve the changes to the Confirmed 29 July 2021 Budget Minutes as presented.

Item 16.5 Delegations Register- Council to CEO

RESOLUTION 20210921.4

It was moved Cr Kuhl, Seconded Cr Fox and carried that Council approve the draft Delegations Register – Council to CEO as presented.

REGIONAL DEVELOPMENT AUSTRALIA BOARD MEMBERS REPORT

ITEM 18.0 REGIONAL DEVELOPMENT AUSTRALIA PROGRESS REPORT

Nil report

CORRESPONDENCE AND TABLED ITEMS

ITEM 19.0 INWARDS CORRESPONDENCE REPORT

Item 19.1 Department of Resources

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RESOLUTION 20210921.5

It was moved Cr Kennedy, Seconded Cr Geary and carried that Council approve the three applications for conversion of Grazing Homestead Perpetual to freehold over Lot 1 AN14, Lot 2 AN14 and Lot 8 AN39.

POLICIES, PROCEDURES AND LOCAL LAWS

ITEM 20.0 POLICIES, PROCEDURES AND LOCAL LAWS REPORT

Item 20.1 016 – Social Media Policy

RESOLUTION 20210921.6

It was moved Cr Fox, Seconded Cr Kuhl and carried that Council adopt the Social Media Policy as presented.

Item 20.2 047 – Public Interest Disclosure Policy

RESOLUTION 20210921.7

It was moved Cr Kennedy, Seconded Cr Kuhl and carried that Council adopt the Public Interest Disclosure Policy as presented.

Item 20.3 048 – Housing Confidentiality Policy

RESOLUTION 20210921.8

It was moved Cr Kuhl, Seconded Cr Fox and carried that Council adopt the Housing confidentiality Policy as presented.

Item 20.4 051 – Community Engagement Policy

RESOLUTION 20210921.9

It was moved Cr Kennedy, Seconded Cr Kuhl and carried that Council adopt the Community engagement Policy as presented.

Item 20.5 068 – Related Parties Policy

RESOLUTION 20210921.10

It was moved Cr Fox, Seconded Cr Geary and carried that Council adopt the Related Parties Policy with changes.

Item 20.6 079 – OSHC Enrolment Priority Policy

RESOLUTION 20210921.11

It was moved Cr Fox, Seconded Cr Kuhl and carried that Council adopt the OSHC Enrolment Priority Policy as presented.

DIRECTOR OF COMMUNITY DEVELOPMENT AND SERVICES REPORT

ITEM 21.0 DIRECTOR OF COMMUNITY SERVICES PROGRESS REPORT

Noted

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DCSD Angela Henry advised that a swing set could be purchase and freighted to Richmond through Givit funding and asked Council that if there was capacity within the works department it could be installed internally.

RESOLUTION 20210921.12

It was moved Cr Fox, Seconded Cr Geary and carried that Council approve to purchase the swing set through Givit funding.

DCSD Angela Henry would like to seek clarification from the NQ Sports Foundation regarding why of the 8 sporting options for Richmond only 1 sport from the list they provided us visited and why Richmond Shire were asked to contribute \$7,000 and McKinlay Shire was asked to contribute \$5,000 and why netball session incurred a \$20 participant fee and the others were free.

RESOLUTION 20210921.13

It was moved Cr Geary, Seconded Cr Kuhl and carried that Council agree to seek clarification from NQ Sports Foundation.

DCSD Angela Henry noted that the employee rent figures need to be updated to coincide with how many rooms a house has.

RESOLUTION 20210921.14

It was moved Cr Kennedy, Seconded Cr Kuhl and carried that Council change the fees and charges for employee rent to 1 bedroom house - \$135.00, 2 bedroom house - \$155.00 and 3 bedroom house - \$185.00 to come into effect for all new Tenancy Agreements after September 21, 2021.

RICHMOND AGED CARE CO-ORDINATOR'S REPORT

ITEM 22.0 RICHMOND AGED CARE CO-ORDINATOR'S PROGRESS REPORT

Noted

OUTSIDE SCHOOL HOURS CARE CO-ORDINATOR'S REPORT

ITEM 23.0 OSHC CO-ORDINATOR'S PROGRESS REPORT

Noted

RESOLUTION 20210921.15

It was moved Cr Kennedy, Seconded Cr Geary and carried that Council adopt the Adventurous Risky Play Policy as presented.

RESOLUTION 20210921.16

It was moved Cr Kuhl, Seconded Cr Fox and carried that Council adopt the Bullying Discrimination Harassment Policy as presented.

RESOLUTION 20210921.17

It was moved Cr Fox, Seconded Cr Geary and carried that Council adopt the CCS Governance Policy as presented.

RESOLUTION 20210921.18

It was moved Cr Kennedy, Seconded Cr Kuhl and carried that Council adopt the Corona Virus Management Policy as presented.

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RESOLUTION 20210921.19

It was moved Cr Geary, Seconded Cr Kuhl and carried that Council adopt the Furniture and Equipment Safety Policy as presented.

RESOLUTION 20210921.20

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council adopt the Snake Awareness Policy as presented.

LIBRARIAN'S REPORT

ITEM 24.0 LIBRARIAN'S PROGRESS REPORT

Noted

TOURISM AND MARKETING REPORT

ITEM 25.0 TOURISM AND MARKETING OFFICER'S PROGRESS REPORT

Nil report

LAKEVIEW CARAVAN PARK MANAGER'S REPORT

ITEM 26.0 MANAGER'S REPORT

Noted

Council discussed the ongoing bird issue at the Caravan Park. Council to look into laser lights for the trees as an option as the Helicopter and Bird Scaring Machine don't seem to be working.

Council agreed to not allow Caravan Park visitors a wash down bay key as the pressure could damage vans which would then hold Council accountable.

RESOLUTION 20210921.21

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council enter a closed session According to the Local Government Regulation 2012 Section 254J (3) (e) to consider information regarding Blackstorm Engineers.

RESOLUTION 20210921.22

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council exit closed session according to Local Government Regulation 2012 Section 254J (3) (e).

Noted

Meeting Adjournment

RESOLUTION 20210921.23

It was moved Cr Kuhl, Seconded Cr Fox and carried that the meeting adjourn for Morning Tea at 9:59am.

During the Morning Tea break Allan-John Matthews was awarded his 10 years of service with Richmond Shire Council.

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RESOLUTION 20210921.24

It was moved Cr Kuhl, Seconded Cr Fox and carried that the meeting resume at 10:25am.

Attendance

Cr Wharton, Cr Kuhl, Cr Fox, Cr Kennedy, Cr Geary, Chief Executive Officer – Peter Bennett, Director of Corporate Services Peta Mitchell, Director of Community Services and Development – Angela Henry, Minutes Secretary – Tiana Grant.

RESOLUTION 20210921.25

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council enter a closed session According to the Local Government Regulation 2012 Section 254J (3) (g) to consider the Director of Works contract

RESOLUTION 20210921.26

It was moved Cr Kuhl, Seconded Cr Kennedy and carried that Council exit closed session according to Local Government Regulation 2012 Section 254J (3) (g).

Council resolved to extend the Director of Works contract for 1 year until November 2022.

Change of order of business to consider late items

REFUSE TIP CONTRACTORS REPORT

ITEM 10.0 REFUSE TIP CONTRACTORS PROGRESS REPORT

Noted

BUILDING AND TOWN PLANNING REPORT

ITEM 15.0 BUILDING AND TOWN PLANNING PROGRESS REPORT

Noted

Item 15.1 Milford Planning

RESOLUTION 20210921.27

It was moved Cr Fox, Seconded Cr Kuhl and carried that Council approve the Development Application for the BOM Radar Facility on Lot 22 SP280618.

FINANCE AND ADMINISTRATION REPORT

ITEM 17.0 FINANCE PROGRESS REPORT

Noted

RESOLUTION 20210921.28

It was moved Cr Kuhl, Seconded Cr Geary and carried that Council approve the changes to the 2021-2022 Fees & Charges as presented.

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CORRESPONDENCE AND TABLED ITEMS

ITEM 19.0 INWARDS CORRESPONDENCE REPORT

Item 19.2 Department of Resources

Council requested to write back to the Department advising that the area has been rezoned to residential.

GENERAL BUSINESS

ITEM 27.0 GENERAL BUSINESS

Cr Kuhl spoke with the Richmond Golf Club and they have agreed to take used, uncontaminated oil from the community for their sand greens, but the supply of two pods from Council for storage, would be appreciated.

RESOLUTION 20210921.29

It was moved Cr Kuhl, seconded Cr Fox and carried that the information reports be received and noted.

Meeting closure

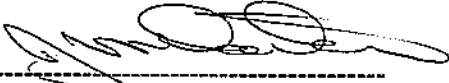
RESOLUTION 20210921.30

It was moved Cr Kuhl, seconded Cr Fox and carried that the meeting close at 11:10am.

Next Ordinary Meeting

19 October 2021

I hereby confirm that this is a true and correct record of the minutes of the Richmond Shire Council Ordinary Meeting Tuesday 21 September 2021.



Mayor