

# Richmond Shire Council

65 Goldring Street, Richmond, N.Q. 4822  
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Email: [enquiries@richmond.qld.gov.au](mailto:enquiries@richmond.qld.gov.au)

ABN: 47 039 843 844 Our

Ref.:

Your Ref.: 2526\_01

Thursday, June 5, 2025

All Interested Tenderers

## **RE: Request for Tender – Wet and Dry Plant Hire 1st July 2025 – 30th June 2026**

Dear Tenderer,

Richmond Shire Council is seeking submissions from suitably qualified and experienced contractors for the Preferred Suppliers Panel (Wet and Dry Hire of Plant and Equipment) to support upcoming civil construction and infrastructure works within the Richmond Shire.

We invite you to submit a Tender for the supply of plant and machinery under both wet (with operator) and dry (without operator) hire arrangements for the duration of the 2026 Financial Year.

### **Scope of Services**

This panel will support a wide range of Council operations and projects across infrastructure, civil construction, maintenance, plant hire, professional services, and general goods and services. Being part of this panel offers your business an opportunity to work alongside Council in delivering high-quality outcomes for our community and region.

***All plant must comply with relevant legislation and be maintained to operational and safety standards.***

### **Tender Requirements**

Tenderers are required to provide:

1. Completed pricing schedule for both wet and dry hire
2. List of available plant including make, model, year, and attachments
3. Evidence of plant maintenance history, risk assessments and safety compliance
4. Copies of insurance certificates (Public Liability, Plant Insurance, etc.)
5. Operator qualifications (for wet hire)
6. Completed Contractor Prequalification Questionnaire

### **Submission Details**

All tenders must be submitted by the **25th June 2025 at 9am** to the following:

Attention:

Chief Executive Officer

Richmond QLD 4822

[tenders@richmond.qld.gov.au](mailto:tenders@richmond.qld.gov.au)

***Please note: Inclusion on the panel does not guarantee that work will be allocated to a Tenderer.***

**Late submissions may not be considered.**



Please address all  
communications to  
the Chief Executive Officer

**Further Information**

Should you require further clarification or have any questions, please contact:

Tyler Ybema – Project Coordinator

Phone: 0498 107 847

Email: [tylery@richmond.qld.gov.au](mailto:tylery@richmond.qld.gov.au)

We look forward to receiving your submission and appreciate your interest in working with the Richmond Shire Council.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Peter Bennett', with a stylized circular flourish at the end.

Peter Bennett  
Chief Executive Officer  
Richmond Shire Council