

2021 NORTH QUEENSLAND SPORTSTAR AWARDS Council Guidelines

*An event proudly organised by the
North Queensland Sports Foundation
"Proud to Be North Queensland"*

CATEGORIES

- **Senior** (18 years and over during the awards period)
- **Junior** (Nominees for Junior must be under the age of 18 years during the awards period)
- **Masters**
- **Athlete with a Disability**
- **Alan Ticehurst Memorial Award for Service to North Queensland Sport**
- **Teams**

NOMINATIONS TO NQ SPORTS FOUNDATION

- **Nominations are Open and live** <https://nqsports.com.au/nq-sportstar-awards/>
 - **Nominations Close: COB Monday 27th September 2021**
1. To improve the services to our communities we have created an **online nomination form** for this year's NQ Sportstar Awards. Each council has confirmed their nominated email address to receive the nominations. Moving to an online service will also streamline the internal process for council, saving time as an excel spreadsheet can be produced with all the fields from each nomination into one document!
Link- <https://nqsports.com.au/nq-sportstar-awards/>
 2. The NQ Sports Foundation (NQSF) will accept **one nomination per category** from each council.
 3. Nominations should be for the period 1st October 2020 to 30th September 2021, except for Service to NQ Sport Award which relate to a longer specified period of time.
 4. Late nominations received after COB on 27th September 2021 will not be accepted.
 5. **Each council is to set their own nomination close dates for their region.** Be sure to allow time from your close date to review all applicants, select and submit to NQSF **before** COB 27th September 2021.
 6. NQSF will not accept nominations direct from the public, they must be submitted via a member council.

Refer to Page 2 for further T&Cs

AWARDS PRESENTATION

This year the Charters Towers Regional Council will be hosting the event. We encourage all nominees and their council representatives to attend.

- **Date:** Saturday 30th October 2021 (evening commencing at 5:30pm)
- **Venue:** Arthur Titley Centre, Charters Towers
- **Dress:** Cocktail
- **Format:** One complimentary drink on arrival and canapes followed by Gala Dinner, VIP Guest speaker Steve Bradbury OAM 4 x Olympian, Olympic Gold Medallist; Emcee Glenn 'Minty' Mintern local radio announcer and entertainment by local artists Karizma.
- Tickets available- <https://nqsports.com.au/nq-sportstar-awards/>
- **Ticket:** \$75 per person

TERMS & CONDITIONS

TROPHIES & PRIZES

Trophies are awarded to the Winners and Runners up in each category.

- **Senior:** Winner receives \$2,000 / Runner Up receives \$500 (*18 years and over during the awards period*)
- **Junior:** Winner receives \$1,000 / Runner Up receives \$500 (*under the age of 18 years during the awards period*)
- **Masters:** Winner receives \$500 / Runner Up receives \$250
- **Service to NQ Sport:** Winner receives 500 / Runner Up receives \$250
- **Athlete with a Disability:** Winner receives \$1,500 / Runner Up receives \$500
- **Teams:** Winner receives \$500 / Runner Up receives \$250

COSTS

Nominating local authorities are to attend to expenses relating to tickets, transport and accommodation for nominees for the North Queensland Sportstar Awards. Nominees are encouraged to attend the awards evening.

ASSISTANCE

The North Queensland Sports Foundation has assistance available to member Councils for transport and accommodation costs for nominees attending the awards. A maximum of \$300 per Council is available to applicant Councils. Councils will be reimbursed for expenses on receipt of tax invoices and confirmation that the nominee(s) is attending the Awards. A request must be received within 30 days after the event. A full refund is to be returned to the Foundation if funded nominee(s) do not attend the Sportstar Awards function.

BASIS OF SELECTION OF THE NORTH QUEENSLAND SPORTSTAR AWARD WINNERS

Nominees for the North Queensland Sportstar Awards will be judged on their achievements and performances during the period of 1st October 2020 to 30th September 2021. The following criteria in order of importance are used in the selection process: International representation, National representation, State representation.

Nominations are considered by a panel appointed by the NQSF which determines the winners and runners up.

Senior: *The Senior NQ Sportstar of the Year for 2021 will be an individual 18 years and over during the Awards period who has attained a level of excellence greater than that achieved by their peers or other sports people or whose performance has been so exceptional that their achievements have identified them as being clearly outstanding from their peers. Nominees' performances for the 1 October 2020 - 30 September 2021 must be of such a standard of excellence and achieved in an arena competitive enough to truly warrant them becoming the recipient of this award.*

Factors to consider in completing nominations include:

- *level of competition i.e. regional, state, national or international*
- *type of competitor i.e. individual or part of a team*
- *achievement over the period*
- *significance of achievement*

Junior: *The Junior NQ Sportstar of the Year for 2021 will be an individual under 18 years of age during the Awards period who has attained a level of excellence greater than that achieved by their peers or other sports people or whose performance has been so exceptional that their achievements have identified them as being clearly outstanding from their peers. Nominees' performances for the period 1 October 2020 - 30 September 2021 must be of such a standard of excellence and achieved in an arena competitive enough to truly warrant them becoming the recipient of this award.*

Factors to consider in completing nominations include:

- *level of competition i.e. regional, state, national / international, junior or open age*
- *type of competitor i.e. individual or part of a team*
- *achievement over the period*
- *significance of achievement*

Masters: *The Masters NQ Sportstar of the Year for 2021 will be an individual who has attained a level of excellence greater than that previously achieved by their peers or other sports people with a disability or whose performance has been so exceptional that their achievements have identified them as being clearly outstanding from their peers. The performances for the 1 October 2020 - 30 September 2021 must be of such a standard of excellence and achieved in an arena competitive enough to truly warrant them becoming the recipient of this award.*

Factors to consider in completing nominations include:

- *level of competition i.e. regional, state, national or international*
- *type of competitor i.e. individual or part of a team*
- *achievement over the period*
- *significance of achievement*

Athlete with a Disability: *The Athlete with a Disability NQ Sportstar of the Year for 2021 will be an individual who has attained a level of excellence greater than that previously achieved by their peers or other sports people with a disability or whose performance has been so exceptional that their achievements have identified them as being clearly outstanding from their peers. The performances for the 1 October 2020 - 30 September 2021 must be of such a standard of excellence and achieved in an arena competitive enough to truly warrant them becoming the recipient of this award.*

Factors to consider in completing nominations include:

- level of competition i.e. regional, state, national or international
- type of competitor i.e. individual or part of a team
- achievement over the period
- significance of achievement

Alan Ticehurst Memorial Award for Service to NQ Sport: *The Alan Ticehurst Memorial Award for Service to NQ Sport for 2021 will be individuals who have contributed the most to an individual sport, or the industry as a whole, over a lengthy period. The recipients may be a volunteer, a coach, an official, a manager, committee member as a result of whose contributions, a standard of excellence was achieved in an area that surpassed others and therefore distinguishes the nominee from their peers. Nominees cannot be an employee within the sport they are being nominated for, nominees must be a volunteer. Any remuneration must be disclosed on the nomination form.*

Factors to consider in completing nominations include:

- level of contribution to sport
- level of contribution to industry
- achievement over the period
- significance of achievement

Teams: *The NQ Sportstar Team of the Year Award for 2021 will be a team of two or more participants that has attained a level of excellence greater than that achieved by other teams or whose performance has been so exceptional that their achievements have identified them as being clearly outstanding from their peers. Nominees' performances for the period 1 October 2020 - 30 September 2021 must be of such a standard of excellence and achieved in an arena competitive enough to truly warrant the team becoming the recipient of this award.*

Factors to consider in completing nominations include:

- level of competition i.e. regional, state, national or international
- type of competition i.e. national league, state championships, etc
- achievement over the period
- significance of achievement

RESIDENCY

A nominee is a resident of a town/city/shire if they consider the town/city or shire their primary place of residence. For example, several nominees are required to train and compete for extended periods internationally to compete at the level they have attained; however, they return to their permanent residence within their host local authority when in the NQSF region. Membership of local sports club or association assists proof of residency. North Queensland born Golf Star Karrie Webb is an example of a person who **could not** be nominated because she resides full time in another country.

APPLICATIONS

All applications are to be submitted via our online portal. <https://nqsports.com.au/nq-sportstar-awards/>

We ask that all councils proofread their nominations very carefully prior to submitting to us to avoid any applicants being penalised for incomplete applications. Additional information regarding a nominees' achievements will need to be received by the NQSF prior to the closing date being Monday 27th September 2021.

NOMINATION INFORMATION

Information provided as part of the nomination process will be used for the purpose of conducting the 2021 North Queensland Sportstar Awards. Contact details provided as part of the nominations will be used to forward correspondence to nominees. The selected winner's information provided as part of the nomination will be used to automatically be nominated for the 2021 QSport Awards.

Please contact the North Queensland Sports Foundation should you have any enquiries:

Phone – (07) 4724 2500

Email – admin@nqsports.com.au

COUNCIL RESPONSIBILITY	DUE DATE	DOCUMENTS
Receive 2021 NQ Sportstar Packs		2021 Sportstar Guidelines; 6 Category nomination forms - Senior, Junior, Masters, Athletes with a Disability, Service to NQ Sport, Teams; Template letters
Like 'North Queensland Sports Foundation' Facebook page through the councils Facebook page.	Week ending 27/08/2021	
Identify Council's opening and closing dates, calling for Sportstar nominations. Take into account the time Council will need to ratify nominees. Confirm with NQSF an email address where the online nominations will be sent to.	Week commencing 23/08/2021	
Set up the NQ Sportstar Awards on your Website & Facebook page and include the hyperlink to the NQSF NQ Sportstar Awards page for completion of nominations.	Week commencing 23/08/2021	Digital web banner & Facebook tile provided. Website link - https://nqsports.com.au/nq-sportstar-awards/
Distribute the Sportstar nomination link throughout your local sporting clubs, associations and schools. Use the Template provided inserting your opening and closing dates for nominations.	Week commencing 23/08/2021	Electronic Flyer, template letter as provided in Sportstar pack
Send reminders to local sporting clubs, associations and schools advising nominations are still open, specifically targeting nominations for categories where nominations have not been received.	Week commencing 07/09/2021 or your preferred date	
Collate nominations received (NQSF can provide an updated spreadsheet) and ratify your nomination for each category and submit the finalists to NQSF	Must be received by NQSF by COB 27/09/21	
Unsuccessful Nominees - advise them using the template letter attached that they were unsuccessful	As soon as nominations have been ratified and sent to NQSF.	Template letter provided in Sportstar pack
Successful Nominees - advise them using the template letter attached that they are a successful finalist representing their Region and their nomination has been submitted to the NQSF for consideration. Encourage all nominees to attend the 2021 NQ Sportstar Awards as they will be recognized as representing their Region at the awards.	As soon as nominations have been ratified and sent to NQSF.	Template letters provided in Sportstar pack.
Tickets purchased online URL	As soon as nominations have been ratified and sent to NQSF.	https://nqsports.com.au/nq-sportstar-awards/
Book accommodation in Charters Towers for Council nominees and Council representatives. To assist with accomodation please refer to the Sportstar website.	As soon as nominations have been ratified and sent to NQSF.	https://nqsports.com.au/nq-sportstar-awards/
Advise the NQSF of the number of attendees to the awards night including Council representation.		
IMPORTANT DATE - NOMINATIONS MUST BE RECEIVED BY NQSF BY COB 27 SEPTEMBER 2021		